



Long Point Region Conservation Authority

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November 10, 2022

File:1.4.5.1

Michael Bradley, CAO
Michael.bradley@brant.ca

Re: 30-Day Notice to Affected Municipalities – 2023 Draft LPRCA Budget

Dear Mr. Bradley,

The Board of Directors budget meeting was held on Wednesday, November 9, 2022. The Draft 2023 LPRCA Operating and Capital Budgets were recommended to be circulated to member municipalities for review and comment. The proposed overall increase for the municipal levy is \$143,511 or 6.82% versus last year's increase of 2.13%. The overall municipal support requested for the 2023 operating budget of \$5,568,754 is \$2,099,510 representing a change in the general levy of 21.76% or \$375,251. The overall municipal support requested for the 2023 capital budget of \$651,955 is \$150,000 representing a decrease in the general levy of -60.7% or \$231,000. The municipal levy is calculated using the Modified Current Value Assessment provided by the Ministry of Environment, Conservation and Parks as outlined in Ontario Regulation 670/00. Specific municipal levy allocation can be found in appendix 4.

Ontario Regulation 139/96 calls for a 30-day notice to affected municipal partners in order for them to consider and provide comment regarding the draft budget. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. As such, please find attached the following information on LPRCA's budgets for its member municipalities:

1. 2023 Draft Consolidated Budget Summary
2. 2023 Draft Consolidated Operating Budget
3. LPRCA 2023 Municipal Levy – Consolidated - Draft
4. Five Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA is requesting any comments regarding the Draft 2023 Budget to be forwarded to this office no later than noon Tuesday, December 13th, 2022.

The weighted vote for the Final 2023 LPRCA Budget will take place the evening of Wednesday, January 11th, 2023 as part of the regular meeting of the LPRCA Board of Directors.

If your officials request a presentation of the Draft 2023 budget, we would be pleased to present at your Councils earliest convenience on behalf of the LPRCA Board of Directors. If you have any questions or need further information, please contact Aaron LeDuc, Manager of Corporate Services at aleduc@lprca.on.ca or 519-842-4242, ext. 224.

Sincerely,

Judy Maxwell
General Manager

cc. Heather Mifflin, Director of Finance
Alysha Dyjack, Clerk/Manager of Council Services

Encl. (4)

**Long Point Region Conservation Authority
2023 DRAFT Consolidated Budget Summary**

| | 2020 Actual | 2021 Actual | 2022 Sept 30 YTD | 2022 Budget | 2023 Budget | 2023 Change from 2022 Budget | | % of Approved Budget |
|------------------------------|------------------|------------------|---------------------|------------------|------------------|---------------------------------|---------------|-------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | % | |
| Total Operating Expenditures | 3,867,829 | 4,439,329 | 3,306,978 | 4,797,560 | 5,568,754 | 771,193 | 16.1% | 89.5% |
| Total Capital Expenditures * | 269,000 | 349,326 | 170,336 | 511,250 | 651,955 | 140,705 | 27.5% | 10.5% |
| Total Expenditures | 4,136,829 | 4,788,655 | 3,477,314 | 5,308,810 | 6,220,709 | 911,898 | 17.18% | 100.0% |

SOURCES OF REVENUE

| | | | | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| Municipal Levy - Operating | 1,644,960 | 1,686,943 | 1,293,194 | 1,724,258 | 2,099,510 | 375,251 | 21.76% | 33.8% |
| Municipal Levy - Capital | 269,000 | 349,326 | 368,550 | 381,700 | 150,000 | (231,700) | -60.70% | 2.4% |
| Municipal Levy - Total | 1,913,960 | 2,036,269 | 1,661,744 | 2,105,958 | 2,249,510 | 143,551 | 6.82% | 36.16% |
| Municipal Levy - Special Norfolk | - | - | - | - | - | - | 0.00% | 0.0% |
| Total Municipal Levy | 1,913,960 | 2,036,269 | 1,661,744 | 2,105,958 | 2,249,510 | 143,551 | 6.82% | 36.16% |
| Provincial Funding | 222,983 | 50,219 | 28,798 | 29,160 | 22,447 | (6,713) | (23.0%) | 0.4% |
| MNR Grant | 35,229 | 35,229 | - | 35,229 | 35,229 | - | 0.0% | 0.6% |
| MNR WECl & Municipal Funding | 39,785 | 2,579 | - | - | 132,500 | 132,500 | 0.0% | 2.1% |
| Federal Funding | 108,445 | 33,804 | 3,920 | 11,866 | 66,579 | 54,713 | 461.1% | 1.1% |
| User Fees | 1,548,587 | 2,748,884 | 2,829,446 | 2,747,137 | 3,100,555 | 353,417 | 12.9% | 49.8% |
| Community Support | 347,668 | 275,847 | 242,582 | 250,967 | 539,233 | 288,267 | 114.9% | 8.7% |
| Interest on Investments | 24,444 | 24,363 | - | - | - | - | 0.0% | 0.0% |
| Land Donation | 325,000 | - | - | - | - | - | 0.0% | 0.0% |
| Gain on Sale of Assets | 131,446 | 1,219 | 13,339 | - | - | - | 0.0% | 0.0% |
| Contribution from(to) Reserves | (560,718) | (419,757) | - | 128,492 | 74,656 | (53,836) | (41.9%) | 1.2% |
| TOTAL REVENUE | 4,136,829 | 4,788,655 | 4,779,828 | 5,308,810 | 6,220,709 | 911,898 | 17.18% | 100.0% |

