



NEW OFFICIAL PLAN WORKPLAN & SCHEDULE

Phase/ Meeting	Dates	Deliverable	Consultation and Engagement	Status
Phase 1: Commencement and Strategic Planning	July 2019 to October 2019	Work plan and schedule Consultation & engagement strategy Budget Background Research & Technical Work Consultant Retainer for MCR	Initial Consultation Meetings with Agencies (MMAH, OMAFRA, Ontario Growth Secretariat, GRCA, Health Unit) Internal Staff strategic discussions	Complete
Special Meeting of Planning Advisory Committee	November 5, 2019	Official Plan launch report and presentation	Open to the public	Complete
Burford Master Servicing Open House	November 6, 2019	Official Plan part of public engagement	Open to the public	Complete
Agricultural Advisory Committee	January 20, 2020	Official Plan launch report	Open to the public	Complete
Council Education Session on the Official Plan	February 4, 2020	Mayor and Council will participate in an Official Plan workshop after the presentation to Council on the Official Plan. Discuss roles and responsibilities, deliverables, consultation events. Toolkit for Council and the Mayor to reach out to citizens at various engagement events.	Committee of the Whole Open to the public	Complete



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	March 2020	Report on Growth Management Forecasting	Committee of the Whole Open to the public	Complete
	March 4, 2020	Councillors' Coffee Chat	Council	Session #1 complete
<u>Phase 2:</u> Background Studies and Identification of Issues	November 2019 to February 2021	<p>Development of Discussion Papers on Policy Themes/key Issues will be released for public consultation:</p> <ul style="list-style-type: none"> • Growth Management • Building Healthy and Complete Communities • Economic Development and Prosperity • Transportation and Mobility • Planning for Infrastructure • Protecting what we Value • How we Green <p>Draft Technical Summaries (MCR):</p> <ul style="list-style-type: none"> -Draft Growth Management Strategy -Residential Land Needs Assessment -Housing Options and Analysis -Employment Land Analysis -Population projections, density and intensification targets. 	<p>Discussion Papers posted online</p> <p>Survey of Discussion Paper questions on the website</p> <p>Formation of Technical Working Groups</p> <p>Start of Internal and External Stakeholder Meetings</p> <p>Targeted Stakeholder Meetings</p> <p>Booking of Public Open Houses/ Engagement Events throughout October in Phase 2.</p>	In Progress



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Council Meeting (Planning)	August 4, 2020	Official Plan Work Plan Update & Proposed Amendment to the Growth Plan Forecasting to 2051	Committee of the Whole Open to the public	Complete
Council Meeting (Planning)	September 1, 2020	New Official Plan Revised Consultation and Engagement Initiatives	Committee of the Whole Open to the public	Complete
Council Meeting (Planning)	October 6, 2020	Official Plan Update & Amendment 1 to the Growth Plan – Growth Forecasts	Committee of the Whole Open to the public	Complete
New Website Launch	September 2020	www.brant.ca/NewOfficialPlan	Official Plan Information and Engagement; Thematic launch, surveys, Discussion Papers,	Complete
Release of Surveys and Discussion Papers	September 28/2020 October 16/2020	Growth Management Complete Communities	Posting on website, Facebook, Twitter, advertisement, media release and video	Complete
Public Engagement Consultation Events	October 7, 2020 October 8, 2020 October 21, 2020 October 22, 2020	Public Virtual Town Hall Growth Management Development Industry & Stakeholder Virtual Workshop Public Virtual Town Hall Building Healthy & Complete Communities Council Education Workshop	Virtual sessions and online engagement will form majority of consultation platform moving forward.	Oct. 7 - Complete Oct. 8 – Complete Oct. 21- Complete Oct. 22 - Complete



