

## **BRANT COUNTY O.P.P. DETACHMENT BOARD**

### **BY-LAW No. 24-01**

#### **Being a By-law to Govern the Conduct and Operations of the Brant County O.P.P. Detachment Board and its Members**

WHEREAS Section 67 of the Community Safety and Policing Act, S.O. 2019 defines the role of an O.P.P. Detachment Board with respect to the conduction of police services within the municipality;

AND WHEREAS an O.P.P. Detachment Board shall establish its own rules and procedures in performing its duties, pursuant to section 67 of the Community Safety and Policing Act;

AND WHEREAS it is deemed expedient to make and establish rules governing the proceedings of the Brant County O.P.P. Detachment Board, the conduct of its Members and the calling of meetings, pursuant to the Community Safety and Policing Act, S.O. 2019, Chapter 1, as amended;

NOW THEREFORE the Brant County O.P.P. Detachment Board enacts as follows:

#### **1. DEFINITIONS**

##### **1.1 In this By-law:**

- (a) "Act" means the Community Safety and Policing Act, S.O. 2019, as amended from time to time;
- (b) "Acting Chair" means a member required to act from time to time in the place and stead of the Chair, pursuant to Section 4 of this By-law;
- (c) "Board" means the Brant County O.P.P. Detachment Board and shall be composed of such members appointed under section 67 of the Act;
- (d) "Chair" means the Chair of the Board;
- (e) "Days" means calendar days exclusive of Saturday, Sundays, and Public holidays;
- (f) "Detachment Commander" means an Ontario Provincial Police Detachment Commander reporting to the Brant County O.P.P. Detachment Board;
- (g) "Inspector" means an Ontario Provincial Police Inspector reporting to the Brant O.P.P. Detachment Board;
- (h) "Member" means a duly appointed member of the Brant County O.P.P. Detachment Board;
- (i) "Recorded Vote" means the making of a written record of the name and vote of each Member present who votes on a question and of each member present who does not vote;
- (j) "Secretary" means the Secretary of the Brant County O.P.P. Detachment Board, or their designate; and
- (k) "Vice-Chair" means the Vice-Chair of the Board.

## **2. APPLICATION**

- 2.1 The rules or procedures contained in this By-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board.
- 2.2 Except as provided elsewhere in this by-law, the Board may temporarily suspend one or more of the rules contained in this paragraph by a vote of the majority of the Members present:
- Rules with respect to a change in agenda order of proceedings and content;
  - Rules respecting notice of delegation status;
  - Rules with respect to the increase or decrease of delegation and debate limitations;
- 2.3 The Chair shall decide all points of order or procedure for which rules have not been provided in this by-law.

## **3. ELECTION OF CHAIR AND VICE-CHAIR**

- 3.1 In accordance with Section 36 (1) and (2) of the Act, the members of the Board shall select at the first meeting held in each year, from amongst its members, a Chair and Vice-Chair for a one-year term, upon the expiration of the term of the Member.
- 3.2 The election of Chair and Vice-Chair shall be conducted by the Secretary, who shall call the meeting to order.

## **4. DUTIES OF THE CHAIR, VICE-CHAIR, ACTING-CHAIR**

- 4.1 It shall be the duty of the Chair to:
- (a) report on activities of the Brant County O.P.P. Detachment Board;
  - (b) act as the sole spokesperson for the major policy decisions of the Board;
  - (c) represent and support the Board, declaring its will and implicitly obeying its decision in all things;
  - (d) open the meeting of the Board by taking the Chair and calling the Members to order, and giving appropriate opening remarks;
  - (e) announce the order of business as it appears on the agenda;
  - (f) receive all communications and delegations and announce them to the Board;
  - (g) receive and put to vote all motions presented by the Members of the Board that are duly moved and seconded, or necessarily arise in the course of proceedings and to announce the results;
  - (h) decline to put to a vote, motions which infringe upon the rules of procedure or which are beyond the jurisdiction of the Board;
  - (i) ensure the observance of order and decorum among the Members;
  - (j) inform the Board on any point of order as deemed necessary;
  - (k) expel any person for improper conduct and/or use of offensive words or unparliamentary language, at a meeting if the Chair, in his or her sole discretion, deems it necessary or appropriate;
  - (l) adjourn the meeting upon motion duly moved when the business is concluded;
  - (m) sign all documents for and on behalf of the Board including but not limited to by-

- laws, resolutions, orders and agreements which have been approved by the Board;
- (n) perform any and all other duties when directed to do so by motion of the Board.

