



County of Brant Council Report

To: The Mayor and Members of County of Brant Council
From: Nancy Davis, Deputy Clerk
Alysha Dyjach, Director of Council Services / Clerk
Date: November 22, 2022
Report #: RPT-347-22
Subject: 2022 December and 2023 Council and Standing Committee Calendar
Purpose: For Approval

Recommendation

That the 2022 December and 2023 Council and Standing Committee meeting schedule be approved as presented, subject to any amendments made by resolution of Council or special meetings at the call of the Mayor and/or Chair, as provided for in the Procedural By-law.

Strategic Plan Priority

Strategic Priority 6 - Stable and Responsive Governance

Impacts and Mitigation

Social Impacts

The recommendation of this report is intended to help dedicate resources and provide public notice of the annual Council and Standing Committee meeting schedule.

Environmental Impacts

There are no environmental impacts anticipated with the recommendations of this report.

Economic Impacts

There are no economic impacts anticipated with the recommendations of this report.

Report

Background

The proposed 2022 December and 2023 Council and Standing Committee Calendar is presented for Council's consideration.

Analysis

The proposed 2022 December, and 2023 Council and Standing Committee meeting schedule attached to this report is based on the current meeting schedule. Of note, the following adjustments have been made for Council's consideration:

December 2022 - Statutory Holidays / Approved Office Closures

- With only three Tuesdays available, it is proposed that the Policy Development and Strategic Direction Committee meeting for this month be cancelled, noting that any business can be deferred or brought forward directly to Council.

January / February 2023

- The January 2022 Planning meeting was held on the first Tuesday following the statutory holidays and office closures. Feedback was received that it is difficult to coordinate applicant submissions, staff reports and ratepayer input over the holidays. In response to these concerns, noting that there are five Tuesdays available in January 2023, it is suggested that the January meeting schedule be pushed back one week, starting with the Planning and Development Committee meeting on January 10, 2023.
- 2023 Budget meetings are suggested to commence as follows:
 - January 12 – Municipal Budget 101 and Department Presentations - 9:00 a.m. – 4:00 p.m.
 - January 18 – External Group Presentations & Paramedic Services Deliberations – 6:00 p.m.
 - January 31 – Regular Council meeting, 6:00 p.m. (Paramedic Services Budget to be ratified at this meeting)
 - February 2 – Budget Deliberations & Decision Packages – 9:00 a.m. – 4:00 p.m.

This provides additional dates available, if needed for deliberation prior to final budget ratification proposed for February 28.

April 2023

- To accommodate the annual Ontario Good Roads Conference (OGRA) running from April 16-19, it is proposed that the Administration and Operations Committee be moved forward one week to meet on April 11, 2022 and that the Policy Development and Strategic Direction Committee meeting be cancelled. Any business being considered by the Policy Development and Strategic Direction Committee can be brought to Administration and Operations, be deferred, or for brought forward directly to Council.

August 2023

- A “summer break” for the month of August, similar to other municipalities, and as observed by the County of Brant since 2019 is proposed.

December 2023

- With only three Tuesdays available, it is proposed that the Policy Development and Strategic Direction Committee meeting for this month be cancelled, noting that any business can be deferred or brought forward directly to Council.

The current Council and Standing Committee structure was adopted in 2020, then set aside for much of 2020 and has now been in use for approximately 18 months. As mentioned at a recent orientation session, it is proposed that staff will conduct a review of the Council and Committee structure in 2023, which may impact the latter part of the 2023 or the 2024 calendar.

Summary and Recommendations

The proposed 2022 December and 2023 Council and Standing Committee annual meeting schedule is presented for consideration of Council. Upon approval, the annual meeting schedule will be available from the Council Services division and on the County website.

Attachments

1. Draft 2022 December & 2023 Council and Standing Committee Calendar

Reviewed By

H. Boyd, General Manager of Corporate Services

Copied To

SMT

By-law and/or Agreement

By-law Required No

Agreement(s) or other documents to be signed by Mayor and /or Clerk No