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Council Meeting (Planning)	November 4, 2020	As We Heard It Report (consultation on Phase 2 Policy Themes)	Committee of the Whole Open to the public	Complete
Release of Surveys and Discussion Papers	November 6, 2020 November 19, 2020	Protecting what we Value How we Green	Posting on website, Facebook, Twitter, advertisement, media release and video	Complete
Council Meeting (Planning)	December 1, 2020	As We Heard It Report Part 2 – Engagement Q + A Summary	Committee of the Whole Open to the public	Complete
Release of Surveys and Discussion Papers	December 7, 2020	Economic Development and Prosperity	Posting on website, Facebook, Twitter, advertisement, media release and video	Complete
Special Meeting of Council	December 8, 2020	As required by Section 26 of the Planning Act, Convene a Special Meeting of Planning Advisory Committee on: Summary of draft Technical Background Information. - Municipal Comprehensive Review and Growth Management Scenario	Committee of the Whole Open to the public Members of the public are invited to make verbal or written submissions for the Committees' consideration.	Complete
<u>Phase 3:</u> Preliminary Policy Directions	December 2020 to May 2021	Finalization of Technical MCR Reports and policy directions on: Finalizing Growth Allocations and Draft Urban Land Needs Assessment – Late December to March 2021	Circulate to Commenting Bodies and Agencies on draft Technical Background Studies. Public consultations on the high-level policy directions will occur through to	In Progress



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		Designated Greenfield Areas and Settlement Area Boundary Review -Site Specific Requests to be reviewed Spring/Summer 2021 Urban Employment Areas and Employment Land Conversions -Site Specific Requests to be reviewed Spring/Summer 2021	November 2021: Community Roundtables; Stakeholder Engagement, Workshops. Continue with Technical Working Groups Internal and External Stakeholder Meetings	
Release of Surveys and Discussion Papers	January 11, 2021 January 25, 2021	Transportation and Mobility Planning for Infrastructure	Posting on website, Facebook, Twitter, advertisement, media release and video	Complete
Planning & Development Committee	March 2, 2021	Municipal Comprehensive Review Draft Findings –Urban Structure; Urban Community Area Land Needs; and Intensification/ Density Analysis	Committee of the Whole Open to the public	Complete
Planning & Development Committee <i>As We've Heard It</i> Report & Analysis	March 2, 2021	Results of Discussion papers and all surveys on: <ul style="list-style-type: none"> • Building Healthy and Complete Communities • Economic Development and Prosperity • Transportation and Mobility • Planning for Infrastructure • Protecting what we Value • How we Green 	<i>As We Heard It</i> Summary and Report based on consultation and engagement events.	Complete



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Phase 3- Developer Stakeholder- One on One Discussions- Telephone and Virtual Meetings	March 3, 2021- June 2021	<p>Policy Team Meetings with our development stakeholders to engage one on one and discuss the Preliminary Findings Resulting from the Residential and Employment Land Needs Analysis, Draft Policy Directions, and New Draft Official Plan policies.</p> <p>Obtain and encourage feedback, comments, and review concerns of this Stakeholder Group.</p>	<p>One on one telephone conversations and virtual meetings with Development Stakeholders to discuss and obtain feedback on the New Official Plan Project.</p> <p>This feedback will assist in developing and guiding the draft policy framework in Phase 4 and 5.</p>	In Progress
Development Industry Stakeholder Meeting	March 24, 2021 (Day Session)	<p>Residential Land Needs follow up to be presented by Watson & Associates.</p> <p>General update on the Official Plan Project, upcoming Engagement Sessions, and Next steps from the Policy Team.</p>	Presentation by Watson & Associates on Residential Land Needs follow up; and other policy projects from team.	Complete.
Library Board Presentation	March 24, 2021 (Evening Session)	<p>Policy Team to present to the Library Board concerning Draft Growth and Population Allocation Strategy and Statistical Information concerning population, housing, and growth for the County of Brant to the year 2051.</p> <p>Assist in determining service delivery for the Library Board throughout the County of Brant over the course of the coming years.</p>	Staff presentation by the Policy Team on Draft Growth and Population Allocation Strategy and Statistical Information concerning population, housing, and growth for the County of Brant to the year 2051.	Complete.



