



## Brant County O.P.P. Detachment Board Agenda

**Date:** Tuesday, October 22, 2024  
**Time:** 9:00 a.m.  
**Location:** Council Chambers  
7 Broadway Street West  
Paris, ON

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|   | <b>Pages</b> |
|---|--------------|
| <b>1. Welcome and Introductions</b>   |              |
| <b>2. Affirmation of Office for the Brant County O.P.P. Detachment Board Members</b><br>The Affirmation of Office will be presented to the following members:<br><br>Mayor David Bailey<br>Councillor John Peirce<br>Jim Brown<br>Ron Budreau<br>Jennifer Haley |              |
| <b>3. Election of Chair and Vice-Chair</b>  |              |
| <b>4. Approval of Agenda</b><br><b>Recommendation:</b><br><br>That the Brant County O.P.P. Detachment Board agenda of October 22, 2024, be approved.  |              |
| <b>5. Declaration of Pecuniary Interests</b>  |              |
| <b>6. Delegations / Petitions / Presentations</b>   |              |
| <b>7. Statistics</b>  |              |
| 7.1 <u>Brant County OPP Detachment Commander's Report</u>   | 3 - 20       |
| <b>8. Staff Reports</b>   |              |
| 8.1 <u>RPT-0350-24, False Alarm Statistics - January to August, 2024 - C. Stevenson</u><br><u>Recommendation</u><br><br>That Staff Report RPT-0350-24 "False Alarm Statistics - January to August, 2024" be received as information.                            | 21 - 24      |

- 8.2 RPT-0486-24, Overview of Community Safety and Policing Act - C. Stevenson  
Report to follow.
- 8.3 RPT-0481-24, Abuse Policy - C. Stevenson  
Report to follow.
- 8.4 RPT-0349-24, Budget to Actual Year to Date - C. Stevenson 25 - 28  
Recommendation
- That the budget to actual variance report at October 7, 2024, as attached, be received as information.
- 8.5 RPT-0488-24, Brant County O.P.P. Detachment Board Draft Procedural By-law 29 - 48  
- S Pluck  
Recommendation
- That the attached Draft Procedural By-law for the Brant County O.P.P. Detachment Board be received as information, and;
- That comments of the Board be incorporated for future adoption.
- 8.6 RPT-0480-24, Review of Community Safety Groups - C. Stevenson  
Report to follow.

## 9. Communications

- 9.1 January to March 2024 Detachment Revenues - OPP MPB Financial Services 49 - 50  
Unit
- 9.2 April to June 2024 Detachment Revenues - OPP MPB Financial Services Unit 51 - 52
- 9.3 2025 Municipal Policing Billing Statement Property Count - Municipal Policing 53 - 54  
Bureau
- 9.4 2025 Annual Billing Statement - Municipal Policing Bureau Ontario Provincial 55 - 76  
Police
- 9.5 Community Safety and Policing Act, 2019 Mandatory Thematic Training - All 77 - 80  
Chiefs Memo 24-0055
- 9.6 2024 County of Brant Interim Provincial Offences Act Summary of Payment - 81 - 82  
January 1 to June 30
- 9.7 Brant Co, 2024 Court Security and Prisoner Transportation Grant Reminder - 83 - 84  
OPP MPB Financial Services Unit

## 10. Other Business

- 10.1 Remembrance Day Services  
Representation of the Board is being sought for local Remembrance Day Services.

## 11. Updates

- 11.1 Council Communication - Councillor Peirce
- 11.2 OAPSB Zone 4 - J Haley

## 12. In Camera

## 13. Next Meeting and Adjournment

Tuesday, November 26, 2024 at 9:00 a.m. in the County of Brant Council Chambers.

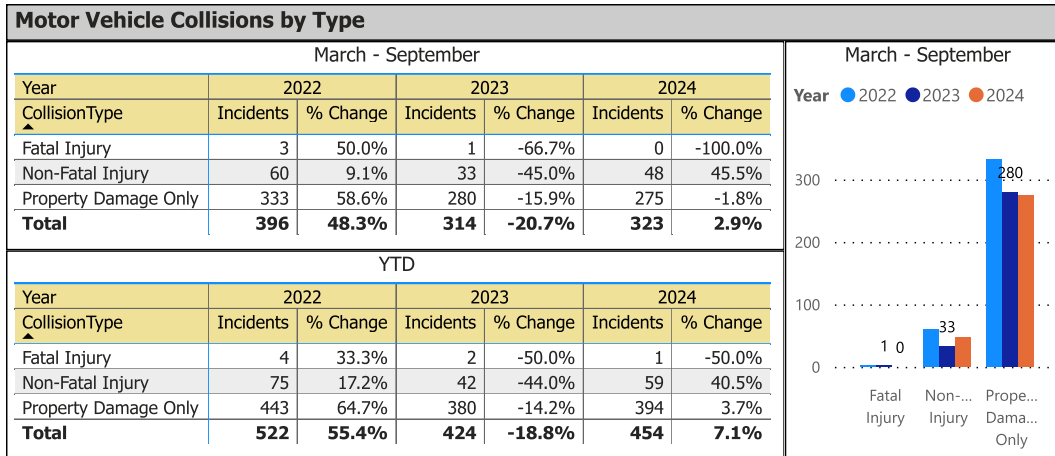


## **DETACHMENT STATISTICS REPORT**

**October 22<sup>nd</sup>, 2024**



OPP Detachment Board Report  
Collision Reporting System  
March - September 2024



Data source (Collision Reporting System) date:  
01-Oct-2024

Detachment 6B - BRANT COUNTY  
Location code(s): 6B00 - BRANT COUNTY

Area(s): 6002 - Brant East, 6003 - Brant West, 6006 - Paris, 6007 - Brant North  
Data source date:  
01-Oct-2024

Report Generated on:  
03-Oct-2024 10:42:33 AM



OPP Detachment Board Report  
Collision Reporting System  
March - September 2024

| Fatalities in Detachment Area - Incidents |               |           |          |                        |           |          |                  |           |          |
|---|---------------|-----------|----------|------------------------|-----------|----------|------------------|-----------|----------|
| March - September                         |               |           |          |                        |           |          |                  |           |          |
| Type                                      | Motor Vehicle |           |          | Motorized Snow Vehicle |           |          | Off-Road Vehicle |           |          |
| Year                                      | Alcohol/Drugs | Incidents | % Change | Alcohol/Drugs          | Incidents | % Change | Alcohol/Drugs    | Incidents | % Change |
| 2022                                      | 1             | 3         | 200.0%   | 0                      | 0         | --       | 0                | 0         | -100.0%  |
| 2023                                      | 0             | 0         | -100.0%  | 0                      | 0         | --       | 0                | 1         | --       |
| 2024                                      | 0             | 0         | --       | 0                      | 0         | --       | 0                | 0         | -100.0%  |

| YTD  |               |           |          |                        |           |          |                  |           |          |
|------|---------------|-----------|----------|------------------------|-----------|----------|------------------|-----------|----------|
| Type | Motor Vehicle |           |          | Motorized Snow Vehicle |           |          | Off-Road Vehicle |           |          |
| Year | Alcohol/Drugs | Incidents | % Change | Alcohol/Drugs          | Incidents | % Change | Alcohol/Drugs    | Incidents | % Change |
| 2022 | 2             | 4         | 100.0%   | 0                      | 0         | --       | 0                | 0         | -100.0%  |
| 2023 | 0             | 1         | -75.0%   | 0                      | 0         | --       | 0                | 1         | --       |
| 2024 | 1             | 1         | 0.0%     | 0                      | 0         | --       | 0                | 0         | -100.0%  |

| Fatalities in Detachment Area - Persons Killed |                |          |                        |          |                  |          |  |  |  |
|--|----------------|----------|------------------------|----------|------------------|----------|--|--|--|
| March - September                              |                |          |                        |          |                  |          |  |  |  |
| Type   | Motor Vehicle  |          | Motorized Snow Vehicle |          | Off-Road Vehicle |          |  |  |  |
| Year   | Persons Killed | % Change | Persons Killed         | % Change | Persons Killed   | % Change |  |  |  |
| 2022   | 3              | 200.0%   | 0                      | --       | 0                | -100.0%  |  |  |  |
| 2023   | 0              | -100.0%  | 0                      | --       | 1                | --       |  |  |  |
| 2024   | 0              | --       | 0                      | --       | 0                | -100.0%  |  |  |  |

| YTD  |                |          |                        |          |                  |          |  |  |  |
|------|----------------|----------|------------------------|----------|------------------|----------|--|--|--|
| Type | Motor Vehicle  |          | Motorized Snow Vehicle |          | Off-Road Vehicle |          |  |  |  |
| Year | Persons Killed | % Change | Persons Killed         | % Change | Persons Killed   | % Change |  |  |  |
| 2022 | 4              | 100.0%   | 0                      | --       | 0                | -100.0%  |  |  |  |
| 2023 | 1              | -75.0%   | 0                      | --       | 1                | --       |  |  |  |
| 2024 | 1              | 0.0%     | 0                      | --       | 0                | -100.0%  |  |  |  |

| Primary Causal Factors in Fatal Motor Vehicle Collisions |         |         |         |                        |         |         |         |  |  |
|--|---------|---------|---------|------------------------|---------|---------|---------|--|--|
| March - September  |         |         |         |                        | YTD     |         |         |  |  |
|  | 2022    | 2023    | 2024    |                        | 2022    | 2023    | 2024    |  |  |
| Speeding   | 0       | 1       | 0       | Speeding               | 1       | 1       | 0       |  |  |
| Speeding % Change  | --      | --      | -100.0% | Speeding % Change      | 0.0%    | 0.0%    | -100.0% |  |  |
| Distracted   | 0       | 0       | 0       | Distracted             | 0       | 0       | 0       |  |  |
| Distracted % Change                                      | -100.0% | --      | --      | Distracted % Change    | -100.0% | --      | --      |  |  |
| Alcohol/Drugs  | 1       | 0       | 0       | Alcohol/Drugs          | 2       | 0       | 1       |  |  |
| Alcohol/Drugs % Change                                   | --      | -100.0% | --      | Alcohol/Drugs % Change | --      | -100.0% | --      |  |  |
| Wildlife   | 0       | 0       | 0       | Wildlife               | 0       | 0       | 0       |  |  |
| Wildlife % Change  | --      | --      | --      | Wildlife % Change      | --      | --      | --      |  |  |
| NoSeatbelt   | 0       | 0       | 0       | NoSeatbeltYTD          | 0       | 0       | 0       |  |  |
| NoSeatbelt YoY%  | --      | --      | --      | NoSeatbeltYTD YoY%     | --      | --      | --      |  |  |

| March - September |  |  |  |  |  |  |  |  |  |
|-------------------|--|--|--|--|--|--|--|--|--|
|                   |  |  |  |  |  |  |  |  |  |

Data source (Collision Reporting System) date:  
01-Oct-2024

Detachment 6B - BRANT COUNTY

Location code(s): 6B00 - BRANT COUNTY

Area(s): 6002 - Brant East, 6003 - Brant West, 6006 - Paris, 6007 - Brant North

Data source date:  
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OPP Detachment Board Report  
Records Management System  
March - September 2024

Criminal Code and Provincial Statute Charges Laid

March - September

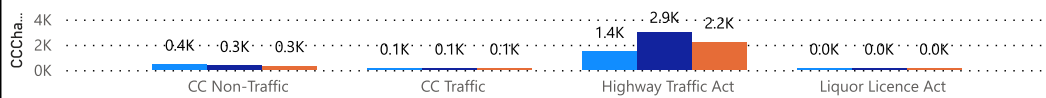
| Year                | 2022          |              | 2023          |              | 2024          |               |
|---------------------|---------------|--------------|---------------|--------------|---------------|---------------|
| ChargeCategory1     | Offence Count | % Change     | Offence Count | % Change     | Offence Count | % Change      |
| CC Non-Traffic      | 429           | -18.0%       | 327           | -23.8%       | 311           | -4.9%         |
| CC Traffic          | 62            | -43.6%       | 117           | 88.7%        | 95            | -18.8%        |
| Highway Traffic Act | 1437          | 266.6%       | 2944          | 104.9%       | 2179          | -26.0%        |
| Liquor Licence Act  | 12            | 140.0%       | 20            | 66.7%        | 21            | 5.0%          |
| <b>Total</b>        | <b>1940</b>   | <b>88.3%</b> | <b>3408</b>   | <b>75.7%</b> | <b>2606</b>   | <b>-23.5%</b> |

YTD

| Year                | 2022          |              | 2023          |               | 2024          |               |
|---------------------|---------------|--------------|---------------|---------------|---------------|---------------|
| ChargeCategory1     | Offence Count | % Change     | Offence Count | % Change      | Offence Count | % Change      |
| CC Non-Traffic      | 553           | -9.5%        | 418           | -24.4%        | 385           | -7.9%         |
| CC Traffic          | 85            | -29.2%       | 139           | 63.5%         | 117           | -15.8%        |
| Highway Traffic Act | 1471          | 267.8%       | 3687          | 150.6%        | 2810          | -23.8%        |
| Liquor Licence Act  | 12            | 140.0%       | 22            | 83.3%         | 25            | 13.6%         |
| <b>Total</b>        | <b>2121</b>   | <b>86.7%</b> | <b>4266</b>   | <b>101.1%</b> | <b>3337</b>   | <b>-21.8%</b> |

March - September

Year ● 2022 ● 2023 ● 2024



Traffic Related Charges

March - September

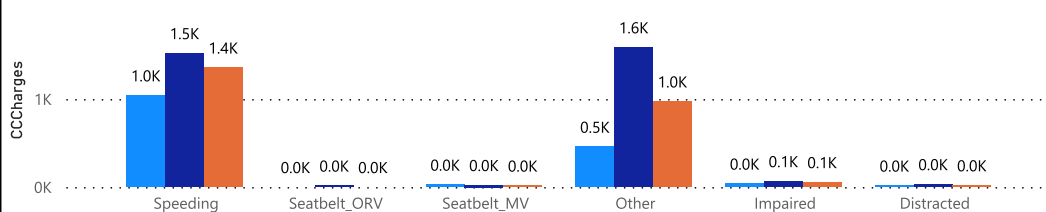
| Year            | 2022          |          | 2023          |          | 2024          |          |
|-----------------|---------------|----------|---------------|----------|---------------|----------|
| ChargeCategory2 | Offence Count | % Change | Offence Count | % Change | Offence Count | % Change |
| Speeding        | 1042          | 272.1%   | 1522          | 46.1%    | 1358          | -10.8%   |
| Seatbelt_ORV    | 0             | --       | 1             | --       | 0             | -100.0%  |
| Seatbelt_MV     | 27            | 440.0%   | 23            | -14.8%   | 14            | -39.1%   |
| Other           | 458           | 266.4%   | 1588          | 246.7%   | 973           | -38.7%   |
| Impaired        | 39            | -42.6%   | 67            | 71.8%    | 56            | -16.4%   |
| Distracted      | 16            | 220.0%   | 33            | 106.3%   | 20            | -39.4%   |

YTD

| Year            | 2022          |          | 2023          |          | 2024          |          |
|-----------------|---------------|----------|---------------|----------|---------------|----------|
| ChargeCategory2 | Offence Count | % Change | Offence Count | % Change | Offence Count | % Change |
| Speeding        | 1057          | 268.3%   | 2105          | 99.1%    | 1810          | -14.0%   |
| Seatbelt_ORV    | 0             | --       | 1             | --       | 0             | -100.0%  |
| Seatbelt_MV     | 27            | 440.0%   | 24            | -11.1%   | 17            | -29.2%   |
| Other           | 483           | 280.3%   | 1794          | 271.4%   | 1202          | -33.0%   |
| Impaired        | 56            | -23.3%   | 84            | 50.0%    | 73            | -13.1%   |
| Distracted      | 16            | 220.0%   | 35            | 118.8%   | 23            | -34.3%   |

March - September

Year ● 2022 ● 2023 ● 2024



Detachment 6B - BRANT COUNTY

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Area(s): 6002 - Brant East, 6003 - Brant West, 6006 - Paris, 6007 - Brant North

Data source date:

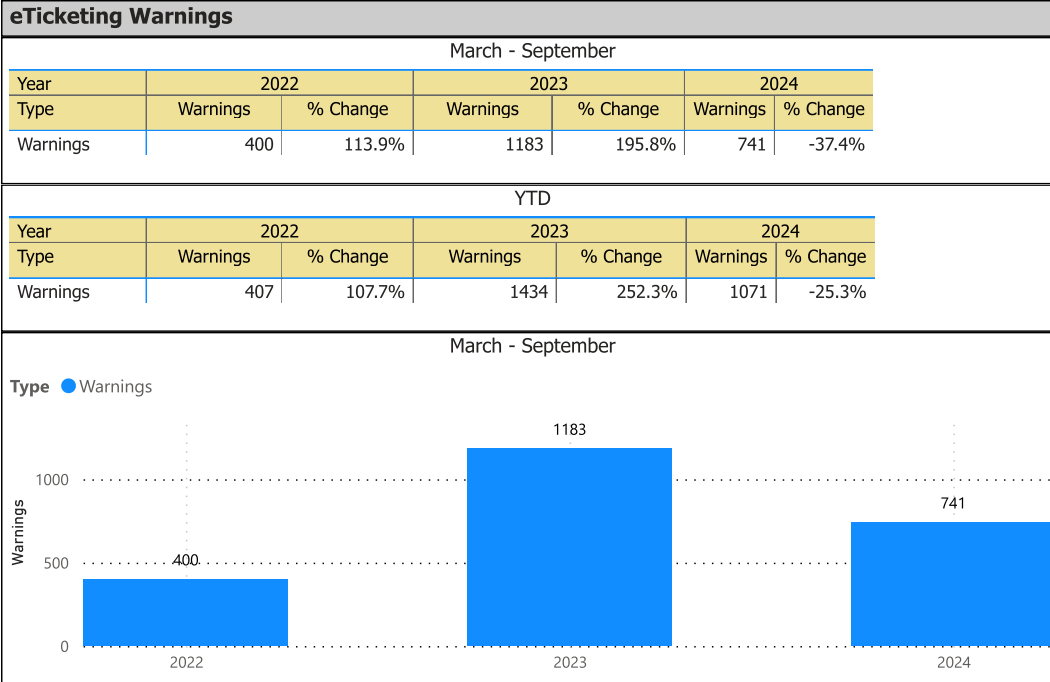
01-Oct-2024

Report Generated on:

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**OPP Detachment Board Report  
Records Management System  
March - September 2024**



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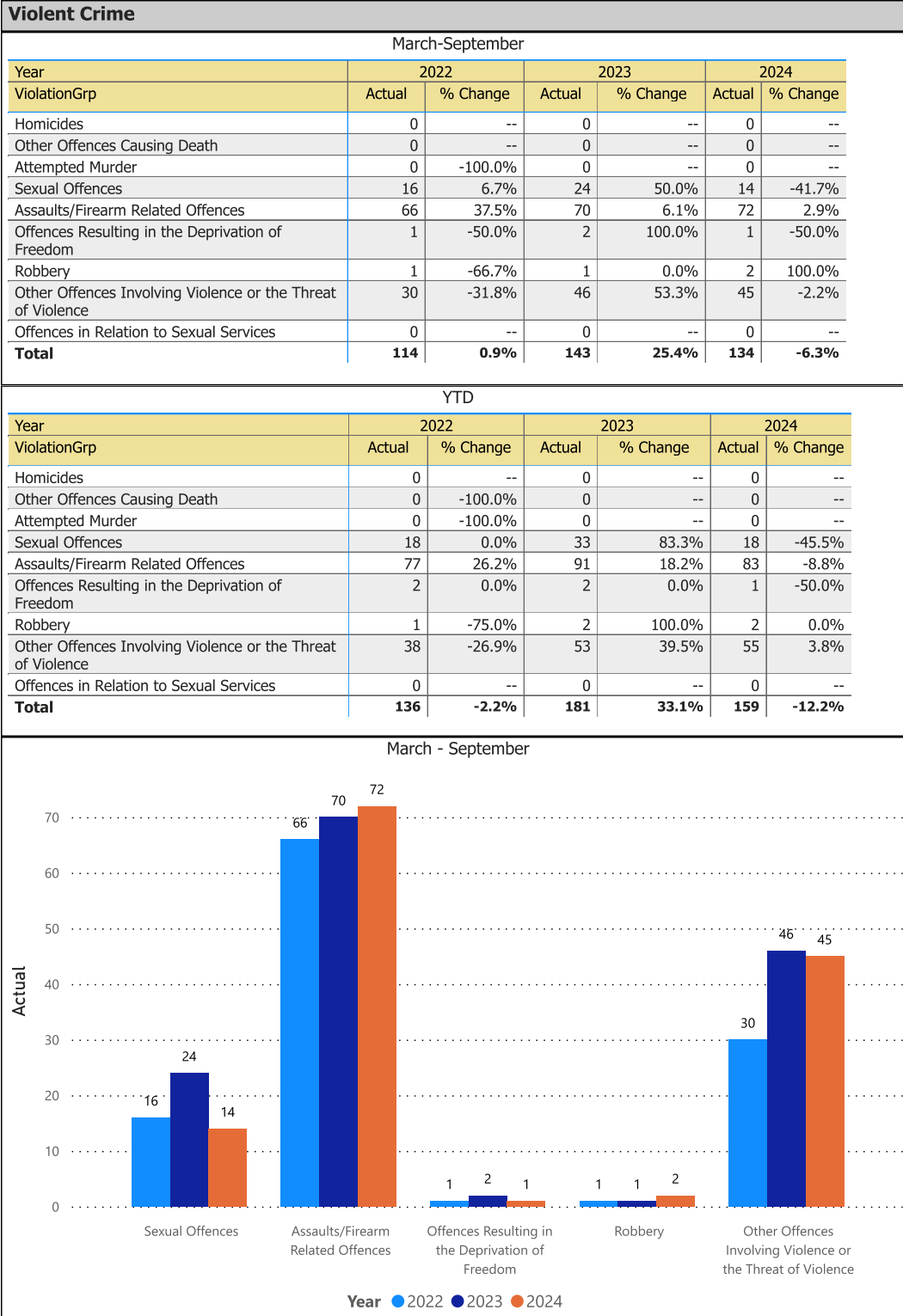
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01-Oct-2024

