



**LONG POINT REGION CONSERVATION AUTHORITY**  
**Board of Directors Meeting Minutes of September 7, 2022**  
**Approved October 5, 2022**

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Members in attendance:

John Scholten, Chair	Township of Norwich
Michael Columbus, Vice-Chair	Norfolk County
Dave Beres	Town of Tillsonburg
Robert Chambers	County of Brant
Valerie Donnell	Municipality of Bayham/Township of Malahide
Tom Masschaele	Norfolk County
Ian Rabbitts	Norfolk County
Peter Ypma	Township of South-West Oxford

Regrets:

Kristal Chopp	Norfolk County
Ken Hewitt	Haldimand County
Stewart Patterson	Haldimand County

Staff in attendance:

Judy Maxwell, General Manager  
Aaron LeDuc, Manager of Corporate Services  
Lorrie Minshall, Interim Manager, Watershed Services  
David Proracki, Water Resources Analyst  
Zachary Cox, Marketing Coordinator  
Dana McLachlan, Executive Assistant

**1. Welcome and Call to Order**

The chair called the meeting to order at 6:30 p.m., Wednesday, September 7, 2022.

**2. Additional Agenda Items**

There were no additional agenda items.

**3. Declaration of Conflicts of Interest**

None were declared.

**4. Closed Session**

**A-74/22**

Moved by P. Ypma

Seconded by I. Rabbitts

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

*THAT the LPRCA Board of Directors does now enter into a closed session to discuss:*

- *Labour relations or employee negotiations (Pay Equity & Compensation Review)*

**CARRIED**

The board reconvened in open session at 7:10 p.m.

**5. Minutes of the Previous Meeting**

**a) Board of Directors Meeting of July 6, 2022**

There were no questions or comments.

**A-75/22**

Moved by I. Rabbitts

Seconded by V. Donnell

*THAT the minutes of the LPRCA Board of Directors Meeting held July 6, 2022 be approved as circulated.*

**CARRIED**

**6. Business Arising**

There was no business arising from the previous minutes.

**7. Review of Committee Minutes**

**a) Lee Brown Marsh Management Committee Meeting of June 24, 2022**

There were no questions or comments.

**A-76/22**

Moved by M. Columbus

Seconded by P. Ypma

*THAT the minutes of the Lee Brown Marsh Management Committee Meeting of June 24, 2022 be approved as circulated.*

**CARRIED**

**b) Audit and Finance Committee Meeting of August 18, 2022**

There were no questions or comments.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-77/22**

Moved by M. Columbus  
Seconded by D. Beres

*THAT the minutes of the LPRCA Audit and Finance Committee Meeting of August 18, 2022 be approved as circulated.*

**CARRIED**

**8. Correspondence**

**a) Email from the Ministry of Natural Resources Re: Conservation Authority Act Governance Update**

The Ministry of Natural Resources and Forestry (MNRF) has been designated, by the Ministry of the Environment, Conservation and Parks (MECP), as the Ministry responsible for administering the *Conservation Authorities Act*. MECP will support MNRF during the transition.

**A-78/22**

Moved by P. Ypma  
Seconded by D. Beres

*THAT the correspondence outlined in the Board of Directors Agenda of September 7, 2022 be received as information.*

**CARRIED**

**9. Development Applications**

**a) Section 28 Regulations Approved Permits**

Through the General Manager's delegating authority, 42 applications were approved in the past two months. LPRCA-144/22, LPRCA-145/22, LPRCA-147/22, LPRCA-148/22, LPRCA-150/22, LPRCA-151/22, LPRCA-152/22, LPRCA-153/22, LPRCA-154/22, LPRCA-155/22, LPRCA-171/21/Revised, LPRCA-156/22, LPRCA-157/22, LPRCA-158/22, LPRCA-159/22, LPRCA-160/22, LPRCA-161/22, LPRCA-162/22, LPRCA-163/22, LPRCA-164/22, LPRCA-165/22, LPRCA-166/22, LPRCA-167/22, LPRCA-168/22, LPRCA-169/22, LPRCA-170/22, LPRCA-171/22, LPRCA-172/22, LPRCA-173/22, LPRCA-174/22, LPRCA-175/22, LPRCA-176/22, LPRCA-177/22, LPRCA-178/22, LPRCA-179/22, LPRCA-180/22, LPRCA-181/22, LPRCA-182/22, LPRCA-184/22, LPRCA-185/22, LPRCA-186/22, and LPRCA-187/22.