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Indigenous Consultation	March 26, 2021	Discussion with Six Nations regarding the New Official Plan Project.	One on One meeting with Six Nations Representative for Consultation & Engagement to obtain valuable feedback, comments, and concerns regarding the New Official Plan Project.	Complete.
Youth Consultation Virtual Engagement Session- Paris District High School (PDHS)	March 30, 2021 (Day Session)	<p>Policy Team to present to the Students of Paris District High School (PDHS) concerning the New Official Plan Project, touching specifically on the discussion topics, Municipal Comprehensive Review Process, and population, housing, and growth for the County of Brant to the year 2051.</p> <p>Assist in encouraging participation and involvement within ongoing engagement for the New Official Plan Project.</p> <p>Obtain valuable feedback and participation from a portion of the generational base which will be impacted in the years to come by the New Official Plan and Land Use Policies.</p>	Virtual Zoom Meeting with the Paris District Highschool (PDHS) to encourage participation and feedback through the ongoing engagement events for the New Official Plan Project.	Complete.
Age Friendly Community Plan-	April 14, 2021	Discussion with the Recreation Services Team regarding ongoing	Team meeting with Recreation Services to	Complete



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Recreation Services Team		<p>initiatives surrounding community projects and Plans.</p> <p>Specifically, a discussion on the new proposed Age Friendly Community Plan and New Official Plan Project.</p>	<p>discuss and ensure the aligning of ongoing internal projects with the overall New Official Plan for the County of Brant.</p>	
Special Meeting of Council- OP/MCR – Employment Land Needs Analysis	April 22, 2021	<p>Policy Team to provide an update to Council on the Preliminary Findings of the Residential Land Needs Analysis and answer previous questions received through a previous Council Session.</p> <p>Next Steps and Engagement Update will also form part of Staff's Presentation.</p> <p>Municipal Comprehensive Review Draft Findings: Urban Employment Area Land Needs Analysis and Employment Strategy, Employment Land Conversion Requests.</p>	<p>Committee of the Whole Meeting open to the public.</p> <p>Presentation by Policy Team to Update Council on the Residential Land Needs Analysis Preliminary Findings.</p> <p>Watson & Associates to present the Preliminary Findings of the Employment Land Needs Analysis.</p>	In Progress.
Brantford Homebuilders Association Meeting- Virtual Zoom Session	April 28, 2021	<p>Policy Team to engage with the Brantford Homebuilders Association as a Stakeholder Group on the Preliminary Findings of the Land Needs Analysis and next steps within the New Official Plan Process.</p> <p>A time for this stakeholder group to provide any feedback, comments, or</p>	<p>Policy Staff to host a Zoom Meeting to engage with the Brantford Homebuilders Association as a Stakeholder Group through the New Official Plan Project.</p>	In Progress.



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		concerns regarding the information brought forward through this project to date.		
Phase 4: Prepare a Draft Policy Directions	May 2021 to July 2021	<p>A draft Official Plan will be prepared during this time, based on policy directions approved by Council at the May 2021 Special Meeting of PAC.</p> <p>Prepare First Draft Official Plan which will include: New sections of the Official Plan with policy text prepared. Infrastructure and servicing draft policy recommendations Transportation Master Plan draft policy recommendations Review 1987 policies on Paris Flood Plain Special Policy Areas</p> <p>Draft GIS Mapping and Schedules: Land Use Schedule Growth Management Schedule (e.g. settlement area boundaries, built-up area, greenfield area, strategic growth areas, employment areas, rural/agricultural area) Density Target Schedule for greenfield areas and strategic growth areas Greenfield Area Structure Schedule</p>	<p>Consultation ongoing, Open House, Virtual Engagement Sessions</p> <p>Submit to County staff, Agencies, and Province of Ontario for review and comments.</p>	In Progress.