* The Capital Expenditures in the 2023 Draft Budget are proposed to be funded by Municipal Levy of \$150,000.

Long Point Region Conservation Authority
2023 DRAFT Consolidated Operating Budget

| | 2020 | 2021 | 2022 | 2022 | 2023 | 2023 Change from | | Contribution (to) from Reserves \$ | Increase to Levy \$ |
|---|------------------|------------------|------------------|------------------|------------------|------------------|--------------|--|------------------------|
| | Actual | Actual | Sept 30 YTD | Budget | Draft Budget | 2022 Budget | | | |
| | \$ | \$ | \$ | \$ | | \$ | % | | |
| Program: | | | | | | | | | |
| Watershed Planning and Technical Services | 498,869 | 397,680 | 282,514 | 406,674 | 398,020 | (8,654) | (2.1%) | - | (44,105) |
| Watershed Flood Control Services | 270,129 | 222,711 | 61,087 | 204,611 | 269,270 | 64,660 | 31.6% | - | 64,660 |
| Healthy Watershed Services | 234,247 | 173,447 | 164,136 | 136,144 | 251,522 | 115,379 | 84.7% | - | 34,607 |
| Conservation Authority Lands | 302,847 | 357,192 | 255,632 | 472,575 | 568,996 | 96,421 | 20.4% | - | 92,546 |
| Communication and Marketing Services | 71,047 | 81,286 | 59,522 | 107,219 | 142,277 | 35,058 | 32.7% | - | 33,558 |
| Backus Heritage and Education Services | 145,375 | 156,553 | 93,407 | 250,224 | 325,662 | 75,438 | 30.1% | - | 55,458 |
| Conservation Parks Management Services | 769,014 | 1,180,627 | 1,037,271 | 1,345,310 | 1,612,933 | 267,622 | 19.9% | (196,151) | No levy |
| Public Forest Land Management Services | 189,954 | 307,663 | 173,010 | 244,641 | 320,160 | 75,519 | 30.9% | (21,930) | No levy |
| Private Forest Land Management Services | 105,809 | 136,090 | 140,005 | 154,812 | 119,355 | (35,457) | (22.9%) | 14,656 | No levy |
| Maintenance Operations Services | 369,032 | 400,306 | 222,356 | 371,813 | 383,712 | 11,899 | 3.2% | - | (62,836) |
| Corporate Services | 911,506 | 1,025,774 | 818,039 | 1,103,538 | 1,176,846 | 73,308 | 6.6% | 218,080 | 201,362 |
| Total Program Expenditures | 3,867,829 | 4,439,329 | 3,306,978 | 4,797,560 | 5,568,754 | 771,193 | 16.1% | 14,656 | 375,251 |
| Objects of Expenses: | | | | | | | | | |
| Staff Expenses | 2,217,051 | 2,510,611 | 1,975,826 | 3,049,737.20 | 3,603,498 | 553,760 | 18.2% | | |
| Staff Related Expenses | 24,127 | 34,185 | 21,649 | 57,990.00 | 55,355 | (2,635) | (4.5%) | | |
| Materials and Supplies | 195,634 | 269,764 | 289,351 | 326,901.01 | 306,018 | (20,883) | (6.4%) | | |
| Purchased Services | 1,127,053 | 1,280,594 | 932,597 | 1,249,165.00 | 1,484,672 | 235,507 | 18.9% | | |
| Equipment | 28,691 | 45,669 | 39,436 | 47,300.00 | 50,725 | 3,425 | 7.2% | | |
| Other | 54,091 | 59,076 | 48,118 | 66,467.00 | 68,485 | 2,018 | 3.0% | | |
| Amortization | 221,181 | 239,431 | - | - | - | - | | | |
| Total Expenditures | 3,867,829 | 4,439,329 | 3,306,978 | 4,797,560 | 5,568,754 | 771,193 | 16.1% | | |
| Sources of Revenue: | | | | | | | | | |
| Municipal Levy - Operating | 1,644,960 | 1,686,943 | 1,293,194 | 1,724,258 | 2,099,510 | 375,251 | 21.763% | | |
| Provincial Funding | 222,983 | 50,219 | 28,798 | 29,160 | 22,447 | (6,713) | (23.0%) | | |
| MNR Grant | 35,229 | 35,229 | - | 35,229 | 35,229 | - | 0.0% | | |
| MNR WECl & Municipal Funding | 39,785 | 2,579 | - | - | - | - | 0.0% | | |
| Federal Funding | 108,445 | 33,804 | 3,920 | 11,866 | 6,579 | (5,287) | (44.6%) | | |
| User Fees | 1,548,587 | 2,748,884 | 2,829,446 | 2,747,137 | 3,100,555 | 353,417 | 12.9% | | |
| Community Support | 347,668 | 275,847 | 242,582 | 250,967 | 539,233 | 288,267 | 114.9% | | |
| Interest on Investments | 24,444 | 24,363 | - | - | - | - | 0.0% | | |
| Land Donation | 325,000 | - | - | - | - | - | 0.0% | | |
| Gain on Sale of Assets | 131,446 | 1,219 | 13,339 | - | - | - | 0.0% | | |
| Contribution from (to) Reserves | (560,718) | (419,757) | - | 1,058 | 14,656 | 15,714 | 0.0% | | |
| Total Revenue | 3,867,829 | 4,439,329 | 4,411,278 | 4,797,560 | 5,818,209 | 1,020,648 | 21.3% | | |
| Surplus - current year | - | - | 1,104,300 | - | 249,455 | 249,455 | 4.5% | | |