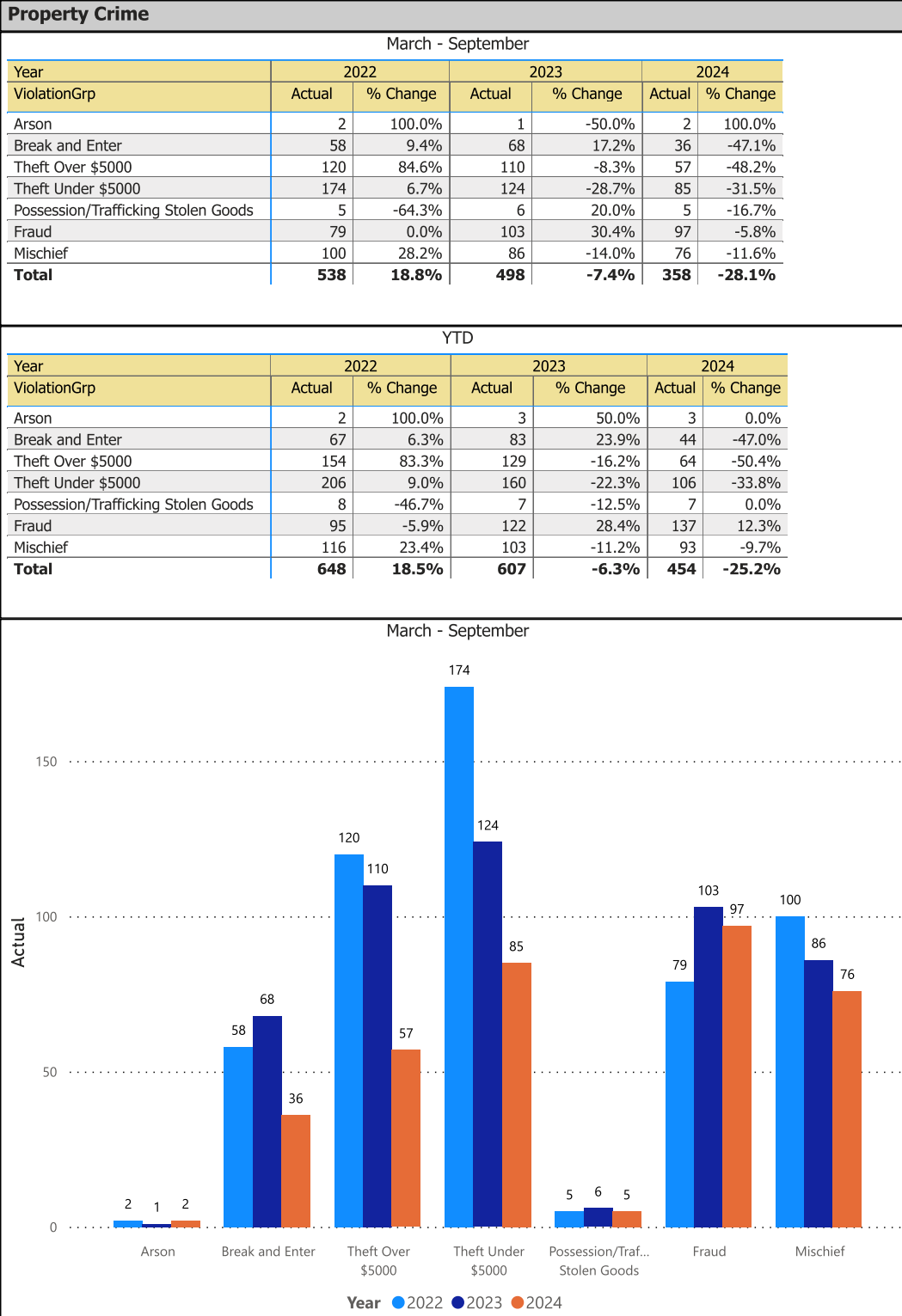
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**OPP Detachment Board Report  
Records Management System  
March - September 2024**



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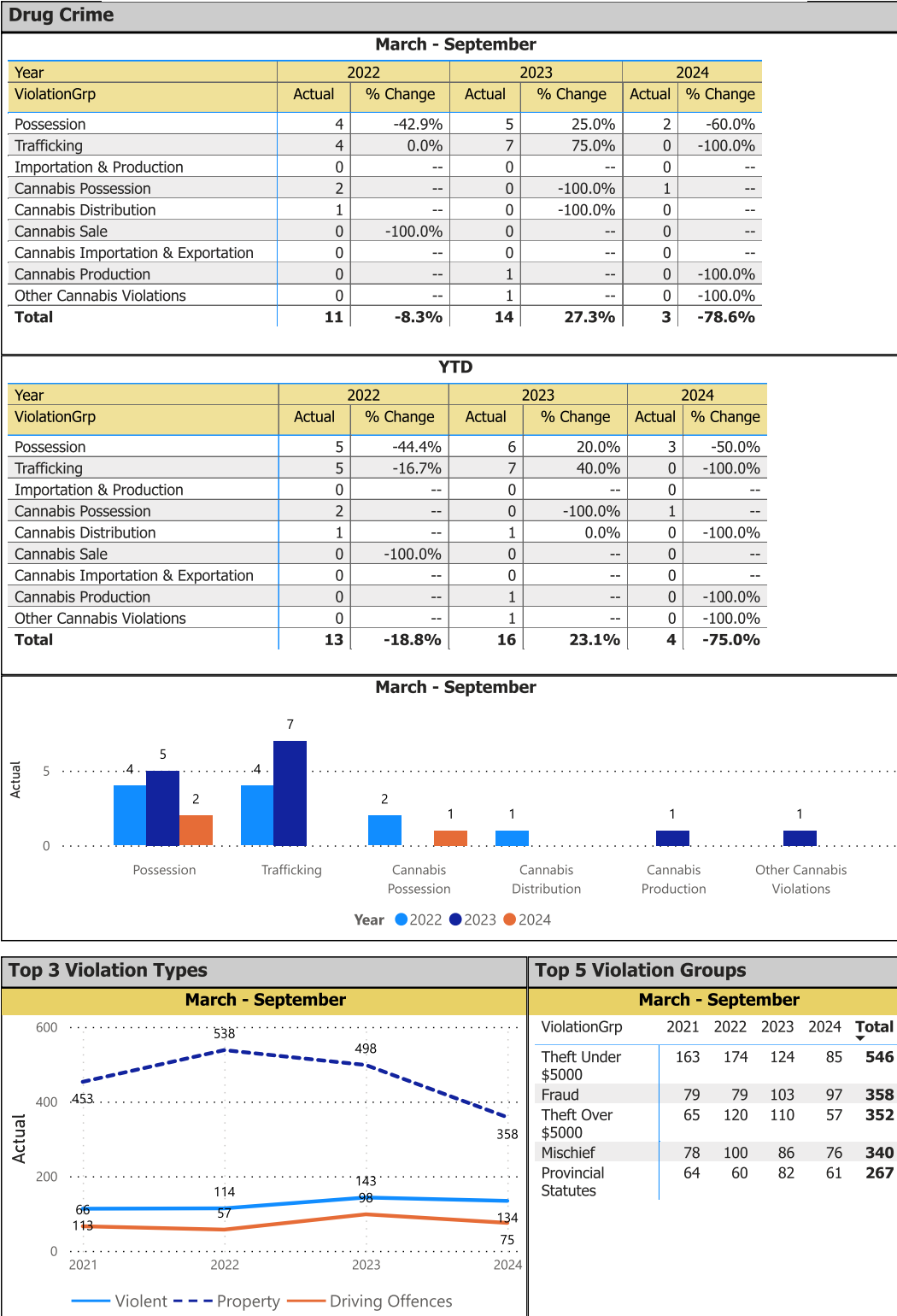
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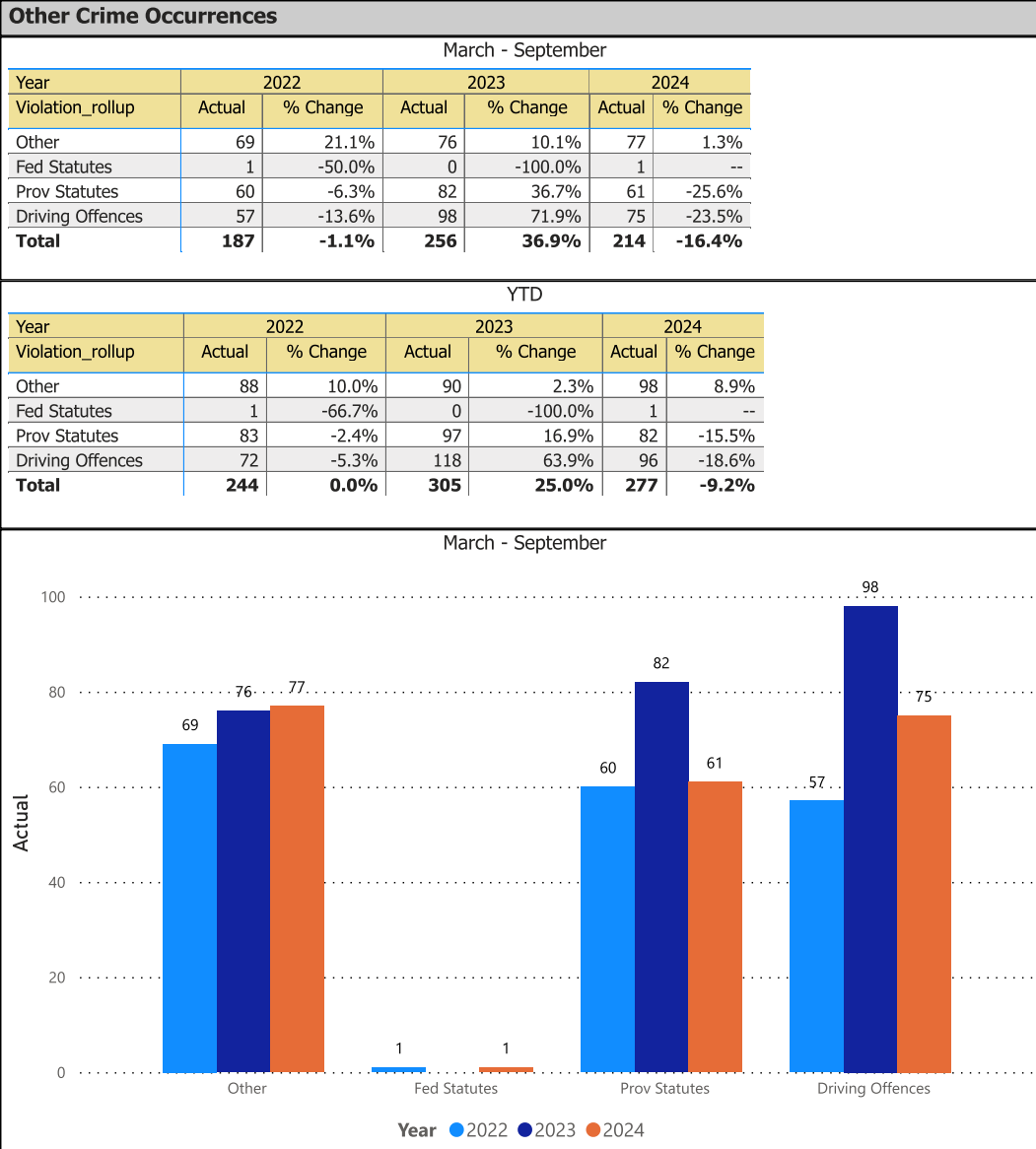
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**OPP Detachment Board Report**  
**Records Management System**  
**March - September 2024**



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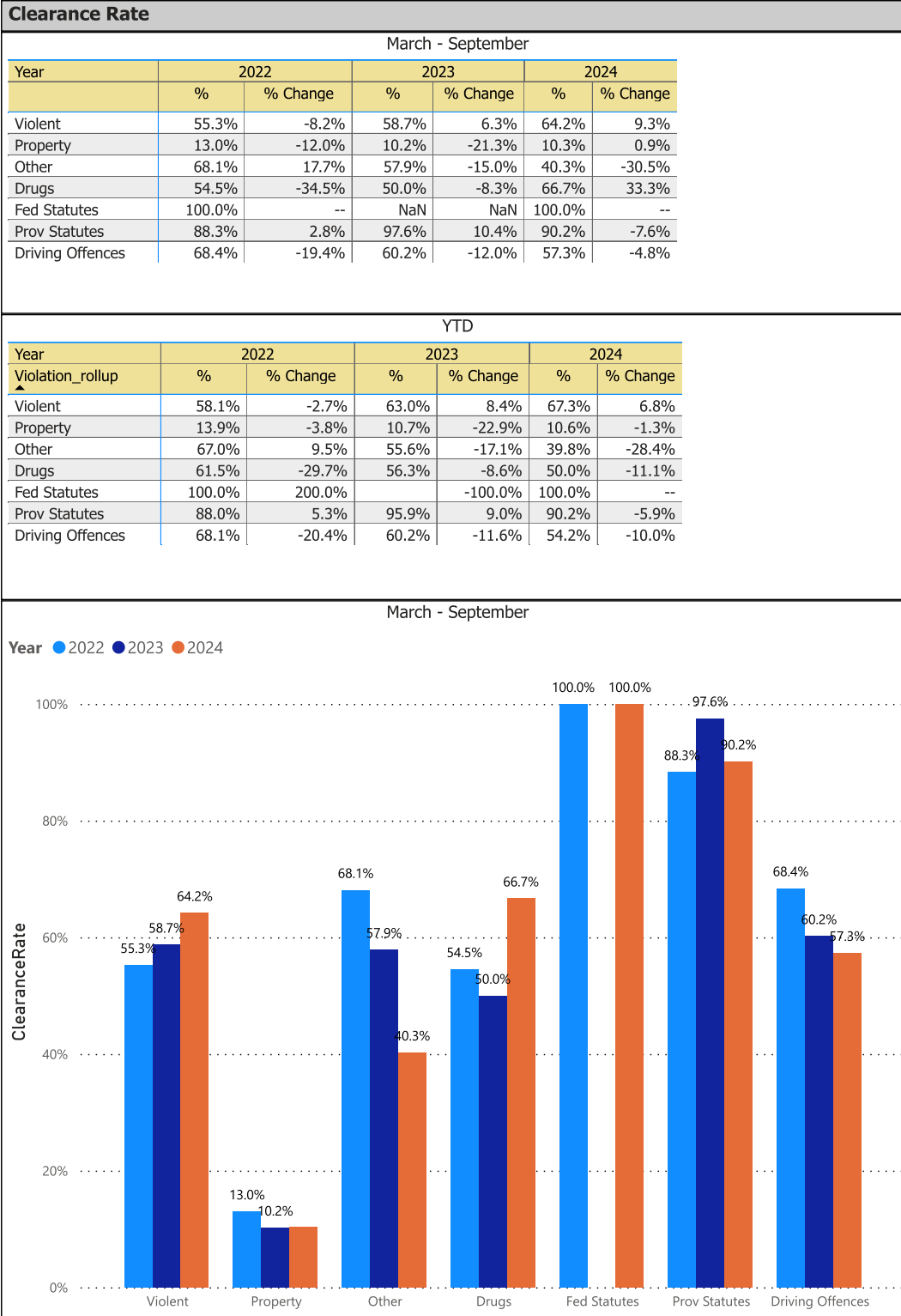
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**OPP Detachment Board Report  
Records Management System  
March - September 2024**



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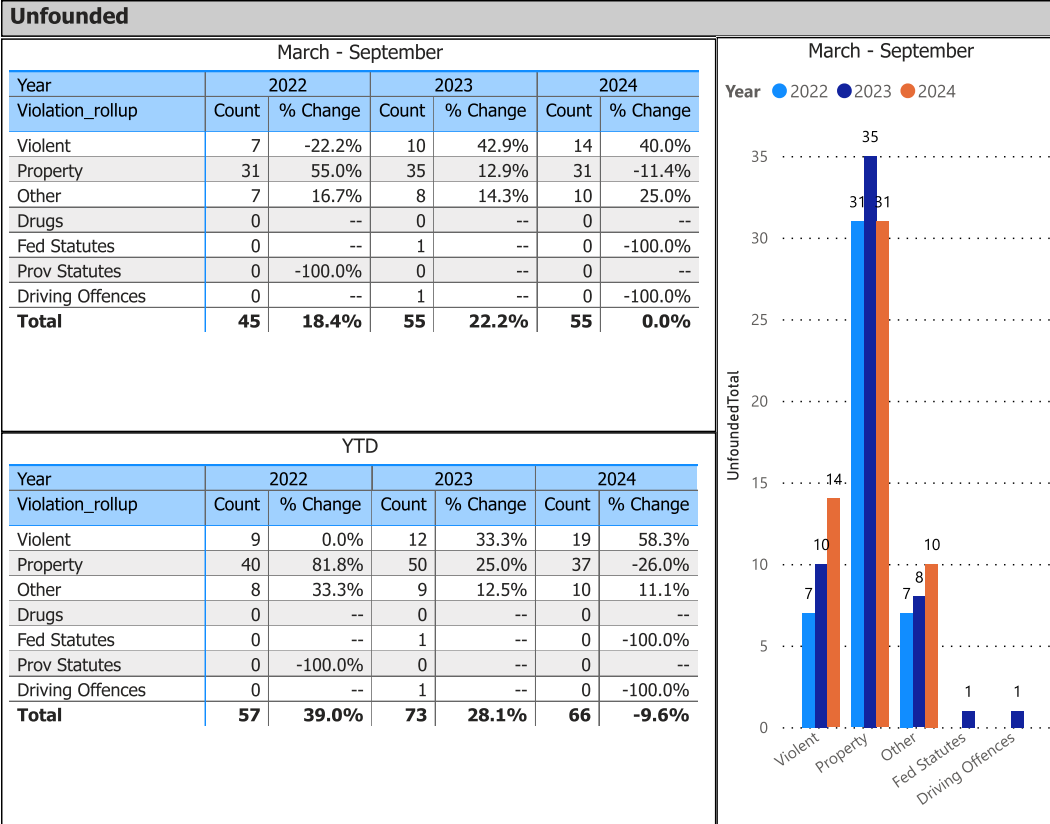
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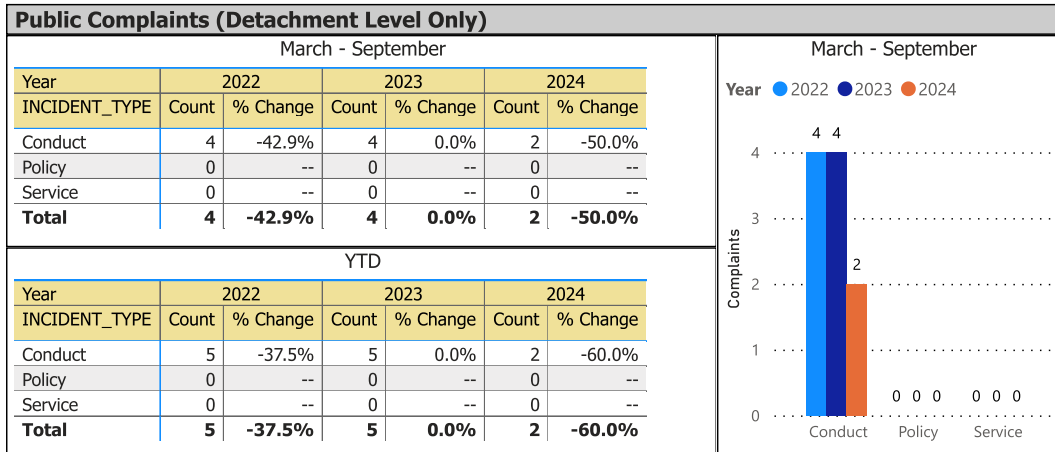
10-May-2024

Report Generated on:

03-Oct-2024 10:42:33 AM



# OPP Detachment Board Report Records Management System March - September 2024



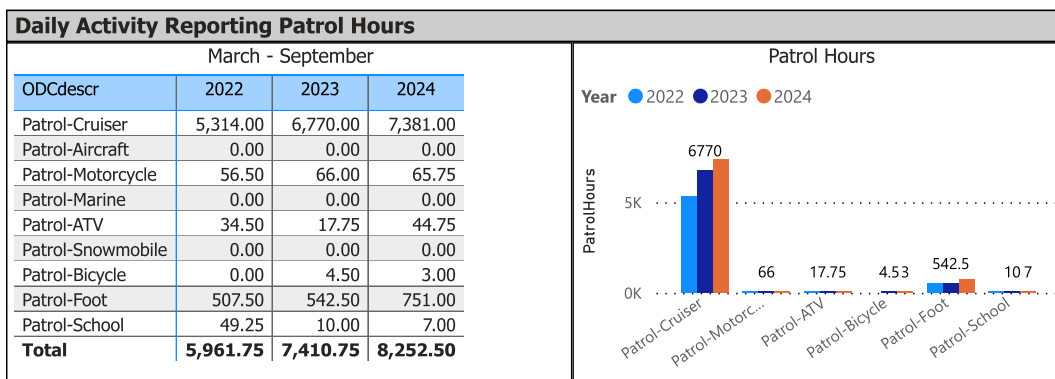
Data source: RMS Data Feed

Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:

01-Oct-2024

## Daily Activity Reporting



Data source (Daily Activity Reporting System) date:

01-Oct-2024

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Data source date:

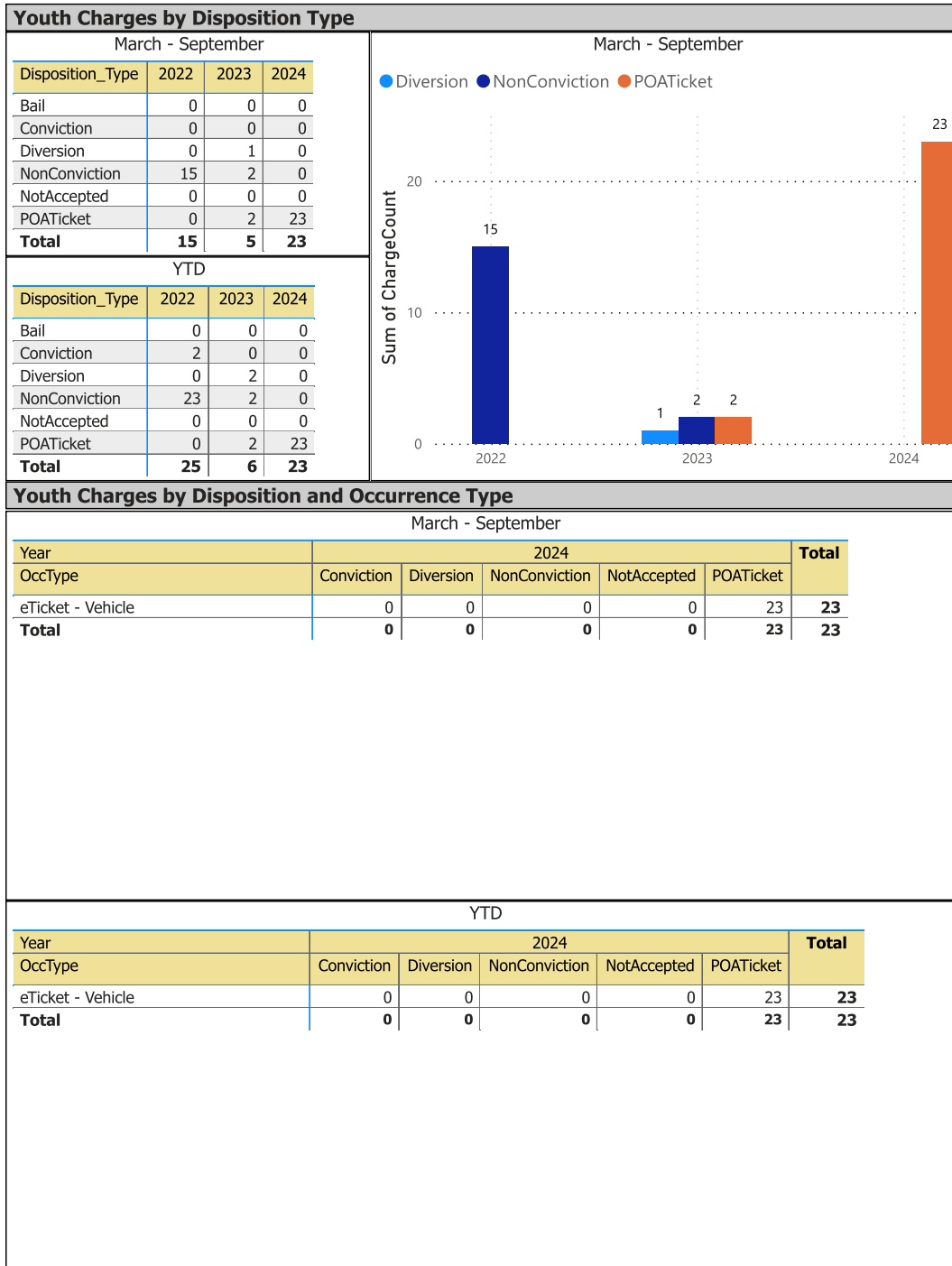
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OPP Detachment Board Report  
Records Management System  
March - September 2024



The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

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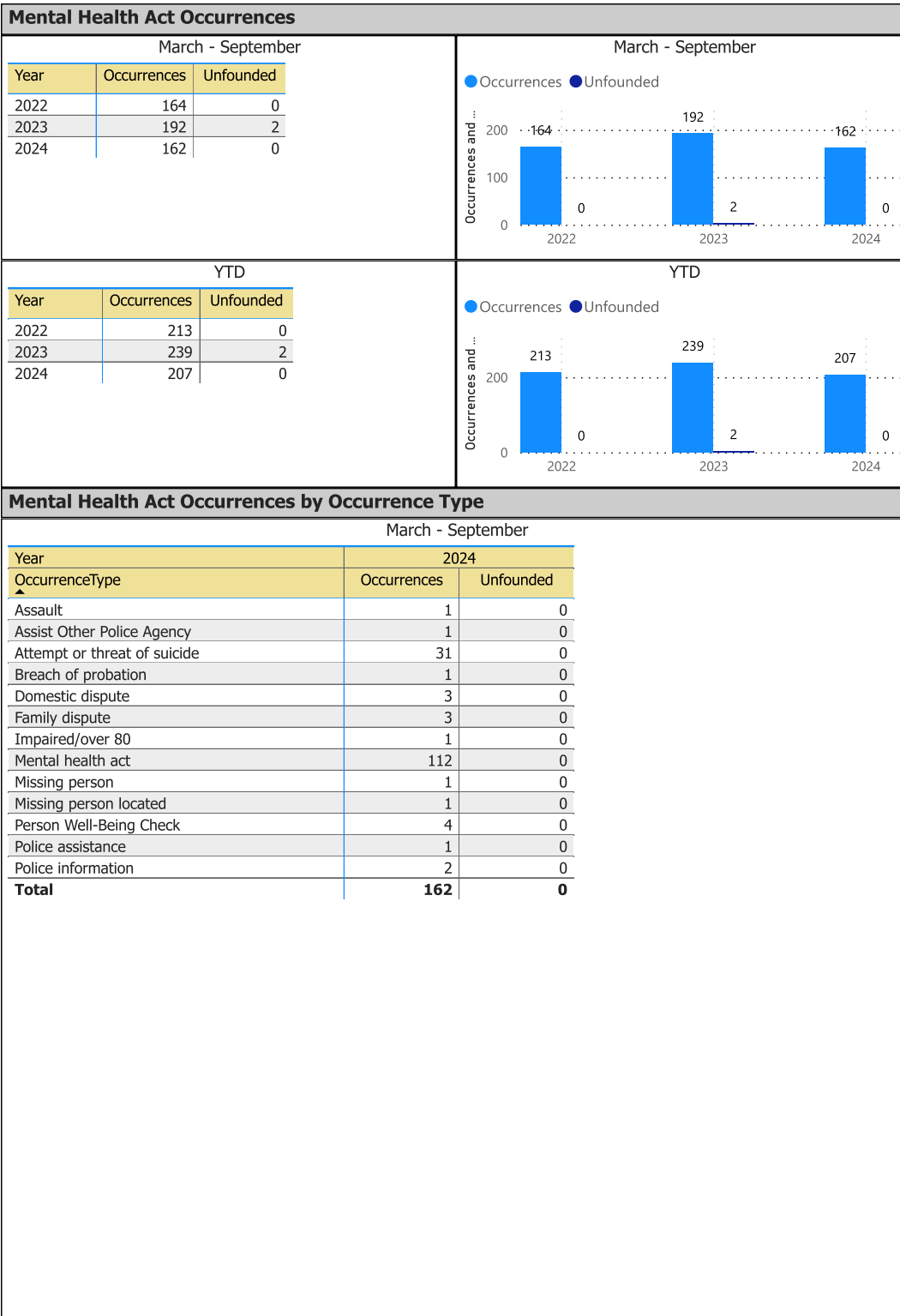
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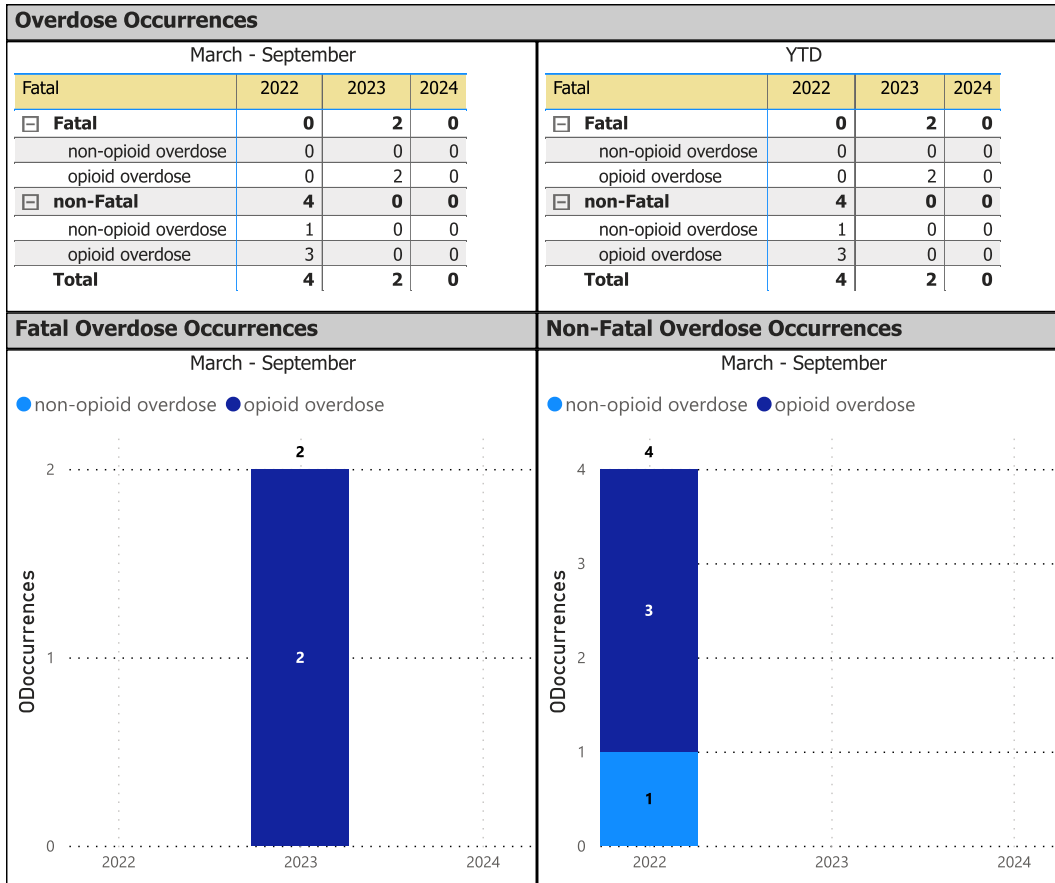
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OPP Detachment Board Report  
Records Management System  
March - September 2024



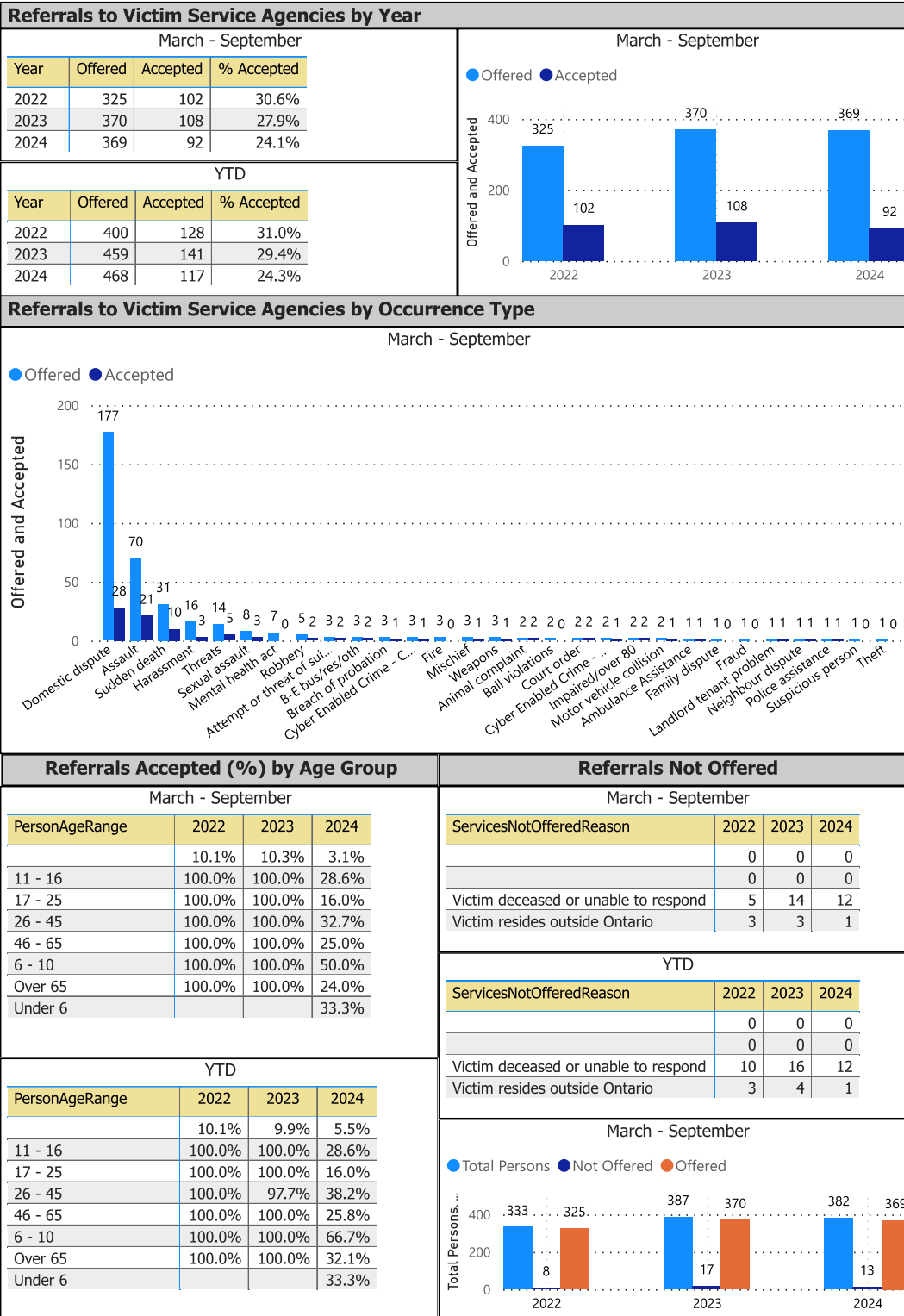
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**OPP Detachment Board Report**  
Report Information Page

**Report Data Source Information:**

**Data Sources Utilized**

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

**Niche RMS**

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

**Collision Reporting System (eCRS)**

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

**DAR (Daily Activity Reporting)**

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)



## Brant O.P.P. Detachment Board Report

---

**To:** Chair and Members of the Brant O.P.P. Detachment Board  
**From:** Cindy Stevenson, General Manager, Emergency & Protective Services  
**Date:** October 22, 2024  
**Report :** RPT-0350-24  
**Subject:** False Alarm Statistics – January to August, 2024  
**Purpose:** For Information

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### Recommendation

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That Staff Report RPT-0350-24 “False Alarm Statistics – January to August, 2024” be received as information.

### Report

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#### Background

At the former Police Services Board’s request, staff have compiled statistics on False Alarms from January, 2023. At the time of preparation, September 2024 statistics were not available.

In 2019, Council approved an escalating fee scale for at-fault false alarms. The following fee schedule has been in place since January 1, 2020:

#### Number of Responses to At Fault False Alarms

| <u>Per Calendar Year (January 1 to December 31):</u> | <u>Fee:</u>         |
|--|---------------------|
| 1 <sup>st</sup>                                      | Warning letter only |
| 2 <sup>nd</sup>                                      | \$150               |
| 3 <sup>rd</sup>                                      | \$250               |
| 4 <sup>th</sup>                                      | \$350               |
| 5 <sup>th</sup> +                                    | \$500               |

The escalating fee schedule was implemented at that time as a strategy to reduce the unnecessary use of police resources in response to false alarms.

There was previously a clause in the fees and charges by-law which restarted the warning and cleared the number of responses attached to an address each calendar year. The Board considered removal of this clause as the most suitable as a further deterrent to repeat offenders, which was supported and approved by County Council in March of this year. In administering this option, the fee schedule will reset when an address has a new property owner, or following two (2) years since the last at fault false alarm for a property owner.

The County’s Fees and Charges were updated on April 1, 2024, to the following:

That the County’s fees and charges by-law be updated, effective April 1, 2024, as follows:

Number of Responses to At Fault False Alarms. Fee schedule to reset per new property owner, or following two (2) years since the last at fault false alarm for a property owner:

### Fee:

|                   |                     |
|-------------------|---------------------|
| 1 <sup>st</sup>   | Warning letter only |
| 2 <sup>nd</sup>   | \$150               |
| 3 <sup>rd</sup>   | \$250               |
| 4 <sup>th</sup>   | \$350               |
| 5 <sup>th</sup> + | \$500               |

### Analysis

The January, 2023 to August, 2024 False Alarm Statistics are outlined below:

| Month           | Responses | 1st | 2nd | 3rd | 4th | 5 <sup>th</sup> + | Total Invoiced |
|-----------------|-----------|-----|-----|-----|-----|-------------------|----------------|
| January, 2023   | 15        | 15  | 0   | 0   | 0   | 0                 | \$0.00         |
| February, 2023  | 20        | 19  | 1   | 0   | 0   | 0                 | \$150.00       |
| March, 2023     | 15        | 13  | 2   | 0   | 0   | 0                 | \$300          |
| April, 2023     | 22        | 22  | 0   | 0   | 0   | 0                 | \$0            |
| May, 2023       | 11        | 9   | 2   | 0   | 0   | 0                 | \$300          |
| June, 2023      | 25        | 23  | 2   | 0   | 0   | 0                 | \$300          |
| July, 2023      | 18        | 14  | 4   | 0   | 0   | 0                 | \$600          |
| August, 2023    | 18        | 12  | 2   | 3   | 1   | 0                 | \$1,400        |
| September, 2023 | 17        | 10  | 2   | 3   | 1   | 1                 | \$1,900        |
| October, 2023   | 16        | 8   | 3   | 3   | 2   | 0                 | \$1,900        |
| November, 2023  | 8         | 5   | 1   | 2   | 0   | 0                 | \$650          |
| December, 2023  | 27        | 19  | 6   | 2   | 0   | 0                 | \$1,400        |
| January, 2024   | 17        | 17  | 0   | 0   | 0   | 0                 | \$0            |
| February, 2024  | 22        | 22  | 0   | 0   | 0   | 0                 | \$0            |
| March, 2024     | 20        | 13  | 6   | 1   | 0   | 0                 | \$1,150        |
| April, 2024     | 14        | 12  | 0   | 2   | 0   | 0                 | \$0            |
| May, 2024       | 20        | 16  | 1   | 0   | 1   | 2                 | \$1,500        |
| June, 2024      | 25        | 18  | 4   | 2   | 1   | 0                 | \$1,450        |
| July, 2024      | 36        | 17  | 5   | 2   | 1   | 11                | \$7,100        |
| August, 2024    | 12        | 7   | 3   | 1   | 0   | 1                 | \$1,200        |

Year-to-date for August, 2024, is a total of 166 responses, which is an increase from 2023 at 144 responses, or a 15.3% increase.

So far, for 2024, there has been an increase in repeat responses and false alarm fees charged year to date, from a total of 17 repeat calls in 2023 with fines totaling \$3,050 to 44 repeat calls with fines totaling \$12,400 (January to August). There have been a number of outliers so far this year, with 5 properties accounting for 36 false alarms.

