



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, SEPTEMBER 14, 2022**

1:00 P.M.

VIRTUAL MEETING

JOHN NOBLE HOME

Sarah MacCuish
Coordinator of Administrative Services

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, SEPTEMBER 14, 2022

1:00 P.M.

VIRTUAL MEETING

Chair Gatward called meeting to order at 1:01 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Sicoli
Councillor Antoski

County of Brant
Councillor Gatward
Councillor MacAlpine
Councillor Wheat
Mayor Bailey

Regrets: City of Brantford
Councillor Vanderstelt

Also Present: S. MacCuish, M. Bastian, S. Dykstra, B. Stonham

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. MINUTES

Moved by Mayor Bailey
Seconded by Councillor Antoski

THAT the In-Camera Item 8.1 BE MOVED on the agenda to the end of the meeting

CARRIED

3.0 Minutes

Moved by Councillor Wheat
Seconded by Councillor Carpenter

THAT the following Minutes (3.1) BE ADOPTED:

3.1 John Noble Home Committee of Management – June 8, 2022

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

The June 8, 2022 minutes indicate on page 6, that Councillor Carpenter suggested a meeting with W. Bouma MPP. This meeting was arranged. The Chair, Vice Chair and past Chair met with W. Bouma MPP on July 20, 2022 in his office to discuss the increasing cost of the 40 bed build and assistance with capital funding was requested from the Province. The following day they were given a delegation with P. Calandra, Minister of Long Term Care on August 16, 2022.

5. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

There were no presentations or delegations.

6. ITEMS FOR CONSENT

Items 6.3 & 6.4 separated for discussion.

Moved by Councillor Wheat
Seconded by Councillor MacAlpine

THAT Items for Consent (6.1 to 6.2) BE APPROVED

6.1 John Noble Home Administrator's Report [Financial Impact - None] (JNH2022-29)

THAT the John Noble Home Administrator's Report JNH2022-29 BE RECEIVED

6.2 John Noble Home Monthly Budget Summary for July 2022 [Financial Impact – None – Overall On Track at this Time] (JNH2022-30)

THAT the Monthly Budget Summary JNH2022-30 for July 31, 2022 for the John Noble Home BE RECEIVED.

Item 6.1 and 6.2 were voted on and approved.

6.3 The Quality Improvement Report for priority and elective indicators for Quarter 4, 2021 [Financial Impact- None] (JNH2022-31)

THAT the John Noble Home Quality Improvement Report JNH2022-31 for priority and elective indicators for Quarter 4, 2021 BE RECEIVED.

B. Stonham explained that while the Home remains above the provincial average for falls with a lower use of restraints, the Homes least restraint policy may lead to a higher number of falls with the seriousness of injury greatly reduced.

During the months of January, February and March the Home has utilized several staffing agencies who may not be aware of the Homes process for wound care management. A strategy to educate new front-line staff during their orientation has been implemented and the Nursing Programs Coordinator is leading a wound care team and providing additional education to Registered Staff.

6.4 Human Resources Update [Financial Impact- None] (JNH2022-32)

THAT the Human Resources Update Report JNH2022-32 BE RECEIVED.

S. Dykstra confirmed that out of the 18 resignations, 6 people agreed to exit interviews.

Councillor Carpenter questioned if the possibility of a job share program has been discussed. S. Dykstra stated that job sharing has been discussed previously but at the time the idea did not move forward.

Moved by Councillor Carpenter
Seconded by Councillor Antoski

THAT Items for Consent (6.3 to 6.4) BE APPROVED

Items 6.3 & 6.4 were voted on and approved.

CARRIED

7. ITEMS FOR CONSIDERATION

Moved by Councillor Wheat
Seconded by Councillor Antoski

THAT Items for Consideration (7.1) BE APPROVED

7.1 Extension of the Pharmacy Services Contract for a further two-year extension [Financial Impact - HST] (JNH2022-33)

- A THAT the two-year extension to the Pharmacy Services Contract BE APPROVED.
- B THAT the Administrator be AUTHORIZED to sign the required contract for the extension.

Item 7.1 was voted on and approved.

CARRIED

9. CORRESPONDENCE

Moved by Mayor Bailey
Seconded by Councillor Carpenter

THAT Correspondence Item 9.1 BE RECEIVED

9.1 2022-23 COVID-19 Prevention and Containment and PPE Funding

M. Bastian updated the committee with current screening and testing procedures for Covid-19. Daily antigen tests were being completed, with people waiting for the test results prior to continuing into the Home. This was reduced this week to require staff, caregivers, students and volunteers to test and wait for results 3 times a week.

B. Stonham added that the Home is currently waiting for more information from public health regarding the required time between the flu shot and the new bi-valent Covid-19 vaccine before a vaccine clinic can be planned.

The Covid-19 prevention and containment and PPE funding was listed to offset expenses such as equipment, ppe, additional staffing costs associated with screening and testing, cleaning and tray service. The funds are being used and tracked with the required reports being made.

CARRIED

10. RESOLUTIONS

There were no resolutions.

8. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Antoski
Seconded by Mayor Bailey

THAT the Committee MOVE IN-CAMERA (1:30 p.m.)

8.1 Administrator Verbal Update

Personal matters about an identifiable individual, including municipal or local board employees

CARRIED

The Committee met In-Camera, provided direction to Staff and returned to Open Session at 2:44 p.m.

11. QUESTIONS

No further questions at this time.

Councillor Gatward shared that on August 15, 2022 a meeting with John Jordan, Parliamentary Assistant to Minister Calandra. Councillor Gatward, Councillor MacAlpine, Mayor Bailey, Councillor Miller and Mayor Davis were in attendance. An information package was distributed and the 15-minute delegation allowed for discussion of the new bed development, requesting the additional Capital costs of \$7.3 million due to increased costs and interest rates. M. Bastian is to provide further information to Minister Calandra regarding the operational items that were discussed during the delegation.

12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, October 12, 2022 via Zoom. An interim Chair will be elected as the Chair and Vice chair will not be returning.

13. ADJOURNMENT

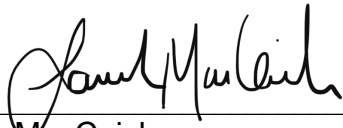
Moved by Councillor Antoski
Seconded by Councillor Gatward

THAT the meeting of the John Noble Home Committee of Management BE
ADJOURNED

CARRIED

The meeting was adjourned at 2:53 p.m.

Councillor Gatward
Chair



S. MacCuish
Coordinator of Administrative Services