LPRCA 2023 MUNICIPAL LEVY - CONSOLIDATED - DRAFT

| MUNICIPALITY | LEVY AMOUNTS | | | PER CAPITA (Watershed) | PER CAPITA (Municipality) |
|-------------------------------|--------------|-------------|-------------|---------------------------|------------------------------|
| | OPERATING | CAPITAL | TOTAL | | |
| Haldimand County | \$302,661 | \$21,624 | \$324,284 | \$22.57 | \$7.90 |
| Norfolk County | \$1,088,124 | \$77,741 | \$1,165,865 | \$22.95 | \$21.80 |
| Norwich Twp. | \$147,333 | \$10,526 | \$157,859 | \$25.26 | \$18.69 |
| South-West Oxford Twp. | \$44,004 | \$3,144 | \$47,148 | \$27.15 | \$8.15 |
| Tillsonburg | \$260,571 | \$18,617 | \$279,188 | \$20.68 | \$20.68 |
| Total Oxford County | \$451,909 | \$32,287 | \$484,196 | | |
| Brant County | \$147,095 | \$10,509 | \$157,605 | \$29.27 | \$5.00 |
| Bayham Municipality | \$94,466 | \$6,749 | \$101,215 | \$18.94 | \$18.94 |
| Malahide Township | \$15,255 | \$1,090 | \$16,345 | \$24.33 | \$2.43 |
| | \$2,099,510 | \$150,000 | \$2,249,510 | \$22.94 | \$13.57 |
| Increase over 2022 | \$375,251.30 | (\$231,700) | \$143,551 | | |
| Per Capita Increase over 2022 | \$3.84 | (\$2.37) | \$1.47 | | |