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		Downtown Urban Growth Centre Schedule Agricultural System Schedule of prime agricultural lands, rural lands and rural settlement areas Natural Heritage System Schedule Water Resources System Schedule Natural Hazards Schedule Source Water Protection Schedule Cultural Heritage and Archaeological Resources Schedule Transportation Road Network and Active Transportation Schedule Hazardous Sites, Aggregates and Petroleum Resources Schedule Site-specific amendments		
Ongoing Community, Council, and Stakeholder Engagement Sessions	May 2021 (Ongoing Throughout the Month)	Policy Team to engage with Community groups, members of the public, Council, and Stakeholder Groups through virtual engagement methods throughout the month of May leading up to the Special Meeting of Council for the Draft Policy Directions.	<p>Online engagement will form majority of consultation platform for these engagement sessions.</p> <p>One on One meetings with the team, interactive surveys, graphic topic summaries, and virtual presentation to stakeholder and community groups.</p>	In Progress.



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Special Council Meeting- Draft Policy Directions- Section 26 Meeting Under the Planning Act	May 27th, 2021 (Need to Confirm Date with Clerks)	<p>Mandatory Meeting Under Section 26 of the Planning Act Report – Policy Team to bring a Staff report to Council with Policy Directions for the New OP, recommendation for Council to have staff proceed with draft OP.</p> <p>Council give direction to staff to start a draft Official Plan under Section 26 of the Planning Act.</p> <p>Final Report on the Municipal Comprehensive Review.</p>	<p>Staff report with Policy Directions for the New OP, recommendation for Council to have staff proceed with draft OP.</p> <p>Presentation to Council.</p> <p>Meeting open to the public.</p> <p>Advertisement under Section 26 of the Planning Act Notifications.</p>	In Progress.
Obtain New Transportation Information from the Operations Team- Results from the Transportation Master Plan	June 2021	<p>Obtain the results and findings of the Transportation Master Plan (TMP) from the Operations Team.</p> <p>These findings will seek to inform a portion of the draft policy direction and Draft New Official Plan Policies.</p>	<p>Draft New Official Plan Policies to be made available through posting on the County of Brant Engage Brant Website.</p> <p>Notice to be placed in the newspaper prior to December Council Meeting to ensure Public Notification and participation.</p>	In Progress
Phase 3- Public Engagement Event- Preliminary Residential and Employment Land	June 16, 2021	Public Virtual Town Hall on Preliminary Findings Resulting from the Residential and Employment	Virtual sessions and online engagement will form majority of consultation platform to discuss and	In Progress



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Needs Analysis & Policy Prep Session		<p>Land Needs Analysis and preparation session on Draft Policy Directions.</p> <p>General update on overall project and next steps to be undertaken to reach the mandatory completion date.</p>	<p>obtain feedback on the preliminary findings.</p> <p>This feedback will assist in developing and guiding the draft policy framework in Phase 4.</p> <p>Glenn Pothier of GLPI Consultants to assist.</p>	
Phase 4- Public Engagement Event- Draft New Official Plan Preparation Session	June 16, 2021 (Evening Session)	<p>Public Virtual Town Hall on Draft Policy Directions and Preparation Session on New Draft Official Plan.</p> <p>General update on overall project and next steps to be undertaken to reach the mandatory completion date.</p>	<p>Virtual sessions and online engagement will form majority of consultation platform to discuss and obtain feedback on the preliminary findings.</p> <p>This feedback will assist in developing and guiding the draft policy framework in Phase 5 which will seek to write the Draft New Official Plan.</p> <p>Glenn Pothier of GLPI Consultants to assist.</p>	In Progress
Development Industry Stakeholder Meeting	June 16, 2021 (Daytime Session)	Policy Team to present Draft New Official Plan Policies.	Presentation by Policy Team on Draft New Official Plan Policies and general project update.	TBD.