4.2 When the Chair is absent or refuses to act or the Chair is vacant, the Vice-Chair shall act in his or her place and stead and while so acting, shall have the same authority rights and duties of the Chair.

4.3 If the Chair, and the Vice-Chair are absent or refuse to act, or the Chair is vacant, the Members shall elect by resolution a Member to serve as Acting Chair of the meeting, and while so acting, shall have the same authority rights and duties of the Chair.

## **5. REGULAR MEETINGS OF THE BOARD**

5.1 The Board shall hold its regular meetings at 9:00 a.m. on the fourth Tuesday of every month in the County of Brant Council Chambers, 7 Broadway Street West, Paris, or at such other place or time as may be determined by the Board from time to time.

5.2 Notwithstanding Subsection 5.1, the Board shall hold at least four (4) meetings each year in accordance with Section 43 (1) of the Act.

5.3 The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair or in absence of the Vice-Chair, the Acting Chair shall preside at the meeting in accordance with Section 4 of this by-law.

5.4 The Chair or in the absence of the Chair, the Vice-Chair as the case may be, may cancel a regular meeting of the Board, where the Chair or Vice-Chair deems such meeting is not warranted.

## **6. SPECIAL MEETINGS OF THE BOARD**

6.1 The Chair, or in his or her absence the Vice-Chair, may at any time summon a special meeting of the Board, and shall do so whenever requested by a majority of the Members of the Board.

6.2 The Secretary shall give notice to the Members of the Board of all special meetings of the Board whenever required by competent authority to do so. Such notice shall be by telephone, email, or other means deemed appropriate by the Secretary.

6.3 No special meeting of the Board may be held with less than forty-eight (48) hours advance notice to the Members.

6.4 Public notification will be deemed complete when posted on the website of the Corporation of the County of Brant forty-eight (48) hours in advance of a meeting called under Subsection 6.1.

6.5 No business may be transacted at a special meeting of the Board other than that specified in the notice or Agenda.

## **7. CALLING OF THE MEETING TO ORDER**

7.1 As soon as possible after the hour of the meeting, and where a quorum is present, the Chair shall take the chair and call the meeting to order.

7.2 If a quorum for either the regular or special Board meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the

Secretary shall indicate that no quorum was present and the meeting shall stand adjourned until the next regular meeting of the Board.

## **8. QUORUM**

8.1 A quorum shall be a majority of the Members pursuant to Section 43 (2) of the Act.

## **9. BOARD AGENDA**

9.1 The Secretary shall prepare an agenda with the following headings for the use of Members at the regular meetings of the Board:

- (a) Attendance
- (b) Approval of Agenda
- (c) Declarations of Pecuniary Interest
- (d) Delegations/Petitions/Presentations
- (e) Approval of Minutes
- (f) Business Arising from the Minutes
- (g) Statistics
- (h) Staff Reports
- (i) Communications
- (l) Other Business
- (II) Updates
- (III) In Camera
- (m) Next Meeting
- (n) Adjournment

9.2 An item which is not included in the agenda, may not be introduced at the meeting, without the consent of a majority of the Members present.

9.3 Every letter, petition and other communication addressed to the Board shall be received by the Secretary of the Board who shall:

- (a) where, in the opinion of the Secretary, the subject matter of any communication is properly within the jurisdiction of the Board, place it upon the Agenda for the new regular meeting of the Board to be dealt with during such meeting;
- (b) where in the opinion of the Secretary, and confirmed by the Chair, the subject matter of any communication is properly within the jurisdiction of the Police Service, shall refer it to the Inspector for necessary action and a report presented at the next Board meeting, if required.

9.4 The Secretary shall ensure that each Member of the Board receives the agenda for each regular meeting not less than forty-eight (48) hours prior to the hour appointed for holding of the meeting.

