



Biggars Lane Landfill Liaison Committee Minutes

Date: June 9, 2025
Time: 9:30 a.m.
Location: Burford Administration Office
26 Park Avenue
Burford, ON
N0E 1A0

Present: Mayor Bailey, Councillors Garneau and Miller, Members Gatward, Aulsebrook, and Leader

Staff: Mellor, Bazzard, D'Hondt, and Pluck

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Councillor Garneau in the Chair.

1. Attendance

Introductions were made, and a welcome was extended to David Mellor, General Manager of Operations.

2. Approval of Agenda

Moved by Mayor Bailey
Seconded by Councillor Miller

That the Biggars Lane Landfill Liaison Committee agenda of June 9, 2025 be approved, as amended.

Carried

3. Declaration of Pecuniary Interests

None.

4. Delegations / Petitions / Presentations

None.

5. Adoption of Minutes from Previous Meetings

5.1 Biggars Lane Landfill Liaison Committee Minutes of December 11, 2024

Moved by Member Leader

Seconded by Member Aulsebrook

That the Biggars Lane Landfill Liaison Committee minutes of December 11, 2024, be approved.

Carried

6. Business Arising from the Minutes

None.

7. Biggars Lane Landfill Operations and Monitoring

7.1 Landfill Operations Updates

Matthew D'Hondt, Solid Waste / Wastewater Operations Manager appeared before the Committee and provided an update on the operations of the Biggars Lane Landfill. He advised that the landfill no longer accepts propane tanks, and that there is a partnership with the City of Brantford for eight household hazardous waste events throughout the year in which County residents may participate in. M. D'Hondt further advised that once the new landfill expansion has opened, asbestos will no longer be accepted, and that wood, yard waste, and construction material will be ground and used for daily landfill cover. M. D'Hondt further spoke to a mattress diversion program pilot being trialed by Try Recycling located in London, who the County currently has a contract with for other diversion programs, and advised that staff are investigating the implementation of a mattress diversion program within the County of Brant.

Moved by Member Leader

Seconded by Member Aulsebrook

That the Biggars Lane Landfill Liaison Committee endorses the implementation of a mattress diversion program at the cost of \$20.00 per mattress.

Carried

7.2 Remaining Capacity of Existing Landfill, Final Closure Works

M. D'Hondt spoke to the remaining capacity of the existing landfill, advising that the closure works are underway and are to be completed in 2026. He advised that the final cover will consist of 600 millimeters of low permeable soil, topped with 150 millimeters of topsoil, and seeded with vegetation growth.

7.3 Status of Construction of New Landfill

M. D'Hondt updated the Committee on the construction of the landfill expansion, noting that it will provide thirty years of capacity, and that a leachate offloading station has been commissioned. He advised that the leachate offloading station will hold up to fifty cubic metres of leachate at a time, and that it also includes an odour control unit.

7.4 Summary of 2024 Annual Report

M. D'Hondt provided an overview of the 2024 annual report findings, noting that the landfill accepted 10,792 tonnes of material, with 1,573 tonnes being diverted from the landfill. He advised that the report findings displayed no evidence of environmental impacts beyond the sites property lines. M. D'Hondt further spoke to environmental monitoring, noting sample locations for groundwater, surface water, and gas, and advised that the south pond is sampled quarterly, and prior to discharge.

7.5 Public Concerns / Complains

M. D'Hondt advised that there were no complaints received in 2024 regarding the Biggars Lane Landfill, and that one complaint has been received in 2025. He further updated the Committee that six cats have been caught at the landfill by the SPCA and have been rehomed through the Barn Buddies program, and that there is an estimated ten cats still on site. M. D'Hondt further spoke to the scavenging of materials on site, noting that it is permitted by users as long as it is conducted in a safe manner and that the material taken is not of value to the County, such as metal.

In response to questions, M. D'Hondt advised that steel is collected by the County for scrap, and that the household hazardous waste events are held on the second Saturday of each month from April to November at the Brantford Landfill.

8. Solid Waste Management Master Plan

8.1 Update on Solid Waste Management Master Plan

M. D'Hondt provided an update to the Committee on the Solid Waste Management Master Plan, advising that public engagement is currently underway and the online survey closes on June 16, 2025. M. D'Hondt reviewed the timeline of the plan, noting that it will provide a 25-year road map for the solid waste programs within the County of Brant. He further reviewed recommended cost saving opportunities surrounding a reduction in yard waste events and removing Christmas tree collection within the 2027 collection contract, and further spoke to identified items in the 2034 collection contract, being the waste collection method, organics program, and collection frequency.

In response to questions, M. D'Hondt advised that with the new change, a contract would deliver Christmas trees to the landfill, in which they would be ground and used for daily cover.

Andrea Bazzard, Director of Environmental Services further advised that staff are investigating scalehouse software to improve the efficiency of the intake process at the Biggars Lane Landfill scalehouse.

Member Gatward indicated that they have previously received a complaint in regards to the operating hours of the landfill on Saturdays. Further discussion was held regarding the operating hours of the Biggars Lane Landfill.

Moved by Member Gatward
Seconded by Councillor Miller

That staff investigate the costs for extending the operating hours of the Biggars Lane Landfill.

Carried

Moved by Councillor Miller
Seconded by Member Gatward

That the following items be received as information:

- 7.1 - Landfill Operations Updates
- 7.2 - Remaining Capacity of Existing Landfill, Final Closure Works
- 7.3 - Status of Construction of New Landfill
- 7.4 - Summary of 2024 Annual Report
- 7.5 - Public Concerns / Complaints
- 8.1 - Update on Solid Waste Management Master Plan

Carried

9. Other Business

9.1 Site Tour Instructions

M. D'Hondt provided an overview of the site tour.

10. In Camera

Moved by Councillor Miller
Seconded by Member Gatward

That the Biggars Lane Landfill Liaison Committee convene In Camera to discuss S.239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Business case for the purchase of land).

Carried

The Biggars Lane Landfill Liaison Committee convened In Camera at 10:48 a.m. to discuss S.239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Business case for the purchase of land). This portion of the meeting is recorded in the Confidential - In Camera minutes of June 9, 2025. Committee reconvened in Open Session at 10:58 a.m. on a motion of Member Gatward and Member Aulsebrook.

11. Next Meeting and Adjournment

Committee adjourned at 10:59 am to meet again at the Call of the Chair.

12. Site Visit

The Committee conducted a site tour of the Biggars Lane Landfill.

Secretary