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		General update on the Official Plan Project, upcoming Engagement Sessions, and Next steps from the Policy Team.		
Council Workshop- Draft Policy Direction and Draft New Official Plan Preparation Session- Virtual Session with Council.	June ____, 2021 (Date TBD)	Virtual Event with Council to discuss the draft policy directions and draft new official plan to be brought forward by Staff to a July 2021 Council meeting.	Virtual session with Council to discuss draft policy directions and draft new official plan preparation. This feedback will assist in developing and guiding the draft new official plan and Phase 5.	TBD.
Release of Proposed Policy Directions- Circulation and Review of the Draft Official Plan	June ____, 2021 to September 2021 (Date TBD)	Following tabling of the draft Official Plan, a 90-day statutory circulation to the public, technical agencies, and Ministry of Municipal Affairs. Policy Directions including Settlement Boundary Expansions, Employment Land Conversions, Residential Land Needs Provide update on proposed policy directions to the public and stakeholders.	Posting on website, Facebook, Twitter, advertisement, media release and video	TBD.



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Special Meeting of Council- Draft Official Plan - Section 17 of the Planning Act	July 2021 (Date to be Confirmed)	Draft Official Plan - Section 17 of the Planning Act – mid July – to be booked. Either at Planning & Development Committee, Policy Development Committee, or Special Meeting of Council.	Staff report with the New OP, recommendation for Council to Table new OP. Presentation to Council. Meeting open to the public. Advertisement under Section 17 of the Planning Act Notifications.	TBD.
DRAFT PACKAGE TO MMAH	July 2021	One Window Review. 90 Days to Final Meeting Date of Council.	Staff to provide the Draft New Official Plan to the Ministry for the 90 Day Review. In advance of the final draft New Official Plan proceeding to Council for Adoption.	TBD.
<u>Phase 5:</u> Prepare Final Official Plan	September 2021 to November 2021	Final Official Plan will be prepared based on draft Official Plan consultation and comments/revisions Additional requests for review from public and stakeholders (site specific, schedules, policies). All Official Plan Amendments (schedules) to be completed Land Use Schedules and Mapping.	Statutory Public Open Houses will be held throughout September to November 2021 (more than one anticipated) Public consultations will continue through to February 2022.	



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Phase 4- Public Engagement Event- Draft New Official Plan Preparation Session	September __, 2021 (Evening Session) *Date to be confirmed with Glenn and Clerks	Public Virtual Town Hall on Draft Policy Directions and Preparation Session on New Draft Official Plan. General update on overall project and next steps to be undertaken to reach the mandatory completion date.	Virtual sessions and online engagement will form majority of consultation platform to discuss and obtain feedback on the preliminary findings. This feedback will assist in developing and guiding the draft policy framework in Phase 5 which will seek to write the Draft New Official Plan. Glenn Pothier of GLPI Consultants to assist.	In Progress
Public Engagement Consultation Sessions	Fall, 2021 (Dates TBD)	Public Virtual Town Hall on Draft Official Plan Development Industry & Stakeholder Virtual Workshop on Draft Official Plan Council Education Workshop	Virtual sessions and online engagement will form majority of consultation platform for proposed draft Official Plan.	TBD.
Statutory Public Meeting/ Special Meeting of Council	December __, 2021 (Date TBD)	Convene a meeting of Planning Advisory Committee for the statutory public meeting required under the Planning Act, Section 17, subject to such sessions as are required, to receive submissions from public	Adequate notice and information, including a copy of the proposed plan, is made available to the public in advance of the public meeting.	The Ministry has up to 120 days to review and approve the Official Plan.



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		<p>delegations in respect of the adoption of the new Official Plan.</p> <p>Presentation to Council for Adoption Council adopts new Official Plan.</p>	Following adoption by Council, the Plan will be sent to the Ministry of Municipal Affairs and Housing.	
Provincial Approval of the County of Brant New Official Plan	Spring 2022?	Approval by the Ministry is expected by Spring 2021.	Posting of update on the project on website, Facebook, Twitter, advertisement, media release to advise the community on the final phase of Provincial Approval	
Conformity to the Growth Plan	By July 1, 2022			
Implementation of the Official Plan	Summer 2022 to 2025	<ul style="list-style-type: none"> • Comprehensive Zoning By-law Update • Secondary Plans for Settlement Areas • Implementation Guidelines • Municipal By-law Updates 	Through Planning Act processes and public engagement on special projects	