



## Brant Heritage Committee Minutes

**Date:** March 6, 2025  
**Time:** 4:00 p.m.  
**Location:** Council Chambers  
7 Broadway Street West  
Paris, ON

**Present:** Mayor Bailey (left at 4:47 p.m.), Councillors MacAlpine and Howes, Members Brown, Telfer Faux, and Workman Rose

**Regrets:** Members Dirycz and Varney

**Staff:** Kortleve, Beddard, and Pluck

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Member Telfer Faux in the Chair.

**1. Attendance**

Attendance was taken.

**2. Election of Vice Chair**

Councillor MacAlpine nominated Councillor Howes for the position of Vice Chair of the Brant Heritage Committee. Councillor Howes accepted the nomination, and no further nominations were received.

Moved by Mayor Bailey  
Seconded by Councillor MacAlpine

That nominations for the position of Vice Chair be closed;

And that Councillor Howes be elected as Vice Chair of the Brant Heritage Committee.

**Carried**

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**3. Approval of Agenda**

Councillor Howes noted an addition under other business.

Moved by Member Workman Rose  
Seconded by Councillor Howes

That the Brant Heritage Committee agenda of March 6, 2025, be approved as amended.

**Carried**

**4. Declaration of Pecuniary Interests**

None.

**5. Delegations / Petitions / Presentations**

None.

**6. Adoption of Minutes from Previous Meetings**

6.1 Brant Heritage Committee minutes of January 30, 2025

Moved by Member Brown  
Seconded by Councillor MacAlpine

That the Brant Heritage Committee minutes of January 30, 2025, be approved.

**Carried**

**7. Business Arising from the Minutes**

None.

**8. Staff Reports**

8.1 RPT-0106-25 - 66 Banfield Street - Consent Application (B23-24-LK) and Heritage Conditions

Brandon Kortleve, Manager of Policy Planning appeared before the committee and provided an overview of the report, noting that the application for consent to sever a new residential lot has been approved by the Committee of Adjustment. He further outlined the conservation measures that staff are recommending for the subject property and concluded with the next steps.

In response to questions, B. Kortleve advised that design suggestions for the severed lot have been made to the property owner.

Moved by Councillor Howes  
Seconded by Member Brown

That the Brant Heritage Committee receives Report RPT-0106-25 for information;

And, hereby endorses and submits this report to Council to satisfy the applicable condition(s) of the decision for consent application B23-24-LK, including a scoped site plan control agreement, to protect the existing heritage home during construction, and further discussions about heritage protection options.

**Carried**

8.2 Joint Heritage Committee Meeting Update

Jazmin Beddard, Arts, Culture and Heritage Officer provided an update on the Joint Heritage Committee meeting, noting that tours will take place with the South Dumfries Historical Society and Adelaide Hunter Hoodless Homestead.

Committee held discussion with regards to the details of the tours and guest speakers for the meeting, noting that insurance on heritage properties is a key discussion point.

Moved by Councillor Howes  
Seconded by Member Brown

That staff be requested to arrange for two guest speakers to participate in the Joint Heritage Committee meeting of April 24, 2025; and

That the guest speakers be Dan Brown and a representative from the insurance industry.

**Carried**

8.3 Doors Open Update

J. Beddard provided an update on Doors Open, noting that the branding of the event is "Along The Grand", in partnership with the City of Brantford and Six Nations of the Grand River. The County of Brant has identified thirteen sites to participate, and that these sites will be receiving invitations to participate in Doors Open.

Moved by Member Workman Rose  
Seconded by Councillor Howes

That the update on Doors Open be received as information.

**Carried**

8.4 Heritage Public Art - St. George Design Mock-up Discussion

J. Beddard presented the heritage public art design mock-up of the St. George Supertest gas station, seeking feedback from the committee. J. Beddard noted that the installation would feature an etched drawing on acrylic affixed to a metal frame and look like a free-standing window.

Discussion was held surrounding the design, with the suggestion being made of incorporating the St. George Wagon Works. The Committee noted that they would like to see both the Supertest gas station, and the Wagon Works incorporated into the final design, including the dates of the buildings.

Mayor Bailey left the meeting at 4:47 p.m.

8.5 Burford King Street Parkette Open House

J. Beddard advised that the County is making improvements to the green space located at 125 King Street and Maple Avenue South in Burford, and that one of the considerations for this space is the inclusion of public art displays and historical elements.

B. Kortleve noted that there is an opportunity to provide input on the parkette's design through Engage Brant. He further advised that through reviewing historic images, that there was a hotel located at this site.

The Committee held further discussion with regards to the design process for parks.

Moved by Councillor Howes  
Seconded by Councillor MacAlpine

That staff be requested to incorporate historical elements into the Burford King Street Parkette design.

**Carried**

8.6 RPT-0111-25 2024 Brant Heritage Committee Attendance

Spencer Pluck, Deputy Clerk presented the report on the Brant Heritage Committee 2024 attendance, noting that there were no members who missed three consecutive meetings.

Moved by Councillor Howes  
Seconded by Councillor MacAlpine

That RPT-0111-25 2024 Brant Heritage Committee Attendance be received as information.

**Carried**

8.7 Bawcutt Centre Restoration - Verbal Update

B. Kortleve provided an update to the committee on the Bawcutt Centre conservation, noting that a report to consider spending on conservation aspects of the original tender will be coming forward. He further noted that the committee addressed the conservation elements that need attention through the recommendation put forward at the January 30, 2025, Brant Heritage Committee meeting.

In response to questions, J. Beddard explained the professional definition of "mothball conservation"; being passive, bare-minimum preventative measures, rather than active conservation or restoration efforts.

Committee held discussion with regards to the Bawcutt Centre conservation, noting the desire to have a special meeting to review the forthcoming report and provide feedback prior to Council's consideration.

Moved by Councillor Howes  
Seconded by Councillor MacAlpine

That a Special Meeting of the Brant Heritage Committee be scheduled for March 19, 2025 to review the forthcoming staff report on the Bawcutt Centre Conservation; and

That the Brant Heritage Committee provide its recommendation prior to Council's consideration.

**Carried**

**9. Committee Workplan**

B. Kortleve advised that an update on the Committee Workplan will be forthcoming.

**10. Communications**

None.

**11. Other Business**

Veterans Promotional Campaign

Councillor Howes advised that he has been approached by a community group who are looking to conduct a promotional campaign pertaining to County of Brant veterans, leading up to Remembrance Day. Councillor Howes noted that he will encourage the resident leading this project to attend the next Brant Heritage Committee meeting as a delegation to provide further details.

**12. Next Meeting and Adjournment**

Committee adjourned at 5:36 p.m. to meet again on April 3, 2025, at 4:00 p.m. at the County of Brant Council Chambers.

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Secretary