5 Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA

Draft Budget Operating Levy
\$ 2,099,510

Draft Budget Capital Levy
\$150,000

Draft Budget Total Levy
\$2,249,510

| Municipality | Year | Municipal Levy - Operating | | | | Municipal Levy - Capital | | | | Municipal Levy - Combined | | | |
|---------------------|--------------------|----------------------------|------------------|----------------------------|---------------------------|--------------------------|--------------------|----------------------------|---------------------------|---------------------------|------------------|----------------------------|---------------------------|
| | | Amount of Levy Share | % of Total Levy* | \$ Increase Year over Year | % Increase Year over Year | Amount of Levy Share | % of Total Levy* | \$ Increase Year over Year | % Increase Year over Year | Amount of Levy Share | % of Total Levy* | \$ Increase Year over Year | % Increase Year over Year |
| Haldimand County | 2019 | \$226,963 | 14.12% | \$8,919 | 4.09% | \$54,734 | 14.12% | \$3,011 | 5.82% | \$281,697 | 14.14% | \$11,930 | 4.42% |
| | 2020 | \$232,601 | 14.14% | \$5,637 | 2.48% | \$54,631 | 14.14% | (\$103) | -0.19% | \$287,231 | 14.14% | \$5,534 | 1.96% |
| | 2021 | \$240,090 | 14.23% | \$7,489 | 3.22% | \$53,371 | 14.23% | (\$1,260) | -2.31% | \$293,461 | 14.23% | \$6,230 | 2.17% |
| | 2022 | \$245,330 | 14.23% | \$5,239 | 2.25% | \$54,309 | 14.23% | \$938 | 1.72% | \$299,638 | 14.23% | \$6,177 | 2.15% |
| | 2023 | \$302,661 | 14.42% | \$57,331 | 23.37% | \$21,624 | 14.42% | (\$32,685) | -60.18% | \$324,284 | 14.42% | \$24,646 | 8.23% |
| Norfolk County | 2019 | \$845,974 | 52.63% | \$23,275 | 2.83% | \$204,014 | 52.63% | \$8,860 | 4.54% | \$1,049,988 | 52.63% | \$32,135 | 3.16% |
| | 2020 | \$865,971 | 52.64% | \$19,996 | 2.36% | \$203,390 | 52.64% | (\$624) | -0.31% | \$1,069,361 | 52.64% | \$19,373 | 1.85% |
| | 2021 | \$882,185 | 52.29% | \$16,214 | 1.87% | \$196,106 | 52.29% | (\$7,284) | -3.58% | \$1,078,290 | 52.29% | \$8,930 | 0.84% |
| | 2022 | \$901,067 | 52.26% | \$18,883 | 2.18% | \$199,470 | 52.26% | \$3,364 | 1.65% | \$1,100,537 | 52.26% | \$22,247 | 2.08% |
| | 2023 | \$1,088,124 | 51.83% | \$187,057 | 20.76% | \$77,741 | 51.83% | (\$121,729) | -61.03% | \$1,165,865 | 51.83% | \$65,328 | 5.94% |
| Oxford County* | 2019 | \$344,257 | 21.42% | \$10,699 | 3.21% | \$83,020 | 21.42% | \$3,896 | 4.92% | \$427,277 | 21.42% | \$14,595 | 3.54% |
| | 2020 | \$349,761 | 21.26% | \$5,504 | 1.60% | \$82,148 | 21.26% | (\$872) | -1.05% | \$431,908 | 21.26% | \$4,631 | 1.08% |
| | 2021 | \$360,609 | 21.38% | \$10,848 | 3.10% | \$80,162 | 21.38% | (\$1,986) | -2.42% | \$440,771 | 21.38% | \$8,862 | 2.05% |
| | 2022 | \$368,308 | 21.36% | \$7,699 | 2.20% | \$81,533 | 21.36% | \$1,371 | 1.67% | \$449,841 | 21.36% | \$9,070 | 2.10% |
| | 2023 | \$451,909 | 21.52% | \$83,601 | 22.70% | \$32,287 | 21.52% | (\$49,246) | -60.40% | \$484,196 | 21.52% | \$34,355 | 7.64% |
| Brant County | 2019 | \$105,228 | 6.55% | \$7,419 | 7.59% | \$25,377 | 6.55% | \$2,176 | 9.38% | \$130,605 | 6.55% | \$9,595 | 7.93% |
| | 2020 | \$109,970 | 6.69% | \$4,742 | 4.51% | \$25,829 | 6.69% | \$452 | 1.78% | \$135,799 | 6.69% | \$5,194 | 3.98% |
| | 2021 | \$114,930 | 6.81% | \$4,959 | 4.51% | \$25,548 | 6.81% | (\$280) | -1.09% | \$140,478 | 6.81% | \$4,679 | 3.45% |
| | 2022 | \$119,089 | 6.91% | \$4,159 | 3.78% | \$26,363 | 6.91% | \$814 | 3.15% | \$145,452 | 6.91% | \$4,974 | 3.66% |
| | 2023 | \$147,095 | 7.01% | \$28,006 | 23.52% | \$10,509 | 7.01% | (\$15,854) | -60.14% | \$157,605 | 7.01% | \$12,153 | 8.36% |
| Bayham Municipality | 2019 | \$73,371 | 4.56% | \$3,070 | 4.37% | \$17,694 | 4.56% | \$1,018 | 6.10% | \$91,064 | 4.56% | \$4,087 | 4.70% |
| | 2020 | \$74,792 | 4.55% | \$1,422 | 1.94% | \$17,566 | 4.55% | (\$128) | -0.72% | \$92,359 | 4.55% | \$1,294 | 1.42% |
| | 2021 | \$76,671 | 4.54% | \$1,879 | 2.51% | \$17,044 | 4.54% | (\$523) | -2.98% | \$93,715 | 4.54% | \$1,356 | 1.47% |
| | 2022 | \$77,927 | 4.52% | \$1,256 | 1.68% | \$17,251 | 4.52% | \$207 | 1.18% | \$95,177 | 4.52% | \$1,463 | 1.58% |
| | 2023 | \$94,466 | 4.50% | \$16,539 | 21.22% | \$6,749 | 4.50% | (\$10,502) | -59.78% | \$101,215 | 4.50% | \$6,038 | 6.34% |
| Malahide Township | 2019 | \$11,659 | 0.73% | \$398 | 3.53% | \$2,812 | 0.73% | \$141 | 5.27% | \$14,471 | 0.73% | \$539 | 3.87% |
| | 2020 | \$11,866 | 0.72% | \$207 | 1.77% | \$2,787 | 0.72% | (\$25) | -0.88% | \$14,652 | 0.72% | \$182 | 1.26% |
| | 2021 | \$12,459 | 0.74% | \$594 | 5.00% | \$2,770 | 0.74% | (\$17) | -0.62% | \$15,229 | 0.74% | \$576 | 3.93% |
| | 2022 | \$12,538 | 0.73% | \$79 | 0.66% | \$2,775 | 0.73% | \$6 | 0.21% | \$15,313 | 0.73% | \$84 | 0.58% |
| | 2023 | \$15,255 | 0.73% | \$2,717 | 21.67% | \$1,090 | 0.73% | (\$1,686) | -60.73% | \$16,345 | 0.73% | \$1,032 | 7.04% |
| 2023 | <u>\$2,099,510</u> | | <u>\$375,251</u> | 22.24% | <u>\$150,000</u> | | <u>(\$231,700)</u> | -60.70% | <u>\$2,249,510</u> | | <u>\$143,551</u> | 6.82% | |