The breakdown for 2024 of repeat responses to the same address is as follows:

| Year | 1st   | 2nd   | 3rd  | 4th  | 5 <sup>th</sup> + |
|------|-------|-------|------|------|-------------------|
| 2024 | 73.5% | 11.4% | 4.8% | 1.8% | 8.4%              |

### Summary and Recommendations

Though the increase in the number of false alarm responses is concerning, it is premature for a proper evaluation of the recent change to the false alarm fee schedule. Consideration is warranted

for one-on-one follow-up with the outliers responsible for repeat calls. Enhanced communications with alarm owners and the public regarding are also recommended as strategies to curtail the recent increase.

**Attachments**

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None

**Reviewed By**

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N/A

**Copied To**

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Heather Boyd, General Manager, Corporate Services





## Brant O.P.P. Detachment Board Report

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**To:** Chair and Members of the Brant O.P.P. Detachment Board  
**From:** Cindy Stevenson, General Manager, Emergency & Protective Services  
**Date:** October 22, 2024  
**Report:** RPT-0349-24  
**Subject:** Budget to Actuals – Year to Date, 2024  
**Purpose:** For Information

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### Recommendation

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That the budget to actual variance report at October 7, 2024, as attached, be received as information.

### Report

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#### Background

At the former Police Services Board's request, staff have compiled the year-to-date budget to actual variance for the Brant O.P.P Detachment Board.

#### Analysis

For the Board's review, please find attached the budget to actual report for the Brant O.P.P. Detachment Board ending October 7, 2024.

When the Board's 2024 budget was prepared, it was not known by the Board nor the municipality that the Community Safety and Policing Act would come into effect in 2024. The implications of any financial impact to the Board were also not known.

The Board is currently 11.1% under budget over three quarters of 2024.

#### Variance Projection

The Board is projected to be on budget at yearend.

Part-time earnings are funds for payment of honorariums to Board members in 2024. The new Board structure includes one additional Community Representative, which was not accounted for in the 2024 budget. Due to delays by the province in appointing an additional provincial appointee, this account is expected to be on budget at year end.

Training and Development funds in 2024 have been utilized for Board conference attendance.

Travelling Expenses have been utilized for Board member travel for mileage outside of attendance at Board meetings.

Memberships and Subscriptions has funded the OAPSB annual membership fee for the Board.

Public Relations has been utilized to fund the Spring edition of the newsletter, the Brant Dispatch. Funds were also spent towards the OPP Youth Academy.

Advertising fees were spent on advertising for One Community Representative on the Board.

Insurance Premiums were an unanticipated cost in 2024. Prior to the CSPA implementation, the Board's insurance was covered by the municipal policy. This is no longer accepted under the new legislation. Insurance was recently confirmed through the OAPSB Group Insurance policy.

## Summary and Recommendations

The Board is currently slightly under budget at the beginning of October. The Board's budget is projected to be on budget at year end, subject to any decisions made by the Board on spending prior to year-end.

## **Attachments**

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1. Police Services Board 2024 YTD (as of October 7, 2024).

## **Reviewed By**

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N/A

## **Copied To**

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Heather Mifflin, Director of Finance, Treasurer  
Heather Boyd, General Manager, Corporate Services

## Police Services Board

|                                    | 2024 Budget   | 2024 Actuals<br>YTD | Budget to Actuals<br>(%) |
|------------------------------------|---------------|---------------------|--------------------------|
| <b>EXPENDITURES</b>                |               |                     |                          |
| Part-Time Earnings                 | 9,740         | 6,474               | 66.46%                   |
| Part-Time Employee Benefits        | 561           | 373                 | 66.42%                   |
| Materials & Supplies               |               | 82                  |                          |
| Training & Development             | 5,000         | 3,697               | 73.93%                   |
| Traveling Expenses                 | 100           | 481                 | 481.02%                  |
| Memberships & Subscriptions        | 3,500         | 3,456               | 98.74%                   |
| Public Relations/Awards            | 25,000        | 9,361               | 37.44%                   |
| Advertising                        |               | 614                 |                          |
| Insurance Premiums                 |               | 3,920               |                          |
| <b>TOTAL EXPENDITURES</b>          | <b>43,901</b> | <b>28,457</b>       | <b>64.82%</b>            |
| <b>TOTAL POLICE SERVICES BOARD</b> | <b>43,901</b> | <b>28,457</b>       | <b>64.82%</b>            |





## Brant County O.P.P. Detachment Board Report

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**To:** The Chair and Members of the Brant County O.P.P. Detachment Board  
**From:** Spencer Pluck, Deputy Clerk  
**Date:** October 22, 2024  
**Report #:** RPT-0488-24  
**Subject:** Brant County O.P.P. Detachment Board Draft Procedural By-law  
**Purpose:** For Information

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### **Recommendation**

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That the attached Draft Procedural By-law for the Brant County O.P.P. Detachment Board be received as information, and;

That comments of the Board be incorporated for future adoption.

### **Report**

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#### Background

The *Community Safety and Policing Act*, 2019, was enacted April 1, 2024. As per section 46 (1) Subject to the regulations made by the Minister, if any, a police service board shall establish its own rules and procedures in performing its duties under this Act and the regulations. Staff present a Draft Procedural By-law to govern the conduct of the Brant County O.P.P. Detachment Board meetings and procedures.

#### Report

The attached Draft Procedural By-law encompasses best practices for the conduct of the Brant County O.P.P. Detachment Boards proceedings and meetings. The by-law outlines specific sections of the *Community Safety and Policing Act*, 2019 that legislates the operations of OPP Detachment Boards, and codifies conventions relied on by the previous Board.

In addition, the attached Appendix "A" to the by-law is the Code of Conduct for O.P.P. Detachment Board Members. This is Ontario Regulation 409/23, as amended and is applicable to all O.P.P. Detachment Board members in Ontario.

#### Summary and Recommendations

This Draft Procedural By-law is presented as information and input of the Board. Comments will be received and incorporated into the by-law for presentation for adoption at a future Board meeting.

**Attachments**

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1 – Draft Brant County O.P.P. Detachment Board Procedural By-law 24-01, Being a By-law to Govern the Conduct and Operations of the Board and its Members.

2 – O. Reg. 409/23: Code of Conduct for O.P.P. Detachment Board Members

**Reviewed By**

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Heather Boyd, General Manager of Corporate Services

**Copied To**

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N/A

## **BRANT COUNTY O.P.P. DETACHMENT BOARD**

### **BY-LAW No. 24-01**

#### **Being a By-law to Govern the Conduct and Operations of the Brant County O.P.P. Detachment Board and its Members**

WHEREAS Section 67 of the Community Safety and Policing Act, S.O. 2019 defines the role of an O.P.P. Detachment Board with respect to the conduction of police services within the municipality;

AND WHEREAS an O.P.P. Detachment Board shall establish its own rules and procedures in performing its duties, pursuant to section 67 of the Community Safety and Policing Act;

AND WHEREAS it is deemed expedient to make and establish rules governing the proceedings of the Brant County O.P.P. Detachment Board, the conduct of its Members and the calling of meetings, pursuant to the Community Safety and Policing Act, S.O. 2019, Chapter 1, as amended;

NOW THEREFORE the Brant County O.P.P. Detachment Board enacts as follows:

#### **1. DEFINITIONS**

##### **1.1 In this By-law:**

- (a) "Act" means the Community Safety and Policing Act, S.O. 2019, as amended from time to time;
- (b) "Acting Chair" means a member required to act from time to time in the place and stead of the Chair, pursuant to Section 4 of this By-law;
- (c) "Board" means the Brant County O.P.P. Detachment Board and shall be composed of such members appointed under section 67 of the Act;
- (d) "Chair" means the Chair of the Board;
- (e) "Days" means calendar days exclusive of Saturday, Sundays, and Public holidays;
- (f) "Detachment Commander" means an Ontario Provincial Police Detachment Commander reporting to the Brant County O.P.P. Detachment Board;
- (g) "Inspector" means an Ontario Provincial Police Inspector reporting to the Brant O.P.P. Detachment Board;
- (h) "Member" means a duly appointed member of the Brant County O.P.P. Detachment Board;
- (i) "Recorded Vote" means the making of a written record of the name and vote of each Member present who votes on a question and of each member present who does not vote;
- (j) "Secretary" means the Secretary of the Brant County O.P.P. Detachment Board, or their designate; and
- (k) "Vice-Chair" means the Vice-Chair of the Board.

## **2. APPLICATION**

- 2.1 The rules or procedures contained in this By-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board.
- 2.2 Except as provided elsewhere in this by-law, the Board may temporarily suspend one or more of the rules contained in this paragraph by a vote of the majority of the Members present:
- Rules with respect to a change in agenda order of proceedings and content;
  - Rules respecting notice of delegation status;
  - Rules with respect to the increase or decrease of delegation and debate limitations;
- 2.3 The Chair shall decide all points of order or procedure for which rules have not been provided in this by-law.

## **3. ELECTION OF CHAIR AND VICE-CHAIR**

- 3.1 In accordance with Section 36 (1) and (2) of the Act, the members of the Board shall select at the first meeting held in each year, from amongst its members, a Chair and Vice-Chair for a one-year term, upon the expiration of the term of the Member.
- 3.2 The election of Chair and Vice-Chair shall be conducted by the Secretary, who shall call the meeting to order.

## **4. DUTIES OF THE CHAIR, VICE-CHAIR, ACTING-CHAIR**

- 4.1 It shall be the duty of the Chair to:
- (a) report on activities of the Brant County O.P.P. Detachment Board;
  - (b) act as the sole spokesperson for the major policy decisions of the Board;
  - (c) represent and support the Board, declaring its will and implicitly obeying its decision in all things;
  - (d) open the meeting of the Board by taking the Chair and calling the Members to order, and giving appropriate opening remarks;
  - (e) announce the order of business as it appears on the agenda;
  - (f) receive all communications and delegations and announce them to the Board;
  - (g) receive and put to vote all motions presented by the Members of the Board that are duly moved and seconded, or necessarily arise in the course of proceedings and to announce the results;
  - (h) decline to put to a vote, motions which infringe upon the rules of procedure or which are beyond the jurisdiction of the Board;
  - (i) ensure the observance of order and decorum among the Members;
  - (j) inform the Board on any point of order as deemed necessary;
  - (k) expel any person for improper conduct and/or use of offensive words or unparliamentary language, at a meeting if the Chair, in his or her sole discretion, deems it necessary or appropriate;
  - (l) adjourn the meeting upon motion duly moved when the business is concluded;
  - (m) sign all documents for and on behalf of the Board including but not limited to by-



- laws, resolutions, orders and agreements which have been approved by the Board;
- (n) perform any and all other duties when directed to do so by motion of the Board.

4.2 When the Chair is absent or refuses to act or the Chair is vacant, the Vice-Chair shall act in his or her place and stead and while so acting, shall have the same authority rights and duties of the Chair.

4.3 If the Chair, and the Vice-Chair are absent or refuse to act, or the Chair is vacant, the Members shall elect by resolution a Member to serve as Acting Chair of the meeting, and while so acting, shall have the same authority rights and duties of the Chair.

## **5. REGULAR MEETINGS OF THE BOARD**

5.1 The Board shall hold its regular meetings at 9:00 a.m. on the third Tuesday of every month in the County of Brant Council Chambers, 7 Broadway Street West, Paris, or at such other place or time as may be determined by the Board from time to time.

5.2 Notwithstanding Subsection 5.1, the Board shall hold at least four (4) meetings each year in accordance with Section 43 (1) of the Act.

5.3 The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair or in absence of the Vice-Chair, the Acting Chair shall preside at the meeting in accordance with Section 4 of this by-law.

5.4 The Chair or in the absence of the Chair, the Vice-Chair as the case may be, may cancel a regular meeting of the Board, where the Chair or Vice-Chair deems such meeting is not warranted.

## **6. SPECIAL MEETINGS OF THE BOARD**

6.1 The Chair, or in his or her absence the Vice-Chair, may at any time summon a special meeting of the Board, and shall do so whenever requested by a majority of the Members of the Board.

6.2 The Secretary shall give notice to the Members of the Board of all special meetings of the Board whenever required by competent authority to do so. Such notice shall be by telephone, email, or other means deemed appropriate by the Secretary.

6.3 No special meeting of the Board may be held with less than forty-eight (48) hours advance notice to the Members.

6.4 Public notification will be deemed complete when posted on the website of the Corporation of the County of Brant forty-eight (48) hours in advance of a meeting called under Subsection 6.1.

6.5 No business may be transacted at a special meeting of the Board other than that specified in the notice or Agenda.

## **7. CALLING OF THE MEETING TO ORDER**

7.1 As soon as possible after the hour of the meeting, and where a quorum is present, the Chair shall take the chair and call the meeting to order.

7.2 If a quorum for either the regular or special Board meeting is not present within fifteen (15) minutes of the time fixed for the commencement of the meeting, the

Secretary shall indicate that no quorum was present and the meeting shall stand adjourned until the next regular meeting of the Board.

## **8. QUORUM**

- 8.1 A quorum shall be a majority of the Members pursuant to Section 43 (2) of the Act.

## **9. BOARD AGENDA**

- 9.1 The Secretary shall prepare an agenda with the following headings for the use of Members at the regular meetings of the Board:
- (a) Attendance
  - (b) Approval of Agenda
  - (c) Declarations of Pecuniary Interest
  - (d) Delegations/Petitions/Presentations
  - (e) Approval of Minutes
  - (f) Business Arising from the Minutes
  - (g) Statistics
  - (h) Staff Reports
  - (i) Communications
  - (l) Other Business
  - (ll) Updates
  - (lll) In Camera
  - (m) Next Meeting
  - (n) Adjournment
- 9.2 An item which is not included in the agenda, may not be introduced at the meeting, without the consent of a majority of the Members present.
- 9.3 Every letter, petition and other communication addressed to the Board shall be received by the Secretary of the Board who shall:
- (a) where, in the opinion of the Secretary, the subject matter of any communication is properly within the jurisdiction of the Board, place it upon the Agenda for the new regular meeting of the Board to be dealt with during such meeting;
  - (b) where in the opinion of the Secretary, and confirmed by the Chair, the subject matter of any communication is properly within the jurisdiction of the Police Service, shall refer it to the Inspector for necessary action and a report presented at the next Board meeting, if required.
- 9.4 The Secretary shall ensure that each Member of the Board receives the agenda for each regular meeting not less than forty-eight (48) hours prior to the hour appointed for holding of the meeting.

## **10. DECLARATIONS OF PECUNIARY INTEREST/CONFLICTS OF INTEREST**

- 10.1 The Chair and Members shall be governed by the *Community Safety and Policing Act, 2019*, as amended, and the agenda shall include a provision for Members to declare a conflict or conflicts of interest or a pecuniary interest in a matter.

- 10.2 Where a Member, either on his or her own behalf, or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Board at which the matter is the subject of consideration, the Member shall:
- (a) prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
  - (b) not take part in the discussion of, or vote on any question in respect of the matter; and
  - (c) not attempt in any way whether before, during or after the meeting to influence the voting on any such question.
- 10.3 Where a meeting is not open to the public, in addition to complying with the requirements, the Member shall forthwith leave the meeting for the part of the meeting during which the matter is under consideration.
- 10.4 Where the interest of a Member has not been disclosed by reason of his or her absence from the particular meeting, the Member shall disclose his or her interest and otherwise comply at the first meeting of the Board attended by him or her after the particular meeting pursuant to Section 20 of the *Code of Conduct for O.P.P. Detachment Board Members*, 2019.
- 10.5 To fulfill the Board functions pursuant to "Part VII – Complaints" of the Act, Members should not take part in the administration of Part VII matters if they have a personal interest or where they may be perceived as having a personal interest. Where there is uncertainty as to whether a conflict may exist, the issue should be raised. The Member shall determine the decision regarding the conflict.
- 10.6 The Secretary shall record in reasonable detail, the particulars of any disclosure of conflict of interest, and the particulars shall appear in the minutes of that meeting of the Board.

## **11. HEARING OF DELEGATIONS**

- 11.1 Delegations wishing to address the Board shall notify the Secretary no later than 12:00 p.m. on the Thursday two weeks preceding the scheduled regular Board meeting. The purpose of the delegation shall be clearly stated and it shall be contained in the agenda delivered to Board Members prior to the meeting. The request shall also include a list of person(s) who will be appearing before the Board and a copy of the materials that will be presented.
- 11.2 Notwithstanding Subsection 11.1, and at the Board's discretion, any delegations or deputations, other than those listed on the agenda, may be heard on any item appearing on the agenda
- 11.3 Delegations shall be restricted to presentations of ten (10) minutes and shall address their remarks to the stated business.
- 11.4 The Secretary shall record the name of every person who speaks as a member of a delegation to the Board and the proceedings and outcome of the delegation shall be recorded in the Minutes of the Board meeting.
- 11.5 Upon the completion of a presentation to the Board by a delegation, any discourse

between Members of the Board and the delegation shall be limited to Members asking questions for clarification and obtaining additional, relevant information only. Members of the Board shall not enter into debate with the delegation respecting the presentation.

11.6 No delegation shall:

- (a) speak disrespectfully of any person;
- (b) use offensive words or unparliamentary language;
- (c) speak on any subject other than the subject for which they have received approval to address the Board; or
- (d) disobey the rules of procedure or a decision of the Chair.

11.7 The Chair may curtail any delegation, any questions of a delegation or debate during a delegation for disorder or any other breach of this by-law and, where the Chair rules that the delegation is concluded, the person or persons appearing shall immediately withdraw.

## **12. CONDUCT OF MEMBERS**

12.1 No member shall:

- (a) use offensive words or unparliamentary language in meetings of the Board or against any Member;
- (b) speak on any subject other than the subject in debate;
- (c) criticize any decision of the Board except for the purpose of moving that the question be reconsidered;
- (d) speak in a manner that is discriminatory in nature based on an individual's race, ancestry, place of origin, citizenship, creed, gender, sexual orientation, age, colour, marital status, family status or disability;
- (e) disobey the rules as set out in this by-law or a decision of the Chair, on questions of order or procedure as set out in this by-law or resolution of the Board, or upon the interpretation of the rules of the Board.

12.2 If a Member persists in disobedience after having been called to order by the Chair, the Chair shall forthwith put the question, no amendment, adjournment or debate being allowed: "That [such Member] be ordered to leave his or her seat for the duration of the meeting of the Board". If a Member who has been ordered to leave his or her seat apologizes to the Chair and the other Members, he or she may be permitted to retake his or her seat by vote of the Members.

## **13. RULES OF DEBATE/POINTS OF ORDER AND PRIVILEGE**

13.1 Any Member of the Board who desires to speak may remain seated and shall address his/her remarks to the Chair. The Member shall confine his/her remarks to the matter under consideration.

13.2 The Chair shall ensure that any Member who wishes to speak to any question, motion or item, is given fair opportunity to do so and without interruption from any other Member.

13.3 The Chair may call a Member to order while speaking and the debate shall be

suspended and the Member shall not speak until the point of order is determined. Any Member may appeal the decision of the Chair to the Board and the Board shall decide by a majority vote without debate and its decision shall be final.

- 13.4 A Member may rise and address the Chair to raise a point of order. After leave is granted, he/she shall state the point of order, which shall be decided on by the Chair. If the decision of the Chair is appealed, the Board shall decide the question by a majority vote and its decision shall be final.
- 13.5 When a Member considers/believes that his/her integrity, or the integrity of the Board as a whole has been impugned, he/she may as a matter of privilege rise at any time and, without consent of the Chair, draw the attention of the Board to the matter.
- 13.6 Any Member of the Board who has declared a pecuniary/conflict of interest with respect to any item of the Agenda shall immediately remove themselves from the Meeting until such time as the debate/consideration of the item is concluded.

#### **14. MOTIONS**

- 14.1 Any Member of the Board may introduce a motion for discussion or debate. The motion must be formally seconded before it is subject to discussion or debate.
- 14.2 After a motion has been moved, it may be withdrawn by the mover with permission of the seconder prior to its being put to a vote.
- 14.3 A motion related to a question under consideration may be entertained only if it is.
  - to refer (debatable)
  - to amend (debatable)
  - to defer, postpone or table (not debatable)
- 14.4 A motion that was duly made, discussed or debated shall be put to a vote and the motion and the result shall be recorded in the Minutes.
- 14.5 After a motion has been put and decided, no motion for reconsideration thereof shall be introduced during the same meeting, moved by a member from among those who voted with the majority.
- 14.6 A motion to reconsider requires at least a two-thirds majority vote of the members present at the meeting, regardless of the vote necessary to adopt the motion to be reconsidered.
- 14.7 No question shall be reconsidered more than once in a 12 month period from the date the matter was decided, nor shall a vote to reconsider be reconsidered.

#### **15. VOTING ON MOTIONS**

- 15.1 Before a motion is put to a vote, the Chair shall state the question in the precise form to be recorded in the Minutes, including any amendments to the question. When a member present at a meeting does not vote, unless they have abstained because of a conflict of interest, the vote will be considered a negative vote.
- 15.2 When a question is put to vote, no member shall speak to the question nor shall any other motion be made until after the vote is taken and the result declared.
- 15.3 Any question on which there is a "tie vote" or equality of votes, the vote shall be deemed to be lost.