## **10. DECLARATIONS OF PECUNIARY INTEREST/CONFLICTS OF INTEREST**

10.1 The Chair and Members shall be governed by the *Community Safety and Policing Act, 2019*, as amended, and the agenda shall include a provision for Members to declare a conflict or conflicts of interest or a pecuniary interest in a matter.

- 10.2 Where a Member, either on his or her own behalf, or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Board at which the matter is the subject of consideration, the Member shall:
- (a) prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
  - (b) not take part in the discussion of, or vote on any question in respect of the matter; and
  - (c) not attempt in any way whether before, during or after the meeting to influence the voting on any such question.
- 10.3 Where a meeting is not open to the public, in addition to complying with the requirements, the Member shall forthwith leave the meeting for the part of the meeting during which the matter is under consideration.
- 10.4 Where the interest of a Member has not been disclosed by reason of his or her absence from the particular meeting, the Member shall disclose his or her interest and otherwise comply at the first meeting of the Board attended by him or her after the particular meeting pursuant to Section 20 of the *Code of Conduct for O.P.P. Detachment Board Members*, 2019.
- 10.5 To fulfill the Board functions pursuant to "Part VII – Complaints" of the Act, Members should not take part in the administration of Part VII matters if they have a personal interest or where they may be perceived as having a personal interest. Where there is uncertainty as to whether a conflict may exist, the issue should be raised. The Member shall determine the decision regarding the conflict.
- 10.6 The Secretary shall record in reasonable detail, the particulars of any disclosure of conflict of interest, and the particulars shall appear in the minutes of that meeting of the Board.

## **11. HEARING OF DELEGATIONS**

- 11.1 Delegations wishing to address the Board shall notify the Secretary no later than 12:00 p.m. on the Thursday two weeks preceding the scheduled regular Board meeting. The purpose of the delegation shall be clearly stated and it shall be contained in the agenda delivered to Board Members prior to the meeting. The request shall also include a list of person(s) who will be appearing before the Board and a copy of the materials that will be presented.
- 11.2 Notwithstanding Subsection 11.1, and at the Board's discretion, any delegations or deputations, other than those listed on the agenda, may be heard on any item appearing on the agenda
- 11.3 Delegations shall be restricted to presentations of ten (10) minutes and shall address their remarks to the stated business.
- 11.4 The Secretary shall record the name of every person who speaks as a member of a delegation to the Board and the proceedings and outcome of the delegation shall be recorded in the Minutes of the Board meeting.
- 11.5 Upon the completion of a presentation to the Board by a delegation, any discourse

between Members of the Board and the delegation shall be limited to Members asking questions for clarification and obtaining additional, relevant information only. Members of the Board shall not enter into debate with the delegation respecting the presentation.

11.6 No delegation shall:

- (a) speak disrespectfully of any person;
- (b) use offensive words or unparliamentary language;
- (c) speak on any subject other than the subject for which they have received approval to address the Board; or
- (d) disobey the rules of procedure or a decision of the Chair.

11.7 The Chair may curtail any delegation, any questions of a delegation or debate during a delegation for disorder or any other breach of this by-law and, where the Chair rules that the delegation is concluded, the person or persons appearing shall immediately withdraw.

## **12. CONDUCT OF MEMBERS**

12.1 No member shall:

- (a) use offensive words or unparliamentary language in meetings of the Board or against any Member;
- (b) speak on any subject other than the subject in debate;
- (c) criticize any decision of the Board except for the purpose of moving that the question be reconsidered;
- (d) speak in a manner that is discriminatory in nature based on an individual's race, ancestry, place of origin, citizenship, creed, gender, sexual orientation, age, colour, marital status, family status or disability;
- (e) disobey the rules as set out in this by-law or a decision of the Chair, on questions of order or procedure as set out in this by-law or resolution of the Board, or upon the interpretation of the rules of the Board.

12.2 If a Member persists in disobedience after having been called to order by the Chair, the Chair shall forthwith put the question, no amendment, adjournment or debate being allowed: "That [such Member] be ordered to leave his or her seat for the duration of the meeting of the Board". If a Member who has been ordered to leave his or her seat apologizes to the Chair and the other Members, he or she may be permitted to retake his or her seat by vote of the Members.

