



Policy Development Committee Report

To: The Chair and Members of the Policy Development Committee
From: Halie Gilmore, Project Manager Corporate Strategy
Date: November 5, 2024
Report #: RPT-0475-24
Subject: Major Project Dashboard – November 2024
Purpose: For Information

Recommendation

That RPT-0475-24 - Major Project Dashboard – November 2024 be received as information;
And that feedback on the second version of the Major Project Dashboard be reviewed and comments regarding enhancements be directed to staff.

Executive Summary

Across the County of Brant (the County), staff are advancing a variety of projects ranging from major capital investments to long-term planning initiatives. The Major Project Dashboard (the dashboard) is updated by staff quarterly and provides a listing of major projects, their status, and other high-level details. If members of Council have questions about a listed project or need more information, they are encouraged to connect directly with the respective staff contact. The November 2024 version of the dashboard is [linked here](#) and attached to the report.

Strategic Plan Priority

Strategic Priority 6 - Stable and Responsive Governance

Impacts and Mitigation

Social Impacts

The dashboard aims to enhance information sharing between staff, Council, and the community. This tool supports a responsive government and heightened awareness of major, strategic County projects.

Environmental Impacts

The dashboard does not have any direct environmental impact.

Economic Impacts

The dashboard does not have any direct economic impact.

Report

Background

Staff across the County are advancing a wide range of projects to support strategic objectives and contribute to the community. With many different initiatives happening across departments, staff and Council identify that a list of projects and key details would be helpful to stay informed.

To help achieve this objective, the Corporate Strategy team has developed an online dashboard to display details about major projects. The tool provides high-level information such as the project name, overview, status update, and budget information. The first version of this dashboard was introduced at the September 3, 2024, Policy Development Committee meeting.

Analysis

How to use the dashboard?

Tips for accessing and using the dashboard are included below:

1. To access the dashboard online, Council can click the link included in the report: [click here to access the dashboard online](#). A printer friendly PDF version of the dashboard is also attached for those that prefer printing the information or reviewing it offline.
2. Once on the dashboard, projects are listed in alphabetical order by department and division name. To view the projects listed, scroll through the included table.
3. If you have specific questions about a project, please contact the staff person listed for further information.
4. If you have questions about the dashboard itself, please contact Halie Gilmore for support (halie.gilmore@brant.ca).
5. If you would prefer to see the information in the card view, click the "[card view link](#)" included in the top right section of the online dashboard. In this view you can group projects into different categories (department, division, budget status, public consultation status, etc.)

This dashboard is not a full listing of all projects happening across the County. Staff from each department have selected the projects to add by considering scope and connection to strategic priorities.

Design process and providing feedback

The Corporate Strategy team is designing the dashboard using an iterative design process. Since its introduction, the Corporate Strategy team has received feedback from staff and Council and have initiated the following updates:

- Staff have added additional projects to the dashboard in order to provide a more fulsome view of major projects happening across the County.
- The Corporate Strategy team is working with staff in the Operations department to explore a way to specifically track and share updates on major capital projects with Council.

- Staff are continuing to explore how to best share this type of information with the community.

To improve the tool, members of Council and staff are encouraged to continue providing feedback to Halie Gilmore (halie.gilmore@brant.ca).

It is important to note that maintaining this dashboard requires time for staff to adjust their current reporting process, which is done differently on a department-by-department basis. Adjustments to resources may be required as this enhancement continues to roll out and the tool is further refined

Summary and Recommendations

Overall, the dashboard provides high-level details on the status of strategic projects happening across the County to support a responsive and informed government. The second version of the dashboard is [linked here](#) and a PDF version is attached to this report.

Attachments

Major Project Dashboard – November 2024 - PDF Version.

Reviewed By

Senior Management Team

Copied To

Senior Management Team

By-law and/or Agreement

| | |
|---|----|
| By-law Required | No |
| Agreement(s) or other documents to be signed by Mayor and /or Clerk | No |