- 15.4 The Chair may vote on an issue and shall vote upon any question which there is an equality of votes.
- 15.5 Any Member may request a recorded vote. A request for a recorded vote will be made prior to the taking of the vote, and the names of those who voted for and those who voted against shall be recorded in the Minutes by the Secretary. The vote will be conducted and recorded by the Secretary who will ask those in favour to stand and then ask those opposed to stand. Any failure to vote by a qualified Member shall be deemed to be a negative vote. The Secretary shall report the results of the vote to the Chair who shall declare the results of the vote.
- 15.6 No vote by the Board shall be taken by ballot or any other method of secret voting.
- 15.7 When the Chair calls for a vote on a question, each Member shall remain seated and refrain from communicating with other Members until the result of the vote has been declared by the Chair. On an unrecorded vote, the manner of voting shall be at the discretion of the Chair and may be by voice, show of hands, standing or otherwise.
- 15.8 Members shall not speak more than once to the same question without the consent of the Chair. If a motion has been amended, each Member may readdress the question.
- 15.9 The members are required to address the question as put by the motion, and any variance may be deemed out of order by the Chair.

## **16. IN CAMERA SESSION**

- 16.1 All meetings of the Board shall be open to the public, other than for matters related to those outlined in Subsection 16.3.
- 16.2 The Board may convene In Camera by resolution of Members, stating the appropriate exception provided by Section 44 of the Act.
- 16.3 The following subject matters may be discussed in a closed meeting of the Board, pursuant to Section 44 (2) of the Act:
- (a) the security of the property of the board;
  - (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;
  - (c) a proposed or pending acquisition or disposition of land by the board;
  - (d) labour relations or employee negotiations;
  - (e) litigation or potential litigation affecting the board, including matters before administrative tribunals;
  - (f) advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;
  - (g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;
  - (h) a trade secret or scientific, technical, commercial, financial or labour relations information,

supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

- (i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;
- (j) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board;
- (k) information that section 8 of the Municipal Freedom of Information and Protection of Privacy Act would authorize a refusal to disclose if it were contained in a record; or
- (l) an ongoing investigation respecting the police service board.

16.4 A meeting or part of a meeting of the Board, or if a committee of the board, shall be closed to the public if the subject matter being considered is a request under the *Municipal Freedom of Information and Protection of Privacy Act*, pursuant to Section 44 (3) of the Act.

16.5 A meeting of the Board or of a committee of the Board, may be closed to the public if the following conditions are both satisfied:

- i. The meeting is held for the purpose of educating or training the members of the board or of the committee.
- ii. At the meeting, no member of the board or committee considers or otherwise deals with any matter in a way that materially advances the business or decision-making of the board.

16.6 No person other than Board Members, Secretary, Inspector and other persons invited by the Chair, shall attend closed meetings of the Board, and persons other than the Board Members shall vacate the meetings if requested to do so by the Chair.

## **17. AVAILABILITY OF INFORMATION**

17.1 Information relating to matters described in Subsection 16.3 - 16.5 of this By-law shall be marked "Confidential".

17.2 Immediately following the distribution of the agenda information to all Members of the Board, the public agenda materials and notice shall be published at least seven (7) days before the meeting notwithstanding Subsection 6.1., provided the disclosure of such information does not relate to matters described in Subsection 16.3 -16.5 herein.

## **18. BY-LAWS**

18.1 Every by-law shall be introduced upon written motion by a Member, and any number of By-laws may be introduced together in one motion, but the Chair may, at the request of a Member, deal separately with any by-law.

18.2 Every by-law shall have three (3) readings prior to it being passed by the Board. The by-law shall be debated or amended during the second reading. The third and final reading a by-law shall direct that the by-law be signed and numbered.

18.3 By-laws may be considered and read a first, second and third time and may be passed at the same meeting or may be adjourned to a future meeting for a third reading.

**19. ADMINISTRATION**

19.1 This By-law shall come into force upon the day it is passed.

**20. EFFECTIVE DATE**

This By-law is hereby enacted by the Brant County O.P.P. Detachment Board on this xx day of XXX, 2024 and shall take effect on this date.

\_\_\_\_\_  
XXXXXXX  
Chair

\_\_\_\_\_  
XXXX  
Secretary



Community Safety and Policing Act, 2019

ONTARIO REGULATION 409/23

CODE OF CONDUCT FOR O.P.P. DETACHMENT BOARD MEMBERS

Consolidation Period: From April 1, 2024 to the e-Laws currency date.

No amendments.

This is the English version of a bilingual regulation.

Application and Interpretation

1. (1) This Regulation sets out the code of conduct with which every member of an O.P.P. detachment board must comply.
- (2) For greater certainty, the existence of a good faith exception in this code of conduct does not limit the grounds on which it may be determined that a member of an O.P.P. detachment board has not contravened this code of conduct.
2. In this Regulation,
  - “conflict of interest” means a situation in which a member of an O.P.P. detachment board’s private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the O.P.P. detachment board; (“conflit d’intérêts”)
  - “personal relationship” includes, but is not limited to, a relationship with any of the following persons:
    1. A current or former spouse or common-law partner of the board member.
    2. A current or former intimate partner of the board member.
    3. The board member’s children, including biological and adoptive children and stepchildren.
    4. The legal dependants of the board member.
    5. A child in the board member’s care.
    6. The board member’s grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law. (“rapports personnels”)

#### Conduct Becoming of a Board Member

3. (1) A member of an O.P.P. detachment board shall not conduct themselves in a manner that undermines or is likely to undermine the public's trust in the O.P.P. detachment board or the Ontario Provincial Police.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, their conduct was in the good faith performance of their duties as a board member.
4. A member of an O.P.P. detachment board shall comply with the Act and the regulations made under it.
5. A member of an O.P.P. detachment board shall not, by act or omission, conduct themselves in a manner that is likely to cause the board to fail to comply with the Act or the regulations made under it.
6. A member of an O.P.P. detachment board shall comply with any rules, procedures and by-laws of the O.P.P. detachment board.
7. A member of an O.P.P. detachment board shall not substantially interfere with the conduct of O.P.P. detachment board meetings.
8. A member of an O.P.P. detachment board contravenes this code of conduct if they are found guilty of an offence under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) or the Cannabis Act (Canada) that was committed after they were appointed as a member of the O.P.P. detachment board.
9. (1) A member of an O.P.P. detachment board shall not, in the course of their duties, treat any person in a manner that the member, at the time, knows or reasonably ought to know would contravene the Human Rights Code.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.
10. (1) A member of an O.P.P. detachment board shall conduct themselves in a professional and respectful manner in the course of their duties including, without limitation, not using abusive or insulting language in the course of their duties.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.

#### Statements and Attendance

11. A member of an O.P.P. detachment board shall not knowingly make false statements pertaining to the duties of a member of an O.P.P. detachment board.

12. A member of an O.P.P. detachment board shall not purport to speak on behalf of the O.P.P. detachment board unless authorized by the board to do so.
13. A member of an O.P.P. detachment board shall clearly indicate when they are expressing a personal opinion when commenting on an action or omission of the O.P.P. detachment board, the Ontario Provincial Police or a member of the Ontario Provincial Police.
14. A member of an O.P.P. detachment board shall not access, collect, use, alter, retain, destroy or disclose to any person information that has been obtained by or made available to the member in the course of their duties if doing so would be contrary to law.
15. (1) A member of an O.P.P. detachment board shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the O.P.P. detachment board or as required by law.  
(2) Subsection (1) does not apply to information that was already made available to the public by a person who was authorized to do so prior to the member's disclosure.
16. A member of an O.P.P. detachment board shall attend all O.P.P. detachment board meetings unless able to provide a reasonable explanation for the absence.

#### Misconduct and Conflicts of Interest

17. A member of an O.P.P. detachment board shall disclose any conduct of another member of the O.P.P. detachment board that the member reasonably believes constitutes misconduct,
  - (a) to the chair of the board; or
  - (b) if the misconduct involves the chair, to the Inspector General.
18. (1) A member of an O.P.P. detachment board shall disclose any charges laid against them under the Criminal Code (Canada), the Controlled Drugs and Substances Act (Canada) or the Cannabis Act (Canada) and any finding of guilt made in relation to those charges.  
(2) Subsection (1) only applies to charges or findings that were made after the member's appointment to the O.P.P. detachment board.  
(3) The disclosure required by subsection (1) must be made to the person or body that appointed the individual as a member of the O.P.P. detachment board.
19. A member of an O.P.P. detachment board shall not apply for employment with the Ontario Provincial Police unless they resign from the board before applying.

20. (1) A member of an O.P.P. detachment board shall promptly disclose any conflict of interest,

(a) to the chair of the board; or

(b) if the conflict of interest involves the chair, to the Inspector General.

(2) After making the disclosure required by subsection (1), the member shall disclose the conflict at the next meeting of the O.P.P. detachment board.

21. A member of an O.P.P. detachment board shall not use their position as an O.P.P. detachment board member to,

(a) benefit themselves;

(b) benefit one or more persons with whom they have a personal relationship; or

(c) interfere with the administration of justice.

22. A member of an O.P.P. detachment board shall not participate in discussion of or voting with respect to matters at O.P.P. detachment board meetings if the member has a conflict of interest in the matter.

23. Omitted (provides for coming into force of provisions of this Regulation).



**Important:** This version of the e-Laws website will be upgraded to a new version in the coming weeks. You can try the beta version of the new e-Laws at [ontario.ca/laws-beta](https://ontario.ca/laws-beta).



[Français](#)

## Community Safety and Policing Act, 2019

### ONTARIO REGULATION 409/23

#### CODE OF CONDUCT FOR O.P.P. DETACHMENT BOARD MEMBERS

**Consolidation Period:** From April 1, 2024 to the [e-Laws currency date](#).

No amendments.

*This is the English version of a bilingual regulation.*

#### APPLICATION AND INTERPRETATION

1. (1) This Regulation sets out the code of conduct with which every member of an O.P.P. detachment board must comply.

(2) For greater certainty, the existence of a good faith exception in this code of conduct does not limit the grounds on which it may be determined that a member of an O.P.P. detachment board has not contravened this code of conduct.

2. In this Regulation,

“conflict of interest” means a situation in which a member of an O.P.P. detachment board’s private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the O.P.P. detachment board; (“conflit d’intérêts”)

“personal relationship” includes, but is not limited to, a relationship with any of the following persons:

1. A current or former spouse or common-law partner of the board member.
2. A current or former intimate partner of the board member.
3. The board member’s children, including biological and adoptive children and stepchildren.
4. The legal dependants of the board member.
5. A child in the board member’s care.
6. The board member’s grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law.  
 (“rapports personnels”)

### CONDUCT BECOMING OF A BOARD MEMBER

- 3.** (1) A member of an O.P.P. detachment board shall not conduct themselves in a manner that undermines or is likely to undermine the public's trust in the O.P.P. detachment board or the Ontario Provincial Police.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, their conduct was in the good faith performance of their duties as a board member.
- 4.** A member of an O.P.P. detachment board shall comply with the Act and the regulations made under it.
- 5.** A member of an O.P.P. detachment board shall not, by act or omission, conduct themselves in a manner that is likely to cause the board to fail to comply with the Act or the regulations made under it.
- 6.** A member of an O.P.P. detachment board shall comply with any rules, procedures and by-laws of the O.P.P. detachment board.
- 7.** A member of an O.P.P. detachment board shall not substantially interfere with the conduct of O.P.P. detachment board meetings.
- 8.** A member of an O.P.P. detachment board contravenes this code of conduct if they are found guilty of an offence under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) that was committed after they were appointed as a member of the O.P.P. detachment board.
- 9.** (1) A member of an O.P.P. detachment board shall not, in the course of their duties, treat any person in a manner that the member, at the time, knows or reasonably ought to know would contravene the *Human Rights Code*.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.
- 10.** (1) A member of an O.P.P. detachment board shall conduct themselves in a professional and respectful manner in the course of their duties including, without limitation, not using abusive or insulting language in the course of their duties.
- (2) A member of an O.P.P. detachment board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member's conduct was in the good faith performance of their duties.

### STATEMENTS AND ATTENDANCE

- 11.** A member of an O.P.P. detachment board shall not knowingly make false statements pertaining to the duties of a member of an O.P.P. detachment board.
- 12.** A member of an O.P.P. detachment board shall not purport to speak on behalf of the O.P.P. detachment board unless authorized by the board to do so.
- 13.** A member of an O.P.P. detachment board shall clearly indicate when they are expressing a personal opinion when commenting on an action or omission of the O.P.P. detachment board, the Ontario Provincial Police or a member of the Ontario Provincial Police.
- 14.** A member of an O.P.P. detachment board shall not access, collect, use, alter, retain, destroy or disclose to any person information that has been obtained by or made available to the member in the course of their duties if doing so would be contrary to law.
- 15.** (1) A member of an O.P.P. detachment board shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the O.P.P. detachment board or as required by law.

(2) Subsection (1) does not apply to information that was already made available to the public by a person who was authorized to do so prior to the member's disclosure.

**16.** A member of an O.P.P. detachment board shall attend all O.P.P. detachment board meetings unless able to provide a reasonable explanation for the absence.

### MISCONDUCT AND CONFLICTS OF INTEREST

**17.** A member of an O.P.P. detachment board shall disclose any conduct of another member of the O.P.P. detachment board that the member reasonably believes constitutes misconduct,

(a) to the chair of the board; or

(b) if the misconduct involves the chair, to the Inspector General.

**18. (1)** A member of an O.P.P. detachment board shall disclose any charges laid against them under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) and any finding of guilt made in relation to those charges.

(2) Subsection (1) only applies to charges or findings that were made after the member's appointment to the O.P.P. detachment board.

(3) The disclosure required by subsection (1) must be made to the person or body that appointed the individual as a member of the O.P.P. detachment board.

**19.** A member of an O.P.P. detachment board shall not apply for employment with the Ontario Provincial Police unless they resign from the board before applying.

**20. (1)** A member of an O.P.P. detachment board shall promptly disclose any conflict of interest,

(a) to the chair of the board; or

(b) if the conflict of interest involves the chair, to the Inspector General.

(2) After making the disclosure required by subsection (1), the member shall disclose the conflict at the next meeting of the O.P.P. detachment board.

**21.** A member of an O.P.P. detachment board shall not use their position as an O.P.P. detachment board member to,

(a) benefit themselves;

(b) benefit one or more persons with whom they have a personal relationship; or

(c) interfere with the administration of justice.

**22.** A member of an O.P.P. detachment board shall not participate in discussion of or voting with respect to matters at O.P.P. detachment board meetings if the member has a conflict of interest in the matter.

**23.** OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THIS REGULATION).

Français





## Nancy Davis

---

**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** Wednesday, May 22, 2024 3:16 PM  
**To:** Nancy Davis; Alison Newton; Cindy Stevenson; Heather Mifflin; Heather Boyd; clerks  
**Subject:** Brant Co - January to March 2024 Detachment Revenues

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise January to March 2024 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$16045.21.

The breakdown of the January to March revenue credit is as follows:

Security Checks = \$14555  
Reports = \$52.21  
Fingerprints = \$1438  
Other = \$0

Should you have any questions please email [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit



## Nancy Davis

---

**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** Friday, August 23, 2024 8:37 AM  
**To:** Nancy Davis; Alison Newton; Cindy Stevenson; Heather Mifflin; Heather Boyd; clerks  
**Subject:** Brant Co - April to June 2024 Detachment Revenues

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise April to June 2024 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$16642.49.

The breakdown of the April to June revenue credit is as follows:

Security Checks = \$15785  
Reports = \$52.21  
Fingerprints = \$805.28  
Other = \$0



Should you have any questions please email [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit



Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Municipal Policing Bureau  
Bureau des services policiers des municipalités

777 Memorial Ave.  
Orillia ON L3V 7V3

777, ave Memorial  
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 4000- GOV

Date: May 15, 2024

The County of Brant  
P.O. Box 160  
26 Park Avenue  
Burford, ON  
N0E 1A0

Dear Chief Administrative Officer:

**Re: 2025 Municipal Policing Billing Statement Property Count**

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the 2023 Assessment Roll data delivered by MPAC to municipalities for the 2024 tax year with adjustments based on the requirements defined in O. Reg. 413/23 of the Community Safety and Policing Act (CSPA). The property counts will be used by the OPP to help determine policing costs in the 2025 Annual Billing Statements.

| Municipality        | Household | Commercial & Industrial | Property Count |
|---------------------|-----------|-------------------------|----------------|
| The County of Brant | 15884     | 795                     | 16679          |

The Household count is reflected in your 2023 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ) while excluding properties with structures such as towers, billboards, wind turbines, solar panels, oil or gas wells, international bridges or international tunnels. Please find the specific details on <http://www.opp.ca/billingmodel> (search for Property Count Definition document).

Please review the count for your municipality, considering the requirements defined in O. Reg 413/23, and if you continue to have any questions or concerns about your count, please contact your local MPAC Account Manager Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2023 year-end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2025 municipal billing will be adjusted for the applicable changes.

Yours truly,

Steve Ridout, Superintendent  
Bureau Commander  
Municipal Policing Bureau



Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau  
Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télec.: 705 330-4191

File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

Steve Ridout  
Superintendent  
Commander,  
Municipal Policing Bureau





## OPP 2025 Annual Billing Statement

### Brant Co

Estimated costs for the period January 1 to December 31, 2025

Please refer to [www.opp.ca](http://www.opp.ca) for 2025 Municipal Policing Billing General Information summary for further details.

|                                     |                           |               | <b>Cost per<br/>Property<br/>\$</b> | <b>Total Cost<br/>\$</b> |
|-------------------------------------|---------------------------|---------------|-------------------------------------|--------------------------|
| <b>Base Service</b>                 | <b>Property Counts</b>    |               |                                     |                          |
|                                     | Household                 | 15,884        |                                     |                          |
|                                     | Commercial and Industrial | 795           |                                     |                          |
|                                     | Total Properties          | <u>16,679</u> | 189.44                              | 3,159,597                |
| <b>Calls for Service</b>            | (see summaries)           |               |                                     |                          |
|                                     | Total all municipalities  | 209,489,870   |                                     |                          |
|                                     | Municipal portion         | 1.3389%       | 168.17                              | 2,804,896                |
| <b>Overtime</b>                     | (see notes)               |               | 15.25                               | 254,329                  |
| <b>Contract Enhancements</b>        | (see summary)             |               | 25.67                               | 428,076                  |
| <b>Prisoner Transportation</b>      | (per property cost)       |               | <u>1.67</u>                         | <u>27,854</u>            |
| <b>Total 2025 Estimated Cost</b>    |                           |               | <u><b>400.19</b></u>                | <u><b>6,674,752</b></u>  |
| <b>2023 Year-End Adjustment</b>     | (see summary)             |               |                                     | 280,320                  |
| <b>Grand Total Billing for 2025</b> |                           |               |                                     | <u><b>6,955,072</b></u>  |
| <b>2025 Monthly Billing Amount</b>  |                           |               |                                     | <b>579,589</b>           |

## **OPP 2025 Annual Billing Statement**

### **Brant Co**

**Estimated costs for the period January 1 to December 31, 2025**

#### **Notes to Annual Billing Statement**

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.  
  