## **13. RULES OF DEBATE/POINTS OF ORDER AND PRIVILEGE**

13.1 Any Member of the Board who desires to speak may remain seated and shall address his/her remarks to the Chair. The Member shall confine his/her remarks to the matter under consideration.

13.2 The Chair shall ensure that any Member who wishes to speak to any question, motion or item, is given fair opportunity to do so and without interruption from any other Member.

13.3 The Chair may call a Member to order while speaking and the debate shall be

suspended and the Member shall not speak until the point of order is determined. Any Member may appeal the decision of the Chair to the Board and the Board shall decide by a majority vote without debate and its decision shall be final.

- 13.4 A Member may rise and address the Chair to raise a point of order. After leave is granted, he/she shall state the point of order, which shall be decided on by the Chair. If the decision of the Chair is appealed, the Board shall decide the question by a majority vote and its decision shall be final.
- 13.5 When a Member considers/believes that his/her integrity, or the integrity of the Board as a whole has been impugned, he/she may as a matter of privilege rise at any time and, without consent of the Chair, draw the attention of the Board to the matter.
- 13.6 Any Member of the Board who has declared a pecuniary/conflict of interest with respect to any item of the Agenda shall immediately remove themselves from the Meeting until such time as the debate/consideration of the item is concluded.

#### **14. MOTIONS**

- 14.1 Any Member of the Board may introduce a motion for discussion or debate. The motion must be formally seconded before it is subject to discussion or debate.
- 14.2 After a motion has been moved, it may be withdrawn by the mover with permission of the seconder prior to its being put to a vote.
- 14.3 A motion related to a question under consideration may be entertained only if it is.
  - to refer (debatable)
  - to amend (debatable)
  - to defer, postpone or table (not debatable)
- 14.4 A motion that was duly made, discussed or debated shall be put to a vote and the motion and the result shall be recorded in the Minutes.
- 14.5 After a motion has been put and decided, no motion for reconsideration thereof shall be introduced during the same meeting, moved by a member from among those who voted with the majority.
- 14.6 A motion to reconsider requires at least a two-thirds majority vote of the members present at the meeting, regardless of the vote necessary to adopt the motion to be reconsidered.
- 14.7 No question shall be reconsidered more than once in a 12 month period from the date the matter was decided, nor shall a vote to reconsider be reconsidered.

#### **15. VOTING ON MOTIONS**

- 15.1 Before a motion is put to a vote, the Chair shall state the question in the precise form to be recorded in the Minutes, including any amendments to the question. When a member present at a meeting does not vote, unless they have abstained because of a conflict of interest, the vote will be considered a negative vote.
- 15.2 When a question is put to vote, no member shall speak to the question nor shall any other motion be made until after the vote is taken and the result declared.
- 15.3 Any question on which there is a "tie vote" or equality of votes, the vote shall be deemed to be lost.

- 15.4 The Chair may vote on an issue and shall vote upon any question which there is an equality of votes.
- 15.5 Any Member may request a recorded vote. A request for a recorded vote will be made prior to the taking of the vote, and the names of those who voted for and those who voted against shall be recorded in the Minutes by the Secretary. The vote will be conducted and recorded by the Secretary who will ask those in favour to stand and then ask those opposed to stand. Any failure to vote by a qualified Member shall be deemed to be a negative vote. The Secretary shall report the results of the vote to the Chair who shall declare the results of the vote.
- 15.6 No vote by the Board shall be taken by ballot or any other method of secret voting.
- 15.7 When the Chair calls for a vote on a question, each Member shall remain seated and refrain from communicating with other Members until the result of the vote has been declared by the Chair. On an unrecorded vote, the manner of voting shall be at the discretion of the Chair and may be by voice, show of hands, standing or otherwise.
- 15.8 Members shall not speak more than once to the same question without the consent of the Chair. If a motion has been amended, each Member may readdress the question.
- 15.9 The members are required to address the question as put by the motion, and any variance may be deemed out of order by the Chair.