| | Operating | | Capital | | Combined | | |
|--------------|---------------------|-----------|---------------------|--------------|----------------------|--------------|---------|
| 2019 | \$ 1,607,452 | | \$ 387,650 | | \$ 1,995,102 | | |
| 2020 | \$ 1,644,960 | \$ 37,508 | \$ 386,350 | \$ (1,300) | \$ 2,031,310 | \$ 36,208 | 1.81% |
| 2021 | \$ 1,686,943 | \$ 41,983 | \$ 375,000 | \$ (11,350) | \$ 2,061,943 | \$ 30,633 | 1.51% |
| 2022 | \$ 1,686,943 | \$ - | \$ 381,700 | \$ 6,700 | \$ 2,105,959 | \$ 44,015 | 2.13% |
| 2023 | \$ 1,724,259 | \$ 37,315 | \$ 150,000 | \$ (231,700) | \$ 1,874,259 | \$ (231,700) | -11.24% |
| Total | \$ 8,350,558 | | \$ 1,680,700 | | \$ 10,068,573 | | |

| <u>Notes: Operating</u> | | | <u>Notes: Capital</u> | | | <u>Notes: Combined</u> | | |
|-------------------------------------|------------|------------|-------------------------------------|-----------|------------|-------------------------------------|------------|------------|
| 2019 | \$16.47 | per capita | 2019 | \$3.97 | per capita | 2019 | \$20.44 | per capita |
| 2020 | \$16.85 | per capita | 2020 | \$3.96 | per capita | 2020 | \$20.81 | per capita |
| 2021 | \$17.22 | per capita | 2021 | \$3.83 | per capita | 2021 | \$21.05 | per capita |
| 2022 | \$17.71 | per capita | 2022 | \$3.92 | per capita | 2022 | \$21.63 | per capita |
| 2023 | \$21.41 | per capita | 2023 | \$1.53 | per capita | 2023 | \$22.94 | per capita |
| <u>Oxford County Apportionment:</u> | | | <u>Oxford County Apportionment:</u> | | | <u>Oxford County Apportionment:</u> | | |
| Norwich Twp. | \$ 147,333 | | Norwich Twp. | \$ 10,526 | | Norwich Twp. | \$ 157,859 | |
| South-West Oxford | \$ 44,004 | | South-West Oxford | \$ 3,144 | | South-West Oxford | \$ 47,148 | |
| Tillsonburg | \$ 260,571 | | Tillsonburg | \$ 18,617 | | Tillsonburg | \$ 279,188 | |
| | \$ 451,909 | | | \$ 32,287 | | | \$ 484,196 | |