There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

# **OPP 2025 Estimated Base Services and Calls for Service Cost Summary**

Estimated Costs for the period January 1, 2025 to December 31, 2025

| Salaries and Benefits  |               | Positions | Base  |         | Total Base Services<br>and Calls for Service | Base<br>Services      | Calls for<br>Service  |
|--|---------------|-----------|-------|---------|--|-----------------------|-----------------------|
|  |               | FTE       | %     | \$/FTE  | \$   | \$                    | \$                    |
| <b>Uniform Members</b>   | <b>Note 1</b> |           |       |         |  |                       |                       |
| Inspector . . . . .  |               | 26.56     | 100.0 | 187,318 | 4,975,177                                    | 4,975,177             | -                     |
| Staff Sergeant-Detachment Commander. . . . .                         |               | 8.60      | 100.0 | 156,717 | 1,347,770                                    | 1,347,770             | -                     |
| Staff Sergeant . . . . .   |               | 38.53     | 100.0 | 168,657 | 6,498,335                                    | 6,498,335             | -                     |
| Sergeant . . . . .   |               | 226.23    | 50.7  | 143,480 | 32,459,478                                   | 16,460,024            | 15,999,454            |
| Constable. . . . .   |               | 1,618.15  | 50.7  | 120,835 | 195,529,705                                  | 99,147,813            | 96,381,892            |
| Part-Time Constable . . . . .  |               | 11.97     | 50.7  | 91,572  | 1,096,112                                    | 555,839               | 540,272               |
| <b>Total Uniform Salaries</b>  |               | 1,930.04  |       |         | 241,906,577                                  | 128,984,959           | 112,921,618           |
| Statutory Holiday Payout . . . . .                                   |               |           |       | 6,207   | 11,906,411                                   | 6,262,929             | 5,643,483             |
| Shift Premiums . . . . .   |               |           |       | 1,129   | 2,095,821                                    | 1,062,740             | 1,033,081             |
| Uniform Benefits - Inspector. . . . .                                |               |           |       | 29.47%  | 1,466,114                                    | 1,466,114             | -                     |
| Uniform Benefits - Full-Time Salaries. . . . .                       |               |           |       | 36.38%  | 85,791,541                                   | 44,909,750            | 40,881,790            |
| Uniform Benefits - Part-Time Salaries. . . . .                       |               |           |       | 18.75%  | 205,571                                      | 104,245               | 101,326               |
| <b>Total Uniform Salaries &amp; Benefits</b>                         |               |           |       |         | <b>343,372,035</b>                           | <b>182,790,737</b>    | <b>160,581,298</b>    |
| <b>Detachment Civilian Members</b>                                   | <b>Note 1</b> |           |       |         |  |                       |                       |
| Detachment Administrative Clerk . . . . .                            |               | 164.29    | 50.7  | 75,342  | 12,377,949                                   | 6,276,748             | 6,101,201             |
| Detachment Operations Clerk . . . . .                                |               | 3.41      | 50.7  | 69,798  | 238,011                                      | 120,750               | 117,260               |
| Detachment Clerk - Typist . . . . .                                  |               | 1.74      | 50.7  | 62,349  | 108,488                                      | 54,867                | 53,620                |
| Court Officer - Administration. . . . .                              |               | 28.73     | 50.7  | 92,124  | 2,646,719                                    | 1,342,245             | 1,304,474             |
| Crimestoppers Co-ordinator . . . . .                                 |               | 0.89      | 50.7  | 73,240  | 65,184                                       | 32,958                | 32,226                |
| Cadet. . . . .   |               | 1.62      | 50.7  | 51,219  | 82,974                                       | 41,999                | 40,975                |
| <b>Total Detachment Civilian Salaries</b>                            |               | 200.68    |       |         | 15,519,324                                   | 7,869,568             | 7,649,757             |
| Civilian Benefits - Full-Time Salaries . . . . .                     |               |           |       | 36.13%  | 5,606,608                                    | 2,843,009             | 2,763,599             |
| <b>Total Detachment Civilian Salaries &amp; Benefits</b>             |               |           |       |         | <b>21,125,933</b>                            | <b>10,712,577</b>     | <b>10,413,355</b>     |
| <b>Support Costs - Salaries and Benefits</b>                         | <b>Note 2</b> |           |       |         |  |                       |                       |
| Communication Operators . . . . .                                    |               |           |       | 6,682   | 12,896,527                                   | 6,782,230             | 6,114,297             |
| Prisoner Guards . . . . .  |               |           |       | 2,061   | 3,977,812                                    | 2,091,915             | 1,885,897             |
| Operational Support . . . . .  |               |           |       | 7,119   | 13,739,955                                   | 7,225,785             | 6,514,170             |
| RHQ Municipal Support . . . . .                                      |               |           |       | 3,208   | 6,191,568                                    | 3,256,120             | 2,935,448             |
| Telephone Support . . . . .  |               |           |       | 157     | 303,016                                      | 159,355               | 143,661               |
| Office Automation Support . . . . .                                  |               |           |       | 938     | 1,810,378                                    | 952,070               | 858,308               |
| Mobile and Portable Radio Support . . . . .                          |               |           |       | 357     | 693,298                                      | 364,522               | 328,776               |
| <b>Total Support Staff Salaries and Benefits Costs</b>               |               |           |       |         | <b>39,612,554</b>                            | <b>20,831,997</b>     | <b>18,780,557</b>     |
| <b>Total Salaries &amp; Benefits</b>                                 |               |           |       |         | <b>404,110,521</b>                           | <b>214,335,311</b>    | <b>189,775,210</b>    |
| <b>Other Direct Operating Expenses</b>                               | <b>Note 2</b> |           |       |         |  |                       |                       |
| Communication Centre . . . . .                                       |               |           |       | 150     | 289,506                                      | 152,250               | 137,256               |
| Operational Support . . . . .  |               |           |       | 1,112   | 2,146,204                                    | 1,128,680             | 1,017,524             |
| RHQ Municipal Support . . . . .                                      |               |           |       | 360     | 694,814                                      | 365,400               | 329,414               |
| Telephone . . . . .  |               |           |       | 1,458   | 2,813,998                                    | 1,479,870             | 1,334,128             |
| Mobile Radio Equipment Repairs & Maintenance . . . . .               |               |           |       | 168     | 326,258                                      | 171,540               | 154,718               |
| Office Automation - Uniform . . . . .                                |               |           |       | 4,487   | 8,660,089                                    | 4,554,305             | 4,105,784             |
| Office Automation - Civilian . . . . .                               |               |           |       | 1,154   | 231,585                                      | 116,485               | 115,100               |
| Vehicle Usage . . . . .  |               |           |       | 10,219  | 19,723,079                                   | 10,372,285            | 9,350,794             |
| Detachment Supplies & Equipment . . . . .                            |               |           |       | 1,073   | 2,070,933                                    | 1,089,095             | 981,838               |
| Uniform & Equipment . . . . .  |               |           |       | 2,360   | 4,583,144                                    | 2,409,725             | 2,173,418             |
| Uniform & Equipment - Court Officer . . . . .                        |               |           |       | 1,037   | 29,793                                       | 15,109                | 14,684                |
| <b>Total Other Direct Operating Expenses</b>                         |               |           |       |         | <b>41,569,403</b>                            | <b>21,854,744</b>     | <b>19,714,660</b>     |
| <b>Total 2025 Municipal Base Services and Calls for Service Cost</b> |               |           |       |         | <b>\$ 445,679,925</b>                        | <b>\$ 236,190,055</b> | <b>\$ 209,489,870</b> |
| <b>Total OPP-Policed Municipal Properties</b>                        |               |           |       |         |  | <b>1,246,809</b>      |                       |
| <b>Base Services Cost per Property</b>                               |               |           |       |         |  | <b>\$ 189.44</b>      |                       |

## OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

**OPP 2025 Calls for Service Billing Summary**  
**Brant Co**  
**Estimated costs for the period January 1 to December 31, 2025**

| Calls for Service Billing Workgroups | Calls for Service Count |              |              |              |                   | 2025 Average Time Standard | Total Weighted Time | % of Total Provincial Weighted Time | 2025 Estimated Calls for Service Cost |
|--------------------------------------|-------------------------|--------------|--------------|--------------|-------------------|----------------------------|---------------------|-------------------------------------|---------------------------------------|
|                                      | 2020                    | 2021         | 2022         | 2023         | Four Year Average |                            |                     |                                     |                                       |
|                                      |                         |              |              |              | A                 | B                          | C = A * B           |                                     |                                       |
|                                      | Note 1                  |              |              |              |                   |                            |                     | Note 2                              | Note 3                                |
| Drug Possession                      | 26                      | 24           | 15           | 22           | 22                | 5.9                        | 128                 | 0.0070%                             | 14,761                                |
| Drugs                                | 10                      | 10           | 9            | 14           | 11                | 88.1                       | 947                 | 0.0520%                             | 108,940                               |
| Operational                          | 2,483                   | 2,273        | 2,414        | 2,536        | 2,427             | 3.9                        | 9,463               | 0.5196%                             | 1,088,546                             |
| Operational 2                        | 659                     | 580          | 655          | 639          | 633               | 1.7                        | 1,077               | 0.0591%                             | 123,830                               |
| Other Criminal Code Violations       | 111                     | 106          | 112          | 121          | 113               | 7.1                        | 799                 | 0.0439%                             | 91,878                                |
| Property Crime Violations            | 789                     | 784          | 858          | 835          | 817               | 6.2                        | 5,062               | 0.2780%                             | 582,304                               |
| Statutes & Acts                      | 407                     | 393          | 348          | 385          | 383               | 3.5                        | 1,341               | 0.0737%                             | 154,295                               |
| Traffic                              | 656                     | 686          | 746          | 621          | 677               | 3.8                        | 2,574               | 0.1413%                             | 296,029                               |
| Violent Criminal Code                | 172                     | 205          | 189          | 243          | 202               | 14.8                       | 2,993               | 0.1644%                             | 344,312                               |
| <b>Municipal Totals</b>              | <b>5,313</b>            | <b>5,061</b> | <b>5,346</b> | <b>5,416</b> | <b>5,284</b>      |                            | <b>24,385</b>       | <b>1.3389%</b>                      | <b>\$2,804,896</b>                    |

**Provincial Totals (Note 4)**

| Calls for Service Billing Workgroups | Calls for Service Count |                |                |                |                   | 2025 Average Time Standard | Total Weighted Time | % of Total Provincial Weighted Time | 2025 Estimated Calls for Service Cost |
|--------------------------------------|-------------------------|----------------|----------------|----------------|-------------------|----------------------------|---------------------|-------------------------------------|---------------------------------------|
|                                      | 2020                    | 2021           | 2022           | 2023           | Four Year Average |                            |                     |                                     |                                       |
|                                      |                         |                |                |                | A                 | B                          | C = A * B           |                                     |                                       |
|                                      | Note 1                  |                |                |                |                   |                            |                     | Note 2                              | Note 3                                |
| Drug Possession                      | 2,803                   | 2,979          | 2,483          | 2,363          | 2,657             | 5.9                        | 15,676              | 0.8608%                             | 1,803,207                             |
| Drugs                                | 1,127                   | 1,050          | 797            | 920            | 974               | 88.1                       | 85,765              | 4.7092%                             | 9,865,380                             |
| Operational                          | 178,171                 | 180,823        | 176,502        | 180,423        | 178,980           | 3.9                        | 698,021             | 38.3272%                            | 80,291,662                            |
| Operational 2                        | 48,046                  | 48,395         | 46,304         | 47,019         | 47,441            | 1.7                        | 80,650              | 4.4283%                             | 9,276,939                             |
| Other Criminal Code Violations       | 12,123                  | 12,103         | 12,206         | 12,931         | 12,341            | 7.1                        | 87,619              | 4.8110%                             | 10,078,638                            |
| Property Crime Violations            | 46,799                  | 47,403         | 48,878         | 49,446         | 48,132            | 6.2                        | 298,415             | 16.3855%                            | 34,325,987                            |
| Statutes & Acts                      | 31,261                  | 32,888         | 32,697         | 34,047         | 32,723            | 3.5                        | 114,531             | 6.2887%                             | 13,174,266                            |
| Traffic                              | 32,067                  | 34,757         | 38,776         | 32,713         | 34,578            | 3.8                        | 131,397             | 7.2148%                             | 15,114,318                            |
| Violent Criminal Code                | 19,343                  | 20,055         | 21,513         | 22,640         | 20,888            | 14.8                       | 309,139             | 16.9743%                            | 35,559,474                            |
| <b>Provincial Totals</b>             | <b>371,740</b>          | <b>380,453</b> | <b>380,156</b> | <b>382,502</b> | <b>378,713</b>    |                            | <b>1,821,214</b>    | <b>100%</b>                         | <b>\$209,489,870</b>                  |

**Notes to Calls for Service Billing Summary**

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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## OPP 2025 Calls for Service Details

Brant Co

For the calendar years 2020 to 2023

| Calls for Service Billing Workgroups                     | Calls for Service Count |              |              |              | Four Year Average |
|--|-------------------------|--------------|--------------|--------------|-------------------|
|  | 2020                    | 2021         | 2022         | 2023         |                   |
| <b>Grand Total</b>                                       | <b>5,313</b>            | <b>5,061</b> | <b>5,346</b> | <b>5,416</b> | <b>5,284.00</b>   |
| Drug Possession  | 26                      | 24           | 15           | 22           | 21.75             |
| Drug Related Occurrence                                  | 13                      | 10           | 4            | 15           | 10.50             |
| Poss of illicit over 30g dried cannabis (or equiv) adult | 1                       | 1            | 0            | 0            | 0.50              |
| Possession - Cocaine                                     | 0                       | 4            | 2            | 3            | 2.25              |
| Possession - Methamphetamine (Crystal Meth)              | 5                       | 5            | 3            | 2            | 3.75              |
| Possession – Opioid (other than heroin)                  | 0                       | 3            | 0            | 1            | 1.00              |
| Possession - Other Controlled Drugs and Substances Act   | 4                       | 1            | 4            | 1            | 2.50              |
| Possession of > 4 budding or flowering cannabis plants   | 3                       | 0            | 2            | 0            | 1.25              |
| <b>Drugs</b>   | <b>10</b>               | <b>10</b>    | <b>9</b>     | <b>14</b>    | <b>10.75</b>      |
| Cultivate/Propagate/Harvest cannabis by adult            | 3                       | 0            | 1            | 1            | 1.25              |
| Drug Operation - Commercial Grow Indoor                  | 0                       | 1            | 0            | 0            | 0.25              |
| Drug Operation - Residential Grow Outdoor                | 0                       | 0            | 0            | 1            | 0.25              |
| Drug Operation - Rural Grow                              | 0                       | 1            | 0            | 0            | 0.25              |
| Other Cannabis Act                                       | 0                       | 0            | 0            | 1            | 0.25              |
| Possession of cannabis for purpose of distributing       | 0                       | 0            | 1            | 1            | 0.50              |
| Possession of cannabis for purpose of selling            | 0                       | 1            | 0            | 0            | 0.25              |
| Trafficking - Cocaine                                    | 3                       | 1            | 6            | 1            | 2.75              |
| Trafficking - Methamphetamine (Crystal Meth)             | 0                       | 2            | 1            | 0            | 0.75              |
| Trafficking – Opioid (other than heroin)                 | 0                       | 0            | 0            | 1            | 0.25              |
| Trafficking - Other Controlled Drugs and Substances Act  | 4                       | 4            | 0            | 8            | 4.00              |
| <b>Operational</b>                                       | <b>2,483</b>            | <b>2,273</b> | <b>2,414</b> | <b>2,536</b> | <b>2,426.50</b>   |
| Accident - non-MVC - Commercial                          | 2                       | 0            | 0            | 2            | 1.00              |
| Accident - non-MVC - Construction Site                   | 0                       | 0            | 0            | 1            | 0.25              |
| Accident - non-MVC - Industrial                          | 1                       | 1            | 0            | 1            | 0.75              |
| Accident - non-MVC - Master Code                         | 6                       | 9            | 3            | 14           | 8.00              |
| Accident - Non-MVC - Others                              | 1                       | 1            | 0            | 0            | 0.50              |
| Accident - non-MVC - Public Property                     | 0                       | 1            | 1            | 0            | 0.50              |
| Accident - non-MVC - Residential                         | 0                       | 1            | 0            | 0            | 0.25              |
| Alarm - Master Code                                      | 1                       | 0            | 1            | 0            | 0.50              |
| Alarm - Others   | 6                       | 1            | 0            | 1            | 2.00              |
| Animal - Bear Complaint                                  | 1                       | 0            | 0            | 0            | 0.25              |
| Animal - Bite  | 3                       | 8            | 3            | 7            | 5.25              |
| Animal - Dog Owners Liability Act                        | 6                       | 1            | 4            | 10           | 5.25              |
| Animal - Injured   | 35                      | 29           | 32           | 20           | 29.00             |
| Animal - Left in Vehicle                                 | 6                       | 4            | 6            | 6            | 5.50              |
| Animal - Master Code                                     | 3                       | 1            | 1            | 6            | 2.75              |
| Animal - Other   | 13                      | 6            | 12           | 7            | 9.50              |
| Animal - Rabid   | 0                       | 0            | 0            | 1            | 0.25              |
| Animal - Stray   | 42                      | 25           | 31           | 33           | 32.75             |
| Assist Fire Department                                   | 14                      | 6            | 5            | 18           | 10.75             |
| Assist Public  | 547                     | 488          | 656          | 588          | 569.75            |
| By-Law - Master Code                                     | 9                       | 5            | 6            | 7            | 6.75              |
| Compassionate Message                                    | 1                       | 1            | 0            | 0            | 0.50              |
| Distressed / Overdue Motorist                            | 10                      | 1            | 12           | 4            | 6.75              |

# **OPP 2025 Calls for Service Details**

**Brant Co**

**For the calendar years 2020 to 2023**

| Calls for Service Billing Workgroups    | Calls for Service Count |      |      |      | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
|   | 2020                    | 2021 | 2022 | 2023 |                   |
| Dogs By-Law                             | 0                       | 0    | 8    | 2    | 2.50              |
| Domestic Disturbance                    | 175                     | 202  | 209  | 217  | 200.75            |
| False Fire Alarm - Building             | 1                       | 0    | 0    | 0    | 0.25              |
| Family Dispute                          | 137                     | 138  | 143  | 196  | 153.50            |
| Fire - Building                         | 16                      | 11   | 14   | 10   | 12.75             |
| Fire - Other                            | 7                       | 16   | 15   | 19   | 14.25             |
| Fire - Vehicle                          | 25                      | 15   | 14   | 18   | 18.00             |
| Firearms (Discharge) By-Law             | 1                       | 4    | 2    | 1    | 2.00              |
| Fireworks By-Law                        | 2                       | 2    | 5    | 3    | 3.00              |
| Found - Bicycles                        | 7                       | 1    | 1    | 2    | 2.75              |
| Found - Gun                             | 0                       | 1    | 1    | 0    | 0.50              |
| Found - Household Property              | 5                       | 4    | 0    | 0    | 2.25              |
| Found - Jewellery                       | 0                       | 1    | 0    | 0    | 0.25              |
| Found - License Plate                   | 5                       | 1    | 3    | 1    | 2.50              |
| Found - Machinery & Tools               | 0                       | 0    | 0    | 1    | 0.25              |
| Found - Office Machines & Equipment     | 0                       | 1    | 0    | 0    | 0.25              |
| Found - Others                          | 7                       | 3    | 2    | 4    | 4.00              |
| Found - Personal Accessories            | 15                      | 8    | 5    | 6    | 8.50              |
| Found - Photographic Equipment          | 0                       | 0    | 1    | 0    | 0.25              |
| Found - Radio, TV, Sound-Reprod. Equip. | 1                       | 0    | 0    | 0    | 0.25              |
| Found - Sporting Goods, Hobby Equip.    | 1                       | 0    | 1    | 0    | 0.50              |
| Found - Vehicle Accessories             | 0                       | 2    | 1    | 0    | 0.75              |
| Found Property - Master Code            | 71                      | 67   | 70   | 84   | 73.00             |
| Homeless Person                         | 0                       | 1    | 0    | 0    | 0.25              |
| Insecure Condition - Building           | 0                       | 3    | 2    | 1    | 1.50              |
| Insecure Condition - Master Code        | 15                      | 9    | 7    | 5    | 9.00              |
| Insecure Condition - Others             | 1                       | 2    | 0    | 1    | 1.00              |
| Loitering By-Law                        | 0                       | 0    | 1    | 0    | 0.25              |
| Lost - Gun                              | 1                       | 1    | 0    | 0    | 0.50              |
| Lost - Household Property               | 1                       | 2    | 1    | 1    | 1.25              |
| Lost - Jewellery                        | 0                       | 1    | 0    | 0    | 0.25              |
| Lost - License Plate                    | 2                       | 5    | 3    | 4    | 3.50              |
| Lost - Others                           | 2                       | 4    | 0    | 4    | 2.50              |
| Lost - Personal Accessories             | 2                       | 6    | 4    | 5    | 4.25              |
| Lost - Radio, TV, Sound-Reprod. Equip.  | 1                       | 0    | 0    | 1    | 0.50              |
| Lost - Sporting Goods, Hobby Equip.     | 0                       | 2    | 0    | 2    | 1.00              |
| Lost - Vehicle Accessories              | 1                       | 0    | 0    | 0    | 0.25              |
| Lost Property - Master Code             | 17                      | 28   | 16   | 32   | 23.25             |
| Medical Assistance - Master Code        | 0                       | 1    | 0    | 0    | 0.25              |
| Medical Assistance - Other              | 1                       | 1    | 0    | 1    | 0.75              |
| Missing Person - Master Code            | 0                       | 0    | 0    | 2    | 0.50              |
| Missing Person 12 & older               | 17                      | 9    | 4    | 12   | 10.50             |
| Missing Person Located 12 & older       | 10                      | 20   | 22   | 18   | 17.50             |
| Missing Person Located Under 12         | 4                       | 4    | 8    | 6    | 5.50              |
| Missing Person under 12                 | 0                       | 2    | 0    | 1    | 0.75              |