## **16. IN CAMERA SESSION**

- 16.1 All meetings of the Board shall be open to the public, other than for matters related to those outlined in Subsection 16.3.
- 16.2 The Board may convene In Camera by resolution of Members, stating the appropriate exception provided by Section 44 of the Act.
- 16.3 The following subject matters may be discussed in a closed meeting of the Board, pursuant to Section 44 (2) of the *Act*:
- (a) the security of the property of the board;
  - (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;
  - (c) a proposed or pending acquisition or disposition of land by the board;
  - (d) labour relations or employee negotiations;
  - (e) litigation or potential litigation affecting the board, including matters before administrative tribunals;
  - (f) advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;
  - (g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;
  - (h) a trade secret or scientific, technical, commercial, financial or labour relations information,



supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- (i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;
- (j) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
- (k) information that section 8 of the Municipal Freedom of Information and Protection of Privacy Act would authorize a refusal to disclose if it were contained in a record; or
- (l) an ongoing investigation respecting the police service board.

16.4 A meeting or part of a meeting of the Board, or if a committee of the board, shall be closed to the public if the subject matter being considered is a request under the *Municipal Freedom of Information and Protection of Privacy Act*, pursuant to Section 44 (3) of the Act.

16.5 A meeting of the Board or of a committee of the Board, may be closed to the public if the following conditions are both satisfied:

- i. The meeting is held for the purpose of educating or training the members of the board or of the committee.
- ii. At the meeting, no member of the board or committee considers or otherwise deals with any matter in a way that materially advances the business or decision-making of the board.

16.6 No person other than Board Members, Secretary, Inspector and other persons invited by the Chair, shall attend closed meetings of the Board, and persons other than the Board Members shall vacate the meetings if requested to do so by the Chair.

## **17. AVAILABILITY OF INFORMATION**

17.1 Information relating to matters described in Subsection 16.3 - 16.5 of this By-law shall be marked "Confidential".

17.2 Immediately following the distribution of the agenda information to all Members of the Board, the public agenda materials and notice shall be published at least seven (7) days before the meeting notwithstanding Subsection 6.1., provided the disclosure of such information does not relate to matters described in Subsection 16.3 -16.5 herein.

## **18. BY-LAWS**

18.1 Every by-law shall be introduced upon written motion by a Member, and any number of By-laws may be introduced together in one motion, but the Chair may, at the request of a Member, deal separately with any by-law.

18.2 Every by-law shall have three (3) readings prior to it being passed by the Board. The by-law shall be debated or amended during the second reading. The third and final reading a by-law shall direct that the by-law be signed and numbered.

18.3 By-laws may be considered and read a first, second and third time and may be passed at the same meeting or may be adjourned to a future meeting for a third reading.

**19. ADMINISTRATION**

19.1 This By-law shall come into force upon the day it is passed.

**20. EFFECTIVE DATE**

Read a first and second time, this 26<sup>th</sup> day of November, 2024;

Read a third time and finally passed, this 26<sup>th</sup> day of November 2024.

This By-law is hereby enacted by the Brant County O.P.P. Detachment Board on this 26<sup>th</sup> day of November, 2024, and shall take effect on this date.

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Jennifer Haley  
Chair

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Spencer Pluck  
Secretary

Brant County O.P.P. Detachment Board By-Law No. 01-24  
Appendix A  
Code of Conduct Ontario Regulation 409/23

Community Safety and Policing Act, 2019

ONTARIO REGULATION 409/23

CODE OF CONDUCT FOR O.P.P. DETACHMENT BOARD MEMBERS

Consolidation Period: From April 1, 2024 to the e-Laws currency date.

No amendments.

This is the English version of a bilingual regulation.

Application and Interpretation

1. (1) This Regulation sets out the code of conduct with which every member of an O.P.P. detachment board must comply.
- (2) For greater certainty, the existence of a good faith exception in this code of conduct does not limit the grounds on which it may be determined that a member of an O.P.P. detachment board has not contravened this code of conduct.
2. In this Regulation,
  - “conflict of interest” means a situation in which a member of an O.P.P. detachment board’s private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the O.P.P. detachment board; (“conflit d’intérêts”)
  - “personal relationship” includes, but is not limited to, a relationship with any of the following persons:
    1. A current or former spouse or common-law partner of the board member.
    2. A current or former intimate partner of the board member.
    3. The board member’s children, including biological and adoptive children and stepchildren.
    4. The legal dependants of the board member.
    5. A child in the board member’s care.
    6. The board member’s grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law. (“rapports personnels”)