All of the staff-approved applications met the requirements as set out in Section 28 of the *Conservation Authorities Act*.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-79/22**

Moved by M. Columbus  
Seconded by I. Rabbitts

*THAT the LPRCA Board of Directors receives the Section 28 Regulations Approved Permits report dated September 7, 2022 as information.*

**CARRIED**

**10. New Business**

**a) General Manager's Report**

The General Manager provided an overview of operations this past month.

LPRCA hosted fishing derbies at Backus and Deer Creek. Deer Creek celebrated the 25th Anniversary of the Bob Izumi's Kids & Cops Fishing Derby. Both events were deemed a success as there were 137 participants at Backus and 133 at Deer Creek.

The Leighton and Betty Brown Scholarship Awards were presented after the Lee Brown Marsh Management Committee Meeting on August 16. Ali Flinsenber and Fred Wernaart were each awarded a \$1,000 scholarship.

Planning staff reviewed 185 permit applications and provided comments to municipal staff on 107 Planning Act applications.

Spriet Associates Ltd. completed the technical drawings and issued an invitation for tender to upgrade the entrance and two washrooms at the Backus Education Centre to meet accessibility standards. Funded by the Enabling Accessibility fund, the tender for the construction contract was awarded to PK Construction. The project is expected to begin at the end of September to be completed by the end of November 2022.

Kim Gavine, General Manager, Conservation Ontario has retired and her successor, Angela Coleman, CAO, South Nation Conservation Authority, will assume the General Manager position on September 19, 2022.

**A-80/22**

Moved by T. Masschaele  
Seconded by D. Beres

*That the LPRCA Board of Directors receives the General Manager's Update for July and August 2022 as information.*

**CARRIED**

**b) 2022 Latornell Conservation Symposium**

This year's Latornell Conservation Symposium will be hosted at the Royal Botanical Gardens (RBG) in Burlington on October 17-18.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-81/22**

Moved by Valerie Donnell  
Seconded by Dave Beres

*THAT the LPRCA Board of Directors approves the attendance of the General Manager, Robert Chambers, and Peter Ypma for the 2022 Latornell Conference.*

**CARRIED**

**c) 2<sup>nd</sup> Quarter Financial Report**

Revenues to June 30, 2022 represent 62.4% of the annual budget and expenditures 44.3%.

The Forestry revenue to June 30 is \$195,075 and is expected to exceed the 2022 budget of \$300,000.

Seasonal camping revenues have exceeded the budget by 3%. There are currently 432 registered seasonal campers, exceeding the budget projection of 415. The camping surplus at June 30, is \$907,797.

**A-82/22**

Moved by T. Masschaele  
Seconded by R. Chambers

*THAT the LPRCA Board of Directors receives the Q2 Financial Report – June 30, 2022 for the period up to and including June 30<sup>th</sup>, 2022 as information.*

**CARRIED**

**d) Watershed Conditions Update**

Overall, the summer has been quite dry, with very little rain in July and a below average amount in August. The long-term forecast issued in July is calling for above normal temperatures and below normal precipitation through September and October.

The Low Water Response Team was reactivated this summer but the water levels stabilized and no notices were issued.

The Lake Erie water level declined significantly, but it is still above the normal average and there still exists a risk of storm-surge flooding. As the water levels continue to decline, the risk of storm-surge flooding will decline but the potential for flooding will remain. Staff will continue to monitor conditions and provide flood messaging as required.

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**FULL AUTHORITY COMMITTEE MEMBERS**

Dave Beres, Robert Chambers, Kristal Chopp, Michael Columbus, Valerie Donnell,  
Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbitts, John Scholten, Peter Ypma

**A-83/22**

Moved by I. Rabbits  
Seconded by T. Masschaele

*THAT the LPRCA Board of Directors receives the Watershed Conditions Update report as information.*

**CARRIED**

**Adjournment**

The Chair adjourned the meeting at 7:45 p.m.

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John Scholten  
Chair

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Judy Maxwell  
General Manager/Secretary-Treasurer

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**FULL AUTHORITY COMMITTEE MEMBERS**

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Ken Hewitt, Tom Masschaele, Stewart Patterson, Ian Rabbits, John Scholten, Peter Ypma