# **OPP 2025 Calls for Service Details**

**Brant Co**

**For the calendar years 2020 to 2023**

| Calls for Service Billing Workgroups        | Calls for Service Count |      |      |      | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
|   | 2020                    | 2021 | 2022 | 2023 |                   |
| Neighbour Dispute                           | 112                     | 120  | 124  | 119  | 118.75            |
| Noise By-Law                                | 7                       | 8    | 4    | 1    | 5.00              |
| Noise Complaint - Animal                    | 29                      | 22   | 18   | 25   | 23.50             |
| Noise Complaint - Business                  | 0                       | 1    | 0    | 1    | 0.50              |
| Noise Complaint - Master Code               | 145                     | 142  | 124  | 120  | 132.75            |
| Noise Complaint - Others                    | 17                      | 11   | 6    | 9    | 10.75             |
| Noise Complaint - Residence                 | 16                      | 2    | 4    | 6    | 7.00              |
| Noise Complaint - Vehicle                   | 4                       | 0    | 1    | 0    | 1.25              |
| Other Municipal By-Laws                     | 52                      | 55   | 61   | 31   | 49.75             |
| Overdose/Suspected Overdose                 | 1                       | 0    | 0    | 0    | 0.25              |
| Overdose/Suspected Overdose -Opioid Related | 0                       | 1    | 0    | 0    | 0.25              |
| Phone - Master Code                         | 0                       | 2    | 0    | 3    | 1.25              |
| Phone - Nuisance - No Charges Laid          | 35                      | 21   | 13   | 15   | 21.00             |
| Phone - Obscene - No Charges Laid           | 0                       | 1    | 0    | 0    | 0.25              |
| Phone - Other - No Charges Laid             | 4                       | 5    | 1    | 4    | 3.50              |
| Phone - Threatening - No Charges Laid       | 1                       | 6    | 6    | 0    | 3.25              |
| Protest - Demonstration                     | 0                       | 2    | 3    | 0    | 1.25              |
| Smoking By-Law                              | 2                       | 0    | 0    | 0    | 0.50              |
| Sudden Death - Accidental                   | 0                       | 1    | 1    | 0    | 0.50              |
| Sudden Death - Apparent Overdose/Overdose   | 0                       | 3    | 0    | 2    | 1.25              |
| Sudden Death - Drowning                     | 2                       | 0    | 0    | 0    | 0.50              |
| Sudden Death - Master Code                  | 0                       | 1    | 2    | 2    | 1.25              |
| Sudden Death - Natural Causes               | 22                      | 35   | 30   | 29   | 29.00             |
| Sudden Death - Others                       | 3                       | 3    | 6    | 4    | 4.00              |
| Sudden Death - Suicide                      | 6                       | 5    | 2    | 1    | 3.50              |
| Suspicious Package                          | 0                       | 1    | 1    | 2    | 1.00              |
| Suspicious Person                           | 273                     | 230  | 253  | 304  | 265.00            |
| Suspicious Substance / Odour                | 1                       | 0    | 1    | 0    | 0.50              |
| Suspicious vehicle                          | 264                     | 239  | 209  | 247  | 239.75            |
| Text- related Incident (Texting)            | 2                       | 2    | 2    | 0    | 1.50              |
| Traffic By-Law                              | 29                      | 19   | 26   | 13   | 21.75             |
| Trouble with Youth                          | 71                      | 47   | 51   | 71   | 60.00             |
| Unwanted Persons                            | 70                      | 63   | 54   | 66   | 63.25             |
| Vehicle Recovered - All Terrain Vehicles    | 1                       | 1    | 0    | 0    | 0.50              |
| Vehicle Recovered - Automobile              | 25                      | 20   | 40   | 30   | 28.75             |
| Vehicle Recovered - Construction Vehicles   | 0                       | 2    | 0    | 0    | 0.50              |
| Vehicle Recovered - Farm Vehicles           | 1                       | 0    | 0    | 0    | 0.25              |
| Vehicle Recovered - Master Code             | 1                       | 3    | 6    | 5    | 3.75              |
| Vehicle Recovered - Motorcycles             | 1                       | 1    | 0    | 1    | 0.75              |
| Vehicle Recovered - Other                   | 6                       | 7    | 3    | 6    | 5.50              |
| Vehicle Recovered - Trucks                  | 22                      | 24   | 26   | 33   | 26.25             |
| Operational 2                               | 659                     | 580  | 655  | 639  | 633.25            |
| 911 call - Dropped Cell                     | 87                      | 62   | 74   | 119  | 85.50             |
| 911 call / 911 hang up                      | 137                     | 110  | 91   | 86   | 106.00            |
| 911 hang up - Pocket Dial                   | 1                       | 7    | 0    | 2    | 2.50              |

**OPP 2025 Calls for Service Details**  
**Brant Co**  
**For the calendar years 2020 to 2023**

| Calls for Service Billing Workgroups                         | Calls for Service Count |      |      |      | Four Year Average |
|--|-------------------------|------|------|------|-------------------|
|  | 2020                    | 2021 | 2022 | 2023 |                   |
| False Alarm - Accidental Trip                                | 4                       | 1    | 0    | 1    | 1.50              |
| False Alarm - Cancelled                                      | 3                       | 2    | 2    | 2    | 2.25              |
| False Alarm - Malfunction                                    | 1                       | 0    | 0    | 0    | 0.25              |
| False Alarm - Others   | 303                     | 255  | 328  | 269  | 288.75            |
| False Holdup Alarm - Accidental Trip                         | 13                      | 28   | 26   | 33   | 25.00             |
| Keep the Peace   | 110                     | 115  | 134  | 127  | 121.50            |
| Other Criminal Code Violations                               | 111                     | 106  | 112  | 121  | 112.50            |
| Animals - Cruelty  | 1                       | 1    | 0    | 0    | 0.50              |
| Animals - Others   | 1                       | 2    | 1    | 0    | 1.00              |
| Animals - Unnecessary suffering                              | 0                       | 1    | 0    | 0    | 0.25              |
| Bail Violations - Breach of Recognizance                     | 1                       | 4    | 3    | 1    | 2.25              |
| Bail Violations - Fail To Comply                             | 47                      | 45   | 35   | 33   | 40.00             |
| Bail Violations - Master Code                                | 0                       | 1    | 3    | 1    | 1.25              |
| Bail Violations - Others                                     | 4                       | 2    | 3    | 5    | 3.50              |
| Breach of Probation  | 6                       | 9    | 10   | 18   | 10.75             |
| Child Pornography - Making or distributing                   | 1                       | 1    | 2    | 0    | 1.00              |
| Child Pornography - Master Code                              | 0                       | 1    | 1    | 1    | 0.75              |
| Child Pornography - Possess child pornography                | 1                       | 0    | 0    | 0    | 0.25              |
| Contraband Tobacco   | 12                      | 7    | 4    | 4    | 6.75              |
| Damage/Injury -fail to exercise reasonable care -animal/bird | 0                       | 0    | 0    | 1    | 0.25              |
| Disobey court order / Misconduct executing process           | 0                       | 0    | 1    | 4    | 1.25              |
| Disturb the Peace  | 6                       | 6    | 18   | 17   | 11.75             |
| Indecent acts - Master Code                                  | 0                       | 2    | 0    | 1    | 0.75              |
| Indecent acts - Other  | 3                       | 3    | 4    | 1    | 2.75              |
| Injuring/endangering Animals                                 | 0                       | 0    | 0    | 1    | 0.25              |
| Libel - Defamatory   | 0                       | 0    | 1    | 0    | 0.25              |
| Nudity - public/private property                             | 1                       | 0    | 0    | 0    | 0.25              |
| Obstruct Public Peace Officer                                | 2                       | 3    | 2    | 2    | 2.25              |
| Offensive Weapons - Careless use of firearms                 | 2                       | 2    | 1    | 1    | 1.50              |
| Offensive Weapons - Explosives                               | 0                       | 0    | 0    | 1    | 0.25              |
| Offensive Weapons - Other Offensive Weapons                  | 1                       | 0    | 2    | 3    | 1.50              |
| Offensive Weapons - Other Weapons Offences                   | 1                       | 3    | 0    | 8    | 3.00              |
| Offensive Weapons - Possession of Weapons                    | 3                       | 2    | 2    | 3    | 2.50              |
| Offensive Weapons - Prohibited                               | 0                       | 0    | 2    | 1    | 0.75              |
| Other Criminal Code * Sec. 337 - Sec. 352                    | 0                       | 1    | 0    | 0    | 0.25              |
| Other Criminal Code * Sec.462 - Sec.753                      | 0                       | 0    | 1    | 0    | 0.25              |
| Possess Firearm while prohibited                             | 3                       | 3    | 2    | 0    | 2.00              |
| Possession of Burglary Tools                                 | 3                       | 0    | 2    | 1    | 1.50              |
| Possession Of Counterfeit Money                              | 1                       | 0    | 0    | 0    | 0.25              |
| Prostitution - Communication to Sell Sexual Services         | 0                       | 0    | 1    | 0    | 0.25              |
| Public Mischief - mislead peace officer                      | 2                       | 1    | 2    | 2    | 1.75              |
| Public Morals  | 0                       | 1    | 0    | 0    | 0.25              |
| Trespass at Night  | 5                       | 2    | 6    | 9    | 5.50              |
| Utter Threats to damage property                             | 2                       | 1    | 2    | 0    | 1.25              |
| Utter Threats to Property / Animals                          | 1                       | 2    | 1    | 2    | 1.50              |

## OPP 2025 Calls for Service Details

Brant Co

For the calendar years 2020 to 2023

| Calls for Service Billing Workgroups                         | Calls for Service Count |      |      |      | Four Year Average |
|--|-------------------------|------|------|------|-------------------|
|  | 2020                    | 2021 | 2022 | 2023 |                   |
| Uttering Counterfeit Money                                   | 1                       | 0    | 0    | 0    | 0.25              |
| Property Crime Violations                                    | 789                     | 784  | 858  | 835  | 816.50            |
| Altering/Destroying/Removing a vehicle identification number | 0                       | 1    | 0    | 0    | 0.25              |
| Arson - Auto   | 0                       | 0    | 3    | 1    | 1.00              |
| Arson - Building   | 3                       | 1    | 0    | 2    | 1.50              |
| Arson - Others   | 1                       | 0    | 1    | 1    | 0.75              |
| Break & Enter  | 107                     | 92   | 99   | 107  | 101.25            |
| Break & Enter - Firearms                                     | 1                       | 1    | 4    | 0    | 1.50              |
| Break & Enter - steal firearm from motor vehicle             | 0                       | 0    | 0    | 1    | 0.25              |
| False Pretence - Other                                       | 1                       | 1    | 0    | 0    | 0.50              |
| Fraud - Account closed                                       | 1                       | 1    | 1    | 1    | 1.00              |
| Fraud - False Pretence Over \$5,000                          | 0                       | 3    | 3    | 2    | 2.00              |
| Fraud - False Pretence Under \$5,000                         | 3                       | 4    | 3    | 11   | 5.25              |
| Fraud - Forgery & Uttering                                   | 3                       | 2    | 2    | 9    | 4.00              |
| Fraud - Fraud through mails                                  | 7                       | 1    | 4    | 2    | 3.50              |
| Fraud - Master Code  | 11                      | 16   | 16   | 35   | 19.50             |
| Fraud - Money/property/security Over \$5,000                 | 10                      | 15   | 18   | 22   | 16.25             |
| Fraud - Money/property/security Under \$5,000                | 18                      | 22   | 24   | 46   | 27.50             |
| Fraud - Other  | 64                      | 45   | 44   | 26   | 44.75             |
| Fraud - Steal/Forge/Poss./Use Credit Card                    | 11                      | 13   | 10   | 15   | 12.25             |
| Fraud - Transportation                                       | 0                       | 0    | 1    | 2    | 0.75              |
| Fraud - Welfare benefits                                     | 0                       | 0    | 2    | 0    | 0.50              |
| Fraudulent Concealment (fraud-corruption)                    | 1                       | 0    | 0    | 0    | 0.25              |
| Identity Fraud   | 8                       | 2    | 4    | 9    | 5.75              |
| Identity Theft   | 1                       | 1    | 1    | 0    | 0.75              |
| Interfere with lawful use, enjoyment of property             | 3                       | 4    | 7    | 6    | 5.00              |
| Mischief   | 120                     | 110  | 132  | 111  | 118.25            |
| Mischief Graffiti - Non-Gang Related                         | 4                       | 5    | 5    | 2    | 4.00              |
| Mischief Relating to War Memorials                           | 1                       | 0    | 0    | 0    | 0.25              |
| Personation with Intent (fraud)                              | 3                       | 2    | 6    | 0    | 2.75              |
| Possession of Stolen Goods over \$5,000                      | 10                      | 9    | 6    | 5    | 7.50              |
| Possession of Stolen Goods under \$5,000                     | 7                       | 8    | 7    | 3    | 6.25              |
| Property Damage  | 26                      | 30   | 31   | 45   | 33.00             |
| Theft Over - Master Code                                     | 2                       | 1    | 9    | 3    | 3.75              |
| Theft from Motor Vehicles Over \$5,000                       | 2                       | 4    | 9    | 3    | 4.50              |
| Theft from Motor Vehicles Under \$5,000                      | 87                      | 95   | 99   | 54   | 83.75             |
| Theft of - All Terrain Vehicles                              | 4                       | 6    | 1    | 8    | 4.75              |
| Theft of - Automobile  | 12                      | 23   | 30   | 23   | 22.00             |
| Theft of - Construction Vehicles                             | 0                       | 2    | 4    | 1    | 1.75              |
| Theft of - Farm Vehicles                                     | 2                       | 0    | 1    | 2    | 1.25              |
| Theft of - Mail  | 0                       | 3    | 2    | 1    | 1.50              |
| Theft of - Motorcycles                                       | 3                       | 1    | 1    | 0    | 1.25              |
| Theft of - Other Motor Vehicles                              | 0                       | 2    | 4    | 5    | 2.75              |
| Theft of - Snow Vehicles                                     | 0                       | 2    | 0    | 0    | 0.50              |
| Theft of - Trucks  | 21                      | 14   | 23   | 25   | 20.75             |

## OPP 2025 Calls for Service Details

Brant Co

For the calendar years 2020 to 2023

| Calls for Service Billing Workgroups                        | Calls for Service Count |            |            |            | Four Year Average |
|---|-------------------------|------------|------------|------------|-------------------|
|   | 2020                    | 2021       | 2022       | 2023       |                   |
| Theft of Motor Vehicle                                      | 30                      | 36         | 83         | 74         | 55.75             |
| Theft Over \$5,000 - Construction Site                      | 3                       | 1          | 3          | 4          | 2.75              |
| Theft Over \$5,000 - Boat (Vessel)                          | 0                       | 1          | 0          | 1          | 0.50              |
| Theft Over \$5,000 - Farm Equipment                         | 0                       | 0          | 1          | 1          | 0.50              |
| Theft Over \$5,000 - Other Theft                            | 5                       | 8          | 5          | 7          | 6.25              |
| Theft Over \$5,000 - Trailers                               | 4                       | 16         | 14         | 10         | 11.00             |
| Theft Over \$5,000 Shoplifting                              | 0                       | 1          | 0          | 0          | 0.25              |
| Theft Under \$5,000 - Bicycles                              | 7                       | 8          | 5          | 0          | 5.00              |
| Theft Under \$5,000 - Boat (Vessel)                         | 0                       | 0          | 1          | 0          | 0.25              |
| Theft Under \$5,000 - Building                              | 0                       | 1          | 0          | 4          | 1.25              |
| Theft Under \$5,000 - Construction Site                     | 5                       | 8          | 1          | 4          | 4.50              |
| Theft Under \$5,000 - Farm Agricultural Livestock           | 1                       | 0          | 0          | 0          | 0.25              |
| Theft Under \$5,000 - Farm Agricultural Produce             | 3                       | 0          | 0          | 0          | 0.75              |
| Theft Under \$5,000 - Farm Equipment                        | 0                       | 1          | 0          | 2          | 0.75              |
| Theft Under \$5,000 - Gasoline Drive-off                    | 44                      | 43         | 24         | 17         | 32.00             |
| Theft Under \$5,000 - Master Code                           | 14                      | 23         | 28         | 29         | 23.50             |
| Theft Under \$5,000 - Other Theft                           | 77                      | 68         | 42         | 56         | 60.75             |
| Theft Under \$5,000 - Persons                               | 0                       | 0          | 1          | 0          | 0.25              |
| Theft Under \$5,000 - Trailers                              | 9                       | 10         | 7          | 4          | 7.50              |
| Theft Under \$5,000 Shoplifting                             | 25                      | 15         | 23         | 32         | 23.75             |
| Trafficking in Stolen Goods over \$5,000                    | 1                       | 0          | 0          | 0          | 0.25              |
| Trafficking in Stolen Goods under \$5,000                   | 0                       | 1          | 0          | 1          | 0.50              |
| Unlawful in a dwelling house                                | 2                       | 1          | 3          | 0          | 1.50              |
| Willful act / Omission likely to cause mischief             | 1                       | 0          | 0          | 0          | 0.25              |
| <b>Statutes &amp; Acts</b>                                  | <b>407</b>              | <b>393</b> | <b>348</b> | <b>385</b> | <b>383.25</b>     |
| Children's Law Reform Act - Custody order                   | 0                       | 1          | 0          | 0          | 0.25              |
| Custody Dispute   | 4                       | 3          | 4          | 1          | 3.00              |
| Family Law Act - Custody/Access order                       | 0                       | 1          | 0          | 0          | 0.25              |
| Family Law Act - Other                                      | 0                       | 0          | 1          | 0          | 0.25              |
| Landlord / Tenant   | 83                      | 60         | 71         | 59         | 68.25             |
| Mental Health Act   | 86                      | 91         | 100        | 131        | 102.00            |
| Mental Health Act - Apprehension                            | 2                       | 19         | 20         | 39         | 20.00             |
| Mental Health Act - Attempt Suicide                         | 11                      | 21         | 16         | 14         | 15.50             |
| Mental Health Act - No contact with Police                  | 4                       | 6          | 8          | 7          | 6.25              |
| Mental Health Act - Placed on Form                          | 17                      | 13         | 7          | 14         | 12.75             |
| Mental Health Act - Threat of Suicide                       | 45                      | 60         | 38         | 39         | 45.50             |
| Mental Health Act - Voluntary Transport                     | 20                      | 11         | 17         | 15         | 15.75             |
| Trespass To Property Act                                    | 135                     | 107        | 66         | 66         | 93.50             |
| <b>Traffic</b>  | <b>656</b>              | <b>686</b> | <b>746</b> | <b>621</b> | <b>677.25</b>     |
| MVC - Fatal (Motor Vehicle Collision)                       | 5                       | 2          | 3          | 4          | 3.50              |
| MVC - Others (Motor Vehicle Collision)                      | 2                       | 1          | 4          | 4          | 2.75              |
| MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision) | 0                       | 1          | 3          | 6          | 2.50              |
| MVC - Personal Injury (Motor Vehicle Collision)             | 78                      | 85         | 50         | 23         | 59.00             |
| MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision) | 40                      | 45         | 47         | 37         | 42.25             |
| MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)   | 223                     | 173        | 225        | 183        | 201.00            |

# **OPP 2025 Calls for Service Details**

**Brant Co**

**For the calendar years 2020 to 2023**

| Calls for Service Billing Workgroups                  | Calls for Service Count |      |      |      | Four Year Average |
|---|-------------------------|------|------|------|-------------------|
|   | 2020                    | 2021 | 2022 | 2023 |                   |
| MVC - Prop. Dam. Reportable (Motor Vehicle Collision) | 299                     | 371  | 408  | 347  | 356.25            |
| MVC (Motor Vehicle Collision) - Master Code           | 7                       | 7    | 6    | 16   | 9.00              |
| Road Rage   | 2                       | 1    | 0    | 1    | 1.00              |
| Violent Criminal Code                                 | 172                     | 205  | 189  | 243  | 202.25            |
| Aggravated Assault - Level 3                          | 0                       | 1    | 0    | 1    | 0.50              |
| Assault - Level 1                                     | 86                      | 73   | 78   | 93   | 82.50             |
| Assault Peace Officer                                 | 2                       | 0    | 3    | 2    | 1.75              |
| Assault With Weapon or Causing Bodily Harm - Level 2  | 20                      | 14   | 19   | 23   | 19.00             |
| Attempted Murder                                      | 0                       | 1    | 0    | 0    | 0.25              |
| Criminal Harassment                                   | 16                      | 19   | 14   | 34   | 20.75             |
| Criminal Harassment - Offender Unknown                | 2                       | 2    | 0    | 3    | 1.75              |
| Criminal Negligence Causing Death                     | 0                       | 1    | 0    | 0    | 0.25              |
| Extortion   | 2                       | 2    | 2    | 4    | 2.50              |
| Forcible confinement                                  | 0                       | 1    | 2    | 2    | 1.25              |
| Indecent / Harassing Communications                   | 4                       | 17   | 11   | 10   | 10.50             |
| Invitation to Sexual Touching                         | 0                       | 0    | 1    | 0    | 0.25              |
| Murder 1st Degree                                     | 0                       | 0    | 1    | 0    | 0.25              |
| Non-Consensual Distribution of Intimate Images        | 1                       | 1    | 4    | 6    | 3.00              |
| Other Assaults / Admin Noxious thing                  | 0                       | 1    | 0    | 0    | 0.25              |
| Other Criminal Code * against public order            | 1                       | 0    | 0    | 1    | 0.50              |
| Robbery - Master Code                                 | 2                       | 3    | 0    | 1    | 1.50              |
| Robbery - Other                                       | 1                       | 0    | 1    | 1    | 0.75              |
| Robbery - With Threat of Violence                     | 0                       | 3    | 1    | 0    | 1.00              |
| Sexual Assault  | 14                      | 22   | 16   | 29   | 20.25             |
| Sexual Assault With a Weapon                          | 0                       | 1    | 0    | 0    | 0.25              |
| Sexual Interference                                   | 1                       | 1    | 1    | 3    | 1.50              |
| Utter Threats - Master Code                           | 1                       | 5    | 4    | 2    | 3.00              |
| Utter Threats to Person                               | 19                      | 37   | 31   | 27   | 28.50             |
| Voyeurism   | 0                       | 0    | 0    | 1    | 0.25              |