#### Conduct Becoming of a Board Member

3. (1) A member of an O.P.P. detachment board shall not conduct themselves in a manner that undermines or is likely to undermine the public's trust in the O.P.P. detachment board or the Ontario Provincial Police.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, their conduct was in the good faith performance of their duties as a board member.
4. A member of an O.P.P. detachment board shall comply with the Act and the regulations made under it.
5. A member of an O.P.P. detachment board shall not, by act or omission, conduct themselves in a manner that is likely to cause the board to fail to comply with the Act or the regulations made under it.
6. A member of an O.P.P. detachment board shall comply with any rules, procedures and by-laws of the O.P.P. detachment board.
7. A member of an O.P.P. detachment board shall not substantially interfere with the conduct of O.P.P. detachment board meetings.
8. A member of an O.P.P. detachment board contravenes this code of conduct if they are found guilty of an offence under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) or the Cannabis Act (Canada) that was committed after they were appointed as a member of the O.P.P. detachment board.
9. (1) A member of an O.P.P. detachment board shall not, in the course of their duties, treat any person in a manner that the member, at the time, knows or reasonably ought to know would contravene the Human Rights Code.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.
10. (1) A member of an O.P.P. detachment board shall conduct themselves in a professional and respectful manner in the course of their duties including, without limitation, not using abusive or insulting language in the course of their duties.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.

#### Statements and Attendance

11. A member of an O.P.P. detachment board shall not knowingly make false statements pertaining to the duties of a member of an O.P.P. detachment board.

12. A member of an O.P.P. detachment board shall not purport to speak on behalf of the O.P.P. detachment board unless authorized by the board to do so.
13. A member of an O.P.P. detachment board shall clearly indicate when they are expressing a personal opinion when commenting on an action or omission of the O.P.P. detachment board, the Ontario Provincial Police or a member of the Ontario Provincial Police.
14. A member of an O.P.P. detachment board shall not access, collect, use, alter, retain, destroy or disclose to any person information that has been obtained by or made available to the member in the course of their duties if doing so would be contrary to law.
15. (1) A member of an O.P.P. detachment board shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the O.P.P. detachment board or as required by law.  
  
(2) Subsection (1) does not apply to information that was already made available to the public by a person who was authorized to do so prior to the member's disclosure.
16. A member of an O.P.P. detachment board shall attend all O.P.P. detachment board meetings unless able to provide a reasonable explanation for the absence.

#### Misconduct and Conflicts of Interest

17. A member of an O.P.P. detachment board shall disclose any conduct of another member of the O.P.P. detachment board that the member reasonably believes constitutes misconduct,
  - (a) to the chair of the board; or
  - (b) if the misconduct involves the chair, to the Inspector General.
18. (1) A member of an O.P.P. detachment board shall disclose any charges laid against them under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) or the Cannabis Act (Canada) and any finding of guilt made in relation to those charges.  
  
(2) Subsection (1) only applies to charges or findings that were made after the member's appointment to the O.P.P. detachment board.  
  
(3) The disclosure required by subsection (1) must be made to the person or body that appointed the individual as a member of the O.P.P. detachment board.
19. A member of an O.P.P. detachment board shall not apply for employment with the Ontario Provincial Police unless they resign from the board before applying.

20. (1) A member of an O.P.P. detachment board shall promptly disclose any conflict of interest,

(a) to the chair of the board; or

(b) if the conflict of interest involves the chair, to the Inspector General.

(2) After making the disclosure required by subsection (1), the member shall disclose the conflict at the next meeting of the O.P.P. detachment board.

21. A member of an O.P.P. detachment board shall not use their position as an O.P.P. detachment board member to,

(a) benefit themselves;

(b) benefit one or more persons with whom they have a personal relationship; or

(c) interfere with the administration of justice.

22. A member of an O.P.P. detachment board shall not participate in discussion of or voting with respect to matters at O.P.P. detachment board meetings if the member has a conflict of interest in the matter.

23. Omitted (provides for coming into force of provisions of this Regulation).