



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Budget Meeting of November 8, 2024**  
**Approved December 6, 2023**

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John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Shelley Ann Bentley	Haldimand County
Dave Beres	Town of Tillsonburg
Doug Brunton	Norfolk County
Robert Chambers	County of Brant
Tom Masschaele	Norfolk County
Stewart Patterson	Haldimand County
Chris Van Paassen	Norfolk County
Rainey Weisler	Municipality of Bayham/Township of Malahide
Peter Ypma	Township of South-West Oxford

Regrets: None

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Leigh-Anne Mauthe, Interim Manager of Watershed Services  
Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

The chair called the meeting to order at 9:30 a.m., Wednesday, November 8, 2024.

**2. Additional Agenda Items**

No additional items were added to the agenda.

**3. Declaration of Conflicts of Interest**

None were declared.

**4. Budget Overview Presentation**

The Manager of Corporate Services provided a general overview of the 2024 draft budget.

At the last Audit and Finance Committee meeting on August 24, the Committee provided staff direction to prepare a budget with a maximum 5.0% target increase on the levy. The 2024 Draft Budget was presented with a 3.80% or \$85,393 general levy increase. The operating levy increased by 2.21% or \$46,453 and the capital levy

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**FULL AUTHORITY COMMITTEE MEMBERS**

Shelley Ann Bentley, Dave Beres, Doug Brunton, Robert Chambers, Michael Columbus,  
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increased by 25.96% or \$38,940. A special levy to Norfolk County is required for the Hay Creek Dam project in 2024.

Staff have continued to adjust the budget presentation to align with the new regulations that are required starting with the 2024 budget.

The following reports were reviewed and discussed:

1. Draft Consolidated Operating Budget
2. Draft Consolidated Budget Summary
3. Draft Municipal Levy Consolidated
4. 5-year Summary by Municipality of Levy Apportionment

The Current Value Assessment Apportionment for 2023 and 2022 were presented and discussed. The assessment data was provided by the Municipal Property Assessment Corporation (MPAC) and modified by the Ministry of Natural Resources and Forestry based on O. Reg. 402/22 (Budget and Apportionment).

## **5. 2024 Budget Package**

### **Operations:**

The Managers reviewed each of their department(s) draft budgets, action plans, projects, and staffing requirements.

### **Capital:**

The 2024 total for capital spending is budgeted at \$696,340 requiring \$188,940 from the general levy, \$220,950 from the Current Year Surplus, \$18,450 from the User Fee Reserve, \$133,000 Prior Year Capital, \$75,000 Federal/Provincial Grants, and \$60,000 Special Levy from Norfolk County.

The following reports were reviewed and discussed:

1. One-Year 2024 Draft Capital Budget
2. Five-Year 2024 Draft Capital Budget

Maintenance work and necessary repairs for public safety are continuing on the major water control structures. Two projects are planned for 2024 totaling \$210,000, Hay Creek Dam Engineering Design and Teeterville Dam Class Environmental Assessment. A 10-year Flood Control Structures Capital Summary was presented for information.

Other works include gate replacement and repairs on Authority lands, office renovations, washroom renovations at two of the campgrounds, and the purchase of additional watersports rental equipment. Annual computer upgrades, and vehicle and equipment replacements.

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## **6. General Manager's Report and Budget Recommendations**

**A-107/23**

Moved by P. Ypma

Seconded by T. Masschaele

THAT the LPRCA Board of Directors approves the following recommendations regarding LPRCA's 2024 Draft Operating and Capital budgets;

THAT the draft 2024 operating budget of \$5,868,270 requiring \$2,145,963 of general levy representing an increase in the general levy of 2.21% or \$46,453;

AND the draft 2024 capital budget of \$696,340 requiring \$188,940 of general capital levy representing an increase in the general levy of 25.96% or \$38,940;

AND the draft 2024 capital budget includes a special levy of \$60,000 for Norfolk County;

AND the total general municipal levy of \$2,334,903 requiring an increase of 3.80% or \$85,393 overall compared to 2023 be circulated to member municipalities for review and comment;

AND that staff be directed to present the Draft 2024 Budget to member municipalities when requested;

AND that the LPRCA Board of Directors recommend that the Draft 2024 Fee Schedules be presented at the next meeting of the Board for approval.

**Carried**

The Chair adjourned the meeting at 12:05 p.m.

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John Scholten  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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