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# OPP 2025 Estimated Contract Enhancement Cost Summary

## Brant Co

Estimated cost for the period January 1 to December 31, 2025

2024 Cost Recovery Formula

### Salaries and Benefits

|  | Positions | \$/FTE  | \$ Total          |
|--|-----------|---------|-------------------|
| <b>Uniform Members</b>                                 | Note 1    |         |                   |
| Constable. ....  | 2.00      | 120,835 | 241,671           |
| <b>Total Uniform Salaries</b>                          | 2.00      |         | 241,671           |
| Statutory Holiday Payout .....                         |           | 6,207   | 12,415            |
| Shift Premiums .....                                   |           | 1,129   | 2,258             |
| Uniform Benefits - Full-Time Salaries. ....            | 36.38%    |         | 87,914            |
| <b>Total Uniform Salaries &amp; Benefits</b>           |           |         | <b>344,258</b>    |
| <b>Support Costs - Salaries and Benefits</b>           |           |         |                   |
| Communication Operators .....                          |           | 6,682   | 13,364            |
| Prisoner Guards .....                                  |           | 2,061   | 4,122             |
| Operational Support .....                              |           | 7,119   | 14,238            |
| RHQ Municipal Support .....                            |           | 3,208   | 6,416             |
| Telephone Support .....                                |           | 157     | 314               |
| Office Automation Support .....                        |           | 938     | 1,876             |
| Mobile and Portable Radio Support .....                |           | 357     | 714               |
| <b>Total Support Staff Salaries and Benefits Costs</b> |           |         | <b>41,044</b>     |
| <b>Total Salaries &amp; Benefits</b>                   |           |         | <b>385,302</b>    |
| <b>Other Direct Operating Expenses</b>                 |           |         |                   |
| Communication Centre .....                             |           | 150     | 300               |
| Operational Support .....                              |           | 1,112   | 2,224             |
| RHQ Municipal Support .....                            |           | 360     | 720               |
| Telephone .....  |           | 1,458   | 2,916             |
| Mobile Radio Equipment Repairs & Maintenance .....     |           | 168     | 336               |
| Office Automation - Uniform .....                      |           | 4,487   | 8,974             |
| Vehicle Usage .....                                    |           | 10,219  | 20,438            |
| Detachment Supplies & Equipment .....                  |           | 1,073   | 2,146             |
| Uniform & Equipment .....                              |           | 2,360   | 4,720             |
| <b>Total Other Direct Operating Expenses</b>           |           |         | <b>42,774</b>     |
| <b>Total 2025 Estimated Enhancement Cost</b>           |           |         | <b>\$ 428,076</b> |
| <b>Total OPP-Policed Properties</b>                    |           |         | 16,679            |
| <b>Cost Per Property</b>                               |           |         | <b>\$ 25.67</b>   |

## **OPP 2025 Estimated Contract Enhancement Cost Summary**

### **Brant Co**

**Estimated cost for the period January 1 to December 31, 2025**

#### **Notes:**

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.) In 2025, the reconciliation for hours of service provided will be based on the updated availability factor of 1,381 hours per year.



**OPP 2023 Reconciled Year-End Summary**  
**Brant Co**  
**Reconciled cost for the period January 1 to December 31, 2023**

|                                 |                           |               | <b>Cost per<br/>Property<br/>\$</b> | <b>Reconciled<br/>Cost<br/>\$</b> | <b>Estimated<br/>Cost<br/>\$</b> |
|---------------------------------|---------------------------|---------------|-------------------------------------|-----------------------------------|----------------------------------|
| <b>Base Service</b>             | <b>Property Counts</b>    |               |                                     |                                   |                                  |
|                                 | Household                 | 15,092        |                                     |                                   |                                  |
|                                 | Commercial and Industrial | 784           |                                     |                                   |                                  |
|                                 | Total Properties          | <u>15,876</u> | 174.11                              | 2,764,248                         | 2,630,050                        |
| <b>Calls for Service</b>        |                           |               |                                     |                                   |                                  |
|                                 | Total all municipalities  | 187,830,598   |                                     |                                   |                                  |
|                                 | Municipal portion         | 1.3662%       | 161.64                              | 2,566,153                         | 2,439,729                        |
| <b>Overtime</b>                 |                           |               | 19.86                               | 315,344                           | 187,854                          |
| <b>Contract Enhancements</b>    | (see summary)             |               | 15.90                               | 252,452                           | 364,684                          |
| <b>Prisoner Transportation</b>  | (per property cost)       |               | 1.45                                | 23,020                            | 18,575                           |
| <b>Total 2023 Costs</b>         |                           |               | <u><b>372.97</b></u>                | <u><b>5,921,217</b></u>           | <u><b>5,640,892</b></u>          |
| <b>2023 Billed Amount</b>       |                           |               |                                     | <u><b>5,640,897</b></u>           |                                  |
| <b>2023 Year-End-Adjustment</b> |                           |               |                                     | <u><u><b>280,320</b></u></u>      |                                  |

**Notes**

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2025.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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# OPP 2023 Reconciled Contract Enhancement Cost Summary

## Brant Co

Reconciled cost for the period January 1 to December 31, 2023

2022 Cost Recovery Formula

### Salaries and Benefits

|  | Positions     | \$/FTE  | Total \$          |
|--|---------------|---------|-------------------|
| <b>Uniform Members</b>                                 | <b>Note 1</b> |         |                   |
| Constable. ....  | 2.00          | 111,708 | 223,417           |
| <b>Total Uniform Salaries</b>                          | 2.00          |         | 223,417           |
| Statutory Holiday Payout .....                         |               | 5,240   | 10,481            |
| Shift Premiums .....                                   |               | 1,129   | 2,258             |
| Uniform Benefits - Full-Time Salaries. ....            |               | 34.81%  | 77,769            |
| <b>Total Uniform Salaries &amp; Benefits</b>           |               |         | <b>313,924</b>    |
| <b>Support Costs - Salaries and Benefits</b>           |               |         |                   |
| Communication Operators .....                          |               | 6,698   | 13,396            |
| Prisoner Guards .....                                  |               | 2,074   | 4,148             |
| Operational Support .....                              |               | 5,604   | 11,208            |
| RHQ Municipal Support .....                            |               | 2,713   | 5,426             |
| Telephone Support .....                                |               | 131     | 262               |
| Office Automation Support .....                        |               | 680     | 1,360             |
| Mobile and Portable Radio Support .....                |               | 250     | 500               |
| <b>Total Support Staff Salaries and Benefits Costs</b> |               |         | <b>36,300</b>     |
| <b>Total Salaries &amp; Benefits</b>                   |               |         | <b>350,224</b>    |
| <b>Other Direct Operating Expenses</b>                 |               |         |                   |
| Communication Centre .....                             |               | 147     | 294               |
| Operational Support .....                              |               | 991     | 1,982             |
| RHQ Municipal Support .....                            |               | 122     | 244               |
| Telephone .....  |               | 1,496   | 2,992             |
| Mobile Radio Equipment Repairs & Maintenance .....     |               | 56      | 112               |
| Office Automation - Uniform .....                      |               | 2,282   | 4,564             |
| Vehicle Usage .....                                    |               | 8,999   | 17,998            |
| Detachment Supplies & Equipment .....                  |               | 406     | 812               |
| Uniform & Equipment .....                              |               | 2,105   | 4,210             |
| <b>Total Other Direct Operating Expenses</b>           |               |         | <b>33,208</b>     |
| <b>Sub-Total Enhancement Cost</b>                      |               |         | <b>\$ 383,432</b> |
| Contractual Hours Reduction, If Applicable             | <b>Note 2</b> |         | <b>(130,981)</b>  |
| <b>Total 2023 Reconciled Enhancement Cost</b>          | 0             |         | <b>\$ 252,452</b> |

## OPP 2023 Reconciled Contract Enhancement Cost Summary

### Brant Co

Reconciled cost for the period January 1 to December 31, 2023

#### Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2022 salaries incorporate the 2023 general salary rate increases set in the 2023 to 2026 OPPA Uniform and Civilian Collective Agreements, (uniform and civilian staff - 4.75%). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2023-24).
- 2) The municipality receives an under hours credit in the amount of \$130,981. This credit is calculated using the number of hours below as follows: minimum hours required in contract, 2,762 contractual hours less 1,819 hours provided = shortfall of 943 hours, divided by the total contractual hours multiplied by the total uniform policing costs exclusive of overtime: \$383,432.

#### Contractual Hours Calculation

|   |      |             |                     |
|---|------|-------------|---------------------|
| Billable Uniform Contract Enhancement Hours Worked        |      |             | 2,204               |
| Calls For Service Hours Removed                           |      |             | (385)               |
| <b>Total Uniform Enhancement Hours Worked In Contract</b> |      |             | <b>1,819</b>        |
| Minimum Hours Required in Contract                        | 2.00 | FTEs x 1417 | 2,762               |
| <b>Total Hours Below Minimum Hours Required</b>           |      |             | <b>(943)</b>        |
|   |      |             |                     |
| Total Percentage Reduction (943 / 2762)                   |      |             | 34.16%              |
| X (Uniform Salaries + Uniform related ODOE)               |      | X           | 383,432             |
| <b>Reduction Applied:</b>                                 |      |             | <b>\$ (130,981)</b> |

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Service Boards

**FROM:** Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** ***Community Safety and Policing Act, 2019***  
**Mandatory Thematic Training**

|                        |                            |
|------------------------|----------------------------|
| <b>DATE OF ISSUE:</b>  | <b>August 30, 2024</b>     |
| <b>CLASSIFICATION:</b> | <b>General Information</b> |
| <b>RETENTION:</b>      | <b>Indefinite</b>          |
| <b>INDEX NO.:</b>      | <b>24-0055</b>             |
| <b>PRIORITY:</b>       | <b>Normal</b>              |

On April 1, 2024, the *Community Safety and Policing Act, 2019* (CSPA) and its regulations came into force. The CSPA is an opportunity to modernize policing and enhance community safety in Ontario.

The CSPA requires police officers, special constables, the Inspector General, any deputy Inspector Generals, Inspectorate of Policing Inspectors, the Complaints Director, the deputy Complaints Director, Law Enforcement Complaints Agency Investigators, members of police service boards, including opted-in First Nation boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, and members of board committees to successfully complete the minister-approved training (Thematic Training):

1. regarding human rights and systemic racism;
2. promoting recognition and respect for the diverse, multicultural, and multiracial nature of Ontario society; and,
3. promoting recognition and respect for the rights and cultures of First Nation, Inuit and Métis peoples.

The learning groups identified above have different timeframes in which the thematic training courses need to be successfully completed. Please refer to [Appendix A](#) for training deadlines.

The four e-learning courses approved by the minister are delivered online, self-directed (learn at your own pace), and available in English (French version to follow). It is anticipated that learners will be able to complete the training in under eight hours.

This training was developed by an expert vendor in e-learning that was selected by an evaluation panel comprised of members from a municipal police service board, First Nation police service, policing subject matter experts, and partner ministries.

- The Thematic Training (English version) is now available on the Ontario Police College Virtual Academy (OPCVA) to all police services. Learners with an existing OPCVA student number can access the training through: [www.opcva.ca](http://www.opcva.ca). Training will be available on the main page after log-in.
- Learners without a student number can contact the Ontario Police College Registration office at [OPC.Registrar@ontario.ca](mailto:OPC.Registrar@ontario.ca) for assistance with setting up a profile for training access.

Requests for technical support can be made online at [support.opcva.ca](http://support.opcva.ca).

Thank you for the continued support to advance the modernization and continuous improvement of police services in Ontario.

Sincerely,



Ken Weatherill  
Assistant Deputy Minister  
Public Safety Division

Appendix A

c: Mario Di Tommaso, O.O.M.  
Deputy Solicitor General, Community Safety

## APPENDIX A

### CSPA-mandated Training Learner Groups

| Learning Group  | Appointment Period  | Training Deadline  |
|---|---|--|
| <b>Police Officers</b>  | Recruit appointed between April 1, 2024, and September 30, 2024                               | September 30, 2024   |
|   | Recruit appointed on or after October 1, 2024   | Before appointment   |
|   | Active  | By March 31, 2027  |
| <b>Special Constables</b>   | Recruit appointed between April 1, 2024, and September 30, 2024                               | September 30, 2024   |
|   | Recruit appointed on or after October 1, 2024   | Before appointment   |
|   | Active  | Before re-appointment (depending on appointment, but no later than March 31, 2027) |
| <b>Boards/Committees</b><br>Members of a police service board, O.P.P. detachment board, First Nation O.P.P. board, or committee   | Members of a police service board who continue in office under subsection 31 (11) of the CSPA | By September 30, 2024  |
|   | New appointments on or after April 1, 2024  | No later than 6 months after the day of their appointment                          |
| <b>Oversight Bodies</b><br>Complaints Director, deputy Complaints Director, or investigators (Law Enforcement Complaints Agency (LECA))<br>Inspector General, any deputy Inspector Generals, and inspectors | Individuals appointed up to and including September 30, 2024                                  | September 30, 2024   |
|   | Individuals appointed on or after October 1, 2024   | Before exercising powers or performing duties                                      |





**2024 COUNTY OF BRANT INTERIM POA  
SUMMARY OF PAYMENT**

|   |                                    |
|---|------------------------------------|
| By-law and NIC's (January 1 to June 30)                         | \$ 11,542.00                       |
| Interim 2024 Share of "Net POA Revenue"                         | <u>\$ 117,019.13</u>               |
| 2024 Interim County of Brant Share of POA operation net revenue | <u><u><b>\$ 128,561.13</b></u></u> |

# BRANTFORD AREA P.O.A. COURT

## P.O.A. Revenue & Expense Distribution

January 1 to June 30, 2024

|   |              | 2024 BUDGET |      |           |      | DISTRIBUTION |            |             |
|---|--------------|-------------|------|-----------|------|--------------|------------|-------------|
|   |              | USED        |      | REMAINING |      | CITY         | COUNTY     | SIX NATIONS |
|   |              | \$          | %    | \$        | %    |              |            |             |
| <b>Revenue:</b>                           |              |             |      |           |      |              |            |             |
| Fines                                     | \$ 1,222,095 |             |      |           |      | \$ 878,113   | \$ 330,949 | \$ 13,032   |
| By-laws                                   | (11,902)     |             |      |           |      | (2,100)      | (9,802)    | -           |
| Net Fines                                 | 1,210,193    |             |      |           |      | 876,014      | 321,147    | 13,032      |
| Cost                                      | 36,426       |             |      |           |      |              |            |             |
| Paid directly to County (NIC's)           | (1,740)      |             |      |           |      |              |            |             |
| Net Cost                                  | 34,686       |             |      |           |      |              |            |             |
| Fees                                      | 16,557       |             |      |           |      | 25,108       | 9,205      | 374         |
| CAC                                       | 12,766       |             |      |           |      | 11,985       | 4,394      | 178         |
| Misc                                      | 6,453        |             |      |           |      | 9,241        | 3,388      | 137         |
|   | 1,280,655    | 2,562,425   | 50%  | n/a       | n/a  | 4,671        | 1,712      | 69          |
|   |              |             |      |           |      | 927,019      | 339,846    | 13,790      |
| <b>Expenses:</b>                          |              |             |      |           |      |              |            |             |
| SALARIES, WAGES, AND BENEFITS             | 506,441      | 1,241,105   | 41%  | 734,664   | 59%  | 366,593      | 134,394    | 5,454       |
| EMPLOYEE MEMBERSHIPS                      | 1,422        | 2,830       | 50%  | 1,408     | 50%  | 1,029        | 377        | 15          |
| OFFICE SUPPLIES                           | 1,773        | 3,000       | 59%  | 1,227     | 41%  | 1,283        | 470        | 19          |
| MEALS                                     | 12           | -           | -    | (12)      | -    | 9            | 3          | -           |
| COMPUTER HARDWARE                         | -            | 1,400       | 0%   | 1,400     | 100% | -            | -          | -           |
| BOOKS - REFERENCE                         | 1,088        | 1,850       | 59%  | 763       | 41%  | 787          | 289        | 12          |
| DATA COMMUNICATIONS                       | 30,721       | 58,666      | 52%  | 27,945    | 48%  | 22,238       | 8,153      | 331         |
| POSTAGE                                   | 1,419        | 4,720       | 30%  | 3,301     | 70%  | 1,027        | 377        | 15          |
| REGISTRATION FEES                         | 1,883        | 3,550       | 53%  | 1,667     | 47%  | 1,363        | 500        | 20          |
| MILEAGE - TRAINING                        | -            | 975         | 0%   | 975       | 100% | -            | -          | -           |
| PER DIEM                                  | 34           | 100         | 34%  | 66        | 66%  | 25           | 9          | -           |
| ACCOMMODATION, MEALS & OTHER              | 1,559        | 1,500       | 104% | (59)      | -4%  | 1,128        | 414        | 17          |
| MILEAGE - OTHER                           | -            | 100         | 0%   | 100       | 100% | -            | -          | -           |
| SOFTWARE R&M/LICENSES                     | 9,422        | 9,500       | 99%  | 78        | 1%   | 6,820        | 2,500      | 101         |
| OTHER PURCHASED SERVICES                  | 238          | 540         | 44%  | 302       | 56%  | 172          | 63         | 3           |
| WITNESS FEES                              | -            | 600         | 0%   | 600       | 100% | -            | -          | -           |
| INTERPRETATION SERVICES                   | 6,386        | 10,500      | 61%  | 4,114     | 39%  | 4,623        | 1,695      | 69          |
| ADJUDICATION & PROSECUTION                | 74,398       | 125,000     | 60%  | 50,603    | 40%  | 53,854       | 19,743     | 801         |
| COURIER                                   | 5            | 25          | 20%  | 20        | 80%  | 4            | 1          | -           |
| PROFESSIONAL SERVICES                     | -            | 610         | 0%   | 610       | 100% | -            | -          | -           |
| LEASE - EQUIPMENT                         | 579          | 1,300       | 45%  | 721       | 55%  | 419          | 154        | 6           |
| BANK SERVICE CHARGES                      | 265          | -           | -    | -         | -    | -            | -          | -           |
| CREDIT CARD/DEBIT CHRGS                   | 18,117       | 21,942      | 83%  | 3,825     | 17%  | 13,114       | 4,808      | 195         |
| COLLECTION CHARGES                        | -            | 35,000      | 0%   | 35,000    | 100% | -            | -          | -           |
| CASH OVERAGE/SHORTAGE                     | -            | -           | -    | -         | -    | -            | -          | -           |
| OVERHEAD CHARGES                          | 94,288       | 188,575     | 50%  | 94,288    | 50%  | 68,251       | 25,021     | 1,015       |
| RENT OF CITY FACILITIES                   | 64,708       | 129,416     | 50%  | 64,708    | 50%  | 46,840       | 17,171     | 697         |
| INSURANCE PREM & CLAIMS                   | -            | 6,199       | 0%   | 6,199     | 100% | -            | -          | -           |
| OTHER INTERNAL CHARGES                    | 24,142       | 50,970      | 47%  | 26,828    | 53%  | 17,475       | 6,406      | 260         |
| UNIFIED COMM MTCE & SUPPORT               | 1,051        | 1,989       | 53%  | 938       | 47%  | 761          | 279        | 11          |
|   | 839,950      | 1,901,962   | 44%  | 1,062,012 | 56%  | 607,815      | 222,827    | 9,041       |
| CASH BASIS DISTRIBUTION                   | 440,704      | 660,463     |      | 219,759   |      | 319,204      | 117,019    | 4,749       |
| DISTRIBUTION AFTER ACCRUAL<br>ADJUSTMENTS | \$ 440,704   |             |      |           |      | \$ 319,204   | \$ 117,019 | \$ 4,749    |
| Allocation Percentage                     | 100%         |             |      |           |      | 72.4%        | 26.5%      | 1.1%        |

NET REVENUES (TOTAL REVENUES LESS TOTAL EXPENSES) ARE ALLOCATED PROPORTIONATELY BASED ON THE FINE REVENUES ONLY.

**From:** [OPP MPB Financial Services Unit \(OPP\)](#)  
**To:** [Nancy Davis](#); [Alison Newton](#); [Cindy Stevenson](#); [Heather Mifflin](#); [Heather Boyd](#); [clerks](#)  
**Subject:** Brant Co - 2024 Court Security and Prisoner Transportation Grant Remainder  
**Date:** October 10, 2024 12:20:06 PM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day,

We have reconciled the 2023 court security and prisoner transportation (CSPT) costs and determined the balance of the municipal entitlement to the 2024 CSPT grant allotment. Ontario Shared Services will issue the grant credits within the next few days.

We have asked Ontario Shared Services to issue a credit memo for the balance of the 2024 allotment (75%) in the amount of \$9683.

Respectfully,

MPB